

**CITY COUNCIL A G E N D A
MONDAY, OCTOBER 16, 2023**

7:00 P.M. Regular Session

33 Church Street, Sutter Creek CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

**THE CITY OF SUTTER CREEK CITY COUNCIL MEETING WILL BE AVAILABLE VIA ZOOM AND
IN PERSON.**

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

Please note: Zoom participation is only available for viewing the Council meeting.

Public comment will not be taken from Zoom.

or

Dial by phone:

301-715-8592

Meeting ID: 956 852 0224

**Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the
California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c),
15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.**

5:30 P.M. 1. CLOSED SESSION

A. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957

Title: City Manager

7:00 P.M. 2. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. REPORT FROM CLOSED SESSION

5. PUBLIC FORUM

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

6. APPROVAL OF MINUTES

- A. City Council Minutes of September 27, 2023.

Recommendation: By motion approve minutes as presented.

7. CONSENT AGENDA

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

- A. Adopt Resolution 23-24-* concurring in the call for an election on the question or re-establishing the countywide abandoned vehicle abatement fee.

8. ORDINANCES & PUBLIC HEARING

- A. Waive the second reading in full and enact Ordinance No. _____ amending Title 18, Zoning Ordinance, of the Sutter Creek Code of Ordinances.

- B. Introduce and Waive First Reading of Ordinance No. _____ Amending Sections 2.06 & 2.08 of the Sutter Creek Municipal Code.

- C. Sewer Connection Fee Proposal

*Recommendation: Open public hearing and take public comment. Close public hearing. Adopt resolution 23-24 -*approving changes to sewer connection fees.*

9. ADMINISTRATIVE AGENDA

- A. Informational report on City Cemetery

- B. County sale tax increase proposal

Recommendation: Advise Amador County Board of Supervisors that Sutter Creek will not be participating in a countywide self-help sales tax increase ballot measure.

10. MAYOR AND COUNCIL MEMBER REPORTS

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

11. CITY MANAGER'S REPORT

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

12. CITY ATTORNEY'S REPORT

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council

13. FUTURE AGENDA ITEMS

This section provides an opportunity for Council members to request items to be added to the agenda in the future with a majority Council vote.

14. INFORMATION/CORRESPONDENCE

- A. Monthly Police Report

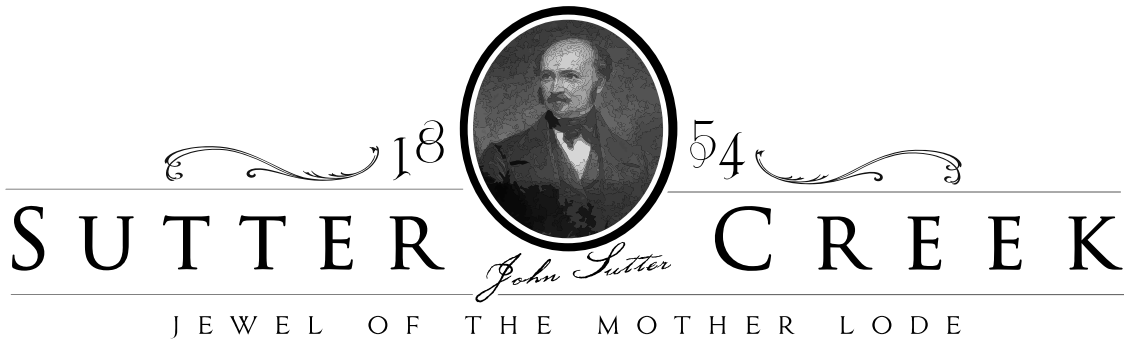
- B. Monthly Public Works Report

- C. Monthly Building Report

- D. Treasurer's Report
- E. Monthly Administrative Services Report
- F. Monthly Finance Department Report
- G. Warrants- Oct. 2nd & 16th, 2023
- H. Monthly Engineer's Report
- I. Monthly Planning Report
- J. Public Communications

15. ADJOURNMENT

The next regularly scheduled meeting is MONDAY, NOVEMBER 6th at 7:00 P.M



**CITY COUNCIL MINUTES
WEDNESDAY, SEPTEMBER 27, 2023**

THIS MEETING WAS CONDUCTED IN-PERSON AT 33 CHURCH STREET,
THE PUBLIC WAS ABLE TO VIEW FROM HOME:

Join Zoom Meeting
<https://us02web.zoom.us/j/9568520224>

4:45 p.m. 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

Council members present:

Riordan, Swift and Gunselman

Absent: Feist and Sierk

Staff Present:

Sandra Spelliscy, Interim City Manager

Karen Darrow, City Clerk

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. PUBLIC FORUM- None.

4. APPROVAL OF MINUTES

A. City Council Minutes of City Council Minutes of September 18, 2023

Recommendation: By motion approve minutes as presented.

Council member Feist joined the meeting.

M/S Council member Swift/Riordan to approve the City Council Minutes of September 18, 2023, as presented.

AYES: Feist, Riordan, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: Sierk

MOTION CARRIED

5. CONSENT AGENDA

A. Adopt Resolution 23-24-* regarding the issuance of grant funds by California Department of Parks and Recreation and authorizing the signing of the deed restriction.

M/S Council member Swift/Riordan to Adopt Resolution 23-24-11 regarding the issuance of grant funds by California Parks and recreation and authorizing the signing of the deed restriction, as amended.

AYES: Feist, Riordan, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: Sierk

MOTION CARRIED

Council member Sierk joined the meeting.

6. CLOSED SESSION

A. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957

Title: City Manager

7. REPORT FROM CLOSED SESSION

Mayor Gunselman reported that there was no reportable action.

8. ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Claire Gunselman, Mayor

Karen Darrow, City Clerk

Date Approved:

RESOLUTION 23-24-***RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
CONCURRING IN THE CALL FOR AN ELECTION ON THE QUESTION OF RE-
ESTABLISHING THE COUNTYWIDE ABANDONED VEHICLE ABATEMENT FEE**

WHEREAS, the Abandoned Vehicle Abatement Program is a State of California program whereby counties and incorporated communities can receive funding to help defray the costs of removing abandoned vehicles within their jurisdictions; and

WHEREAS, in 1991, the City of Sutter Creek adopted a resolution supporting the establishment of the Amador County Abandoned Vehicle Abatement Authority and the County of Amador duly created the Authority and adopted a fee of \$1.00 per vehicle registration to fund the abatement activities of the Authority; and

WHEREAS, Proposition 26, adopted by the voters of California in 2010, altered the definition of a fee and resulted in the classification certain, new fees as taxes subject to voter approval; and

WHEREAS, in November 2012, Amador County voters approved the renewal of the fee for an additional ten years, but the fee has since expired because the required 2/3rds majority of voters did not support the fee in November of 2022; and

WHEREAS, pursuant to Section 22710 (h) of the California Vehicle Code, in order for the voters to consider re-establishment of the fee, a majority of the cities containing a majority of the incorporated population within the County must adopt resolutions agreeing to the re-establishment of the Authority and the continued imposition of the \$1.00 fee per vehicle registration upon approval of the voters; and

WHEREAS, the Abandoned Vehicle Abatement Authority is vital to keeping Amador County, including all of its incorporated cities, free of the nuisance of abandoned vehicles and the City of Sutter Creek has determined that supporting a re-establishment of the Authority and the continued imposition of the fee will assist in the abatement of nuisance vehicles within the City of Sutter Creek

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sutter Creek as follows:

1. That the City of Sutter Creek concurs in the re-establishment of the Amador County Vehicle Abatement Program and in the renewed imposition of the \$1.00 fee per vehicle registration subject to voter approval at an election to be scheduled by the Amador County Board of Supervisors; and

2. That the City Clerk is directed to transmit a certified copy of this Resolution to the Clerk of the Board.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Sutter Creek in the County of Amador, State of California, on the 16th day of October, 2023 by the following vote:

AYES:

NOES:

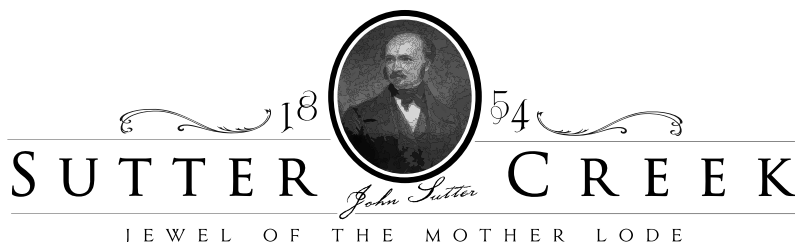
ABSTAIN:

ABSENT:

ATTEST:

Claire Gunselman, Mayor

Karen Darrow, City Clerk



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: October 16, 2023

FROM: Erin Ventura, Planning Consultant

SUBJECT: Comprehensive Zoning Ordinance and Zoning Map Amendment -- 2nd Reading

RECOMMENDATION:

Waive the second reading in full and enact Ordinance No. _____ amending Title 18, Zoning Ordinance, of the Sutter Creek Code of Ordinances.

ATTACHMENTS:

- Figure 1- Proposed Zoning Map
- Draft Ordinance which amendments
 - Attachment 1- Definitions
 - Attachment 2- Accommodations for Persons with Disabilities
 - Attachment 3- Accessory Dwelling Units
 - Attachment 4- Density Bonuses

BACKGROUND:

On September 18, 2023 the City Council held a Public Hearing, took public comment, accepted the associated Negative Declaration for the project, and held the first reading on an ordinance amending Title 18, Zoning Ordinance, of the Sutter Creek Code of Ordinances.

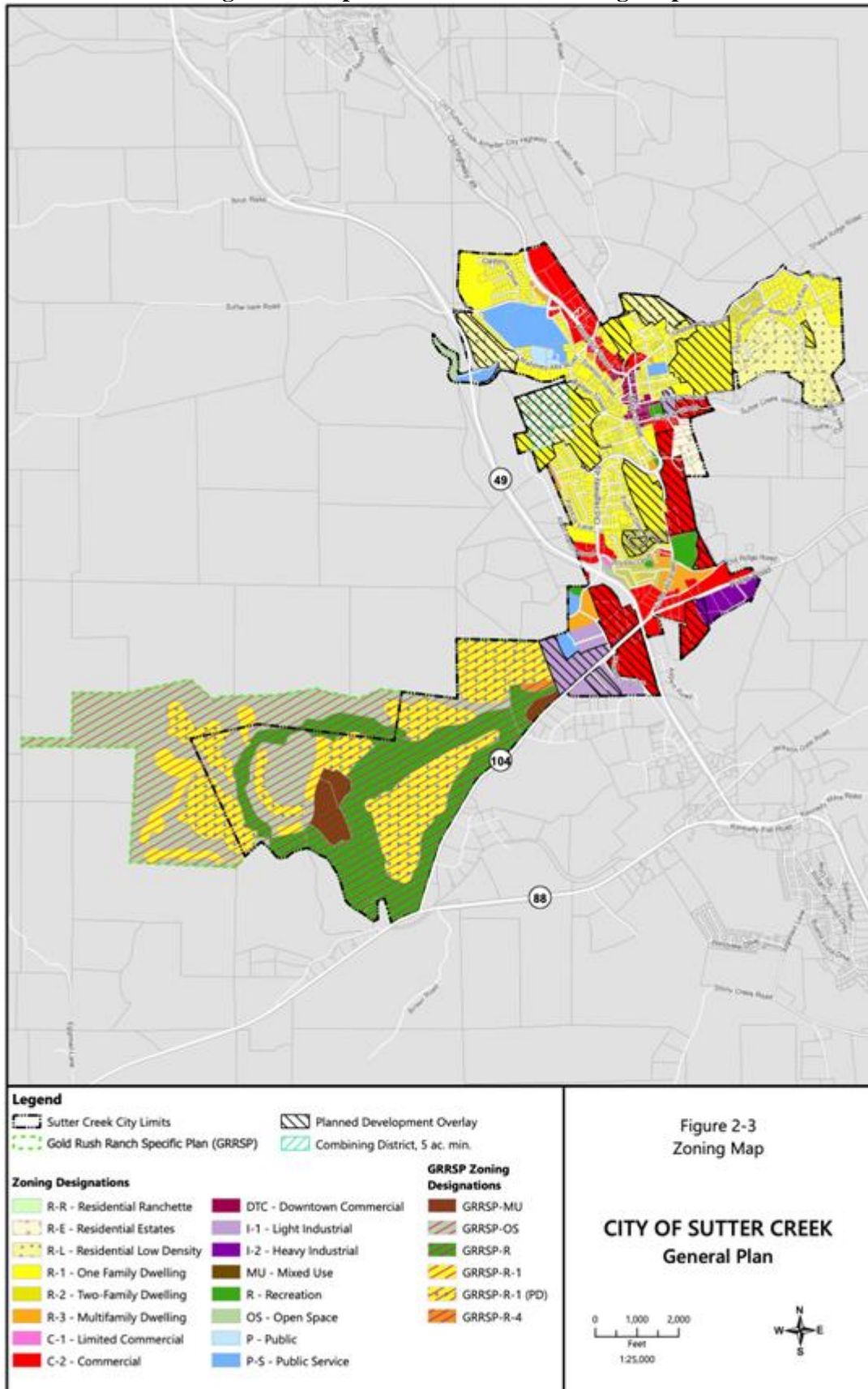
DISCUSSION:

If adopted, the ordinance amendments will be effective 30 days from the date of this action.

BUDGET IMPACT:

The City has been awarded grant money through SB2 and LEAP to cover the cost of the projects.

Figure 1- Proposed Sutter Creek Zoning Map



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SUTTER CREEK, AMENDING TITLE 18 (ZONING ORDINANCE) OF THE SUTTER CREEK MUNICIPAL CODE, TO UPDATE ZONING DISTRICTS AND ZONING MAP AND TO REPLACE, ADD, AND AMEND DEFINITIONS AND DEVELOPMENT STANDARDS FOR THE PURPOSE OF MAINTAINING CONFORMITY WITH STATE LAW, INCLUDING PROVISIONS RELATED TO ACCESSORY DWELLING UNITS, DENSITY BONUSES, REASONABLE ACCOMMODATIONS, EMERGENCY SHELTER, SUPPORTIVE HOUSING, TRANSITIONAL HOUSING, AND OTHER STATE-MANDATED PROGRAMS AND REQUIREMENTS

SECTION 1. The City Council finds and declares as follows:

- A. California Constitution Article XI, Section 7, enables the City of Sutter Creek (the “City”) to enact local planning and land use regulations; and
- B. The authority to adopt and enforce zoning regulations is an exercise of the City’s police power to protect the public health, safety, and welfare; and
- C. The City desires to ensure that residential development occurs in a prudently effective manner, in accordance with the goals and objectives of the General Plan and reasonable land use planning principles; and
- D. The Planning Commission held a duly noticed public hearing on May 22, 2023 at which time it considered all evidence presented, both written and oral, and at the end of the hearing, recommended adoption to the City Council; and
- E. The City Council held a duly noticed public hearing on this Ordinance on September 18, 2023, at which time it considered all evidence presented, both written and oral.

SECTION 2. All references to the “Uniform Building Code” shall be replaced with references to the “California Building Code.”

SECTION 3. Section 18.040.030, Federal and State laws, is hereby added as follows:

“18.04.030 – Federal and State laws.

In addition to the provisions established in this zoning ordinance, the City shall comply with relevant Federal and State laws, as they are amended. These laws frequently change over time, and they shall be implemented through the City, as applicable.”

SECTION 4. Chapter 18.08, DEFINITIONS, is hereby deleted in its entirety and replaced with *Attachment 1* (Chapter 18.08 –DEFINITIONS), attached hereto and incorporated herein.

SECTION 5 Chapter 18.10, GENERAL PROVISIONS, shall be amended as follows:

- a. All references to R-4 shall be deleted.
- b. Section 18.10.040, Additional permitted uses, is hereby amended as follows:

“18.10.040 - Additional permitted uses.

- A. Uses other than those specifically listed in this title as uses permitted in each of the zones may be permitted therein, provided such uses are similar to those specifically listed and are in the opinion of the Planning Department or planning commission, as evidenced by a resolution in writing, not more obnoxious or detrimental to the welfare of the community than the permitted uses specifically mentioned in the respective zones.
- B. Public utility distribution and transmission lines, both overhead and underground, shall be allowed in any district without limitation as to height provided, however, that the routes of the proposed transmission lines shall be located within established public utility easements or rights-of-way.

C. Uses shall be consistent with the General Plan.

- c. Section 18.10.045, Site plans, is hereby added as follows:

“18.10.045 – Site Plans.

- A. The proposed site improvements shall be consistent with city improvement standards and all ordinance requirements;
- B. The proposed site development shall not conflict with the various elements of the General Plan, and the purposes of this title; and
- C. Site plans shall depict the site layout or use in two dimension, whereas plans for Design Review shall depict the visual street view and three dimensional layout of the proposed improvement.”

- d. Section 18.10.050, Height of buildings, is hereby amended as follows:

“18.10.050 - Height of buildings.

No penthouses or roof structures for the housing of elevators, stairways, tanks, ventilating fans or similar equipment, towers, including elevator or stairway towers, steeples, roof signs, chimneys, or other similar structures shall exceed the height limit provided in this title. If specifically permitted within a zoning district, radio and television masts, telecommunication towers, electrical generating towers, flagpoles, and smokestacks may

extend not more than thirty feet above the height limit provided in this title, provided that the same may be safely erected and maintained at such height in view of the surrounding conditions and circumstances.”

- e. Section 18.10.060, Accessory buildings, is hereby amended as follows:

“18.10.060 - Accessory buildings.

This section does not apply to accessory dwelling units and junior accessory dwellings regulated by Government Code Section 65852.2 and Chapter 18.61 of the Sutter Creek Municipal Code. The following regulations apply to the location of accessory buildings unless otherwise provided in this title.

- A. No detached accessory buildings in residential zones may exceed two stories, or thirty-five feet in height, except in accordance with State height allowances for affordable units.
- B. No detached accessory building or structure in residential zones shall be located within the front yard setback.
- C. ~~On a corner lot, no~~ Detached accessory buildings in residential zones shall be located at a distance no less than ten feet from the side street line
- D. Except for accessory dwelling units, as established by State law, nNo accessory buildings in residential zones, if one story in height shall be located nearer than five feet to the side or rear property line; or if two stories in height, shall be located nearer than eight feet to the side or rear property line.

- f. Section 18.10.070, Additional dwelling units, is hereby deleted in its entirety.

- g. Section 18.10.100, Fences, walls and hedges, is hereby amended at subsection (G) as follows:

“G. Barriers for swimming pools shall meet the requirements of Part 2.5 Appendix V Chapter 4 of the Uniform California Building Code.”

- h. Section 18.10.130, GP Volume II Standards, is hereby added as follows:

“18.10.130 – GP Volume II Standards.

Volume II of the City of Sutter Creek General Plan contains implementing standards, guidelines, and plans that provide additional direction and requirements applicable to development within the City. General Plan Volume II includes standards for specific areas within Sutter Creek, conservation efforts, parks and circulation improvements, and the Sutter Creek Design Standards, Capital Improvement Program, and Improvement Standards. Development projects are expected to comply with these standards, as applicable.”

- i. Section 18.10.131, Improvement standards, is hereby added as follows:

“18.10.131 – Improvement Standards.

The Sutter Creek Improvement Standards establish the minimum standards to be applied to improvements and private development projects to be dedicate to the public and accepted by the City for maintenance or operation, as well as improvements to be installed within existing rights of way and easements. These standards apply to and regulate the design and preparation of plans for construction of streets, highways, drainage, sewerage, street lighting, water system facilities and related public improvements.”

- j. Section 18.10.132, Design standards, is hereby added as follows:

“18.10.132 – Design Standards.

The City’s adopted Design Standards provide specific guidance on new development by type and location of the development to facilitate the City’s architectural regulations. They include standards for site organization, architecture, landscaping, parking, access, screening, fences and walls, lighting, refuse/storage/ and equipment areas, roofs, building materials, colors, entries, and other design components. Specific standards are established for projects within the Historic District and Main Street Historic District, and general standards are established for all projects in the City.”

SECTION 6. Chapter 18.12, ZONES, shall be amended as follows:

- a. All references to “R-4” shall be deleted.
- b. Section 18.12.010, Land use zones—Classes designated, is hereby amended as follows:

“18.12.010 - Land use zones—Classes designated.

In order to classify, regulate, restrict and segregate the uses of land and buildings; to regulate and restrict the height and bulk of buildings; and to regulate the area of yards and other open spaces about buildings; and to regulate the density of population, fifteen classes of land use zones are established to be known as follows:

<u>A</u>	<u>Agriculture zone</u>
<u>RR</u>	<u>Residential Ranchette</u>
<u>RE</u>	<u>Residential estates zone</u>

RL	Residential low density zone
R-1	One-family zone
R-2	Two-family zone
R-3	Limited multiple family dwelling zone
R-4 3	Multiple-family dwelling zone
C-1	Limited commercial zone
C-2	Commercial zone
DTC	Downtown commercial zone
MU	Mixed-use zone
I-1	Light industrial zone
I-2	Heavy industrial zone
OS	Open space zone
R	Recreation zone
<u>PS</u>	<u>Public service zone</u>

c. Section 18.12.020, Zoning Map, is hereby amended as follows:

Figure 1- Sutter Creek Zoning Map attached hereto and incorporated herein

d. Section 18.12.030, Boundaries, is hereby amended as follows:

“(F) All property in the city and all property hereafter annexed and pre-zoned upon annexation, shall be classified consistent with the land use ~~map~~ diagram, Figure 4-1 the General Plan.”

- e. Section 18.12.050, Minimum residential densities, is hereby amended as follows:

“18.12.050 - Minimum residential densities.

In all R-3 zoning districts allowing residential development, the minimum density of residential units allowed for that zoning district shall be required per gross acre and such units shall be constructed as all or part of any proposed project, exclusive of any density bonuses or incentives mandated by state law to encourage affordable housing development, unless findings are made by the planning commission that the minimum density requirement cannot be met. Density ranges between districts shall be consecutive and there shall be no overlaps or gaps between districts.”

- f. Section 18.12.060, Transitional and supportive housing, is hereby added as follows:

“18.12.060 – Transitional and supportive housing.

A. Pursuant to Government Code Section 65583, supportive housing and transitional housing shall be subject to those restrictions that apply to other residential dwellings of the same type in the same zoning district.

B. Pursuant to Government Code Section 65651, permanent supportive housing shall be allowed, by right, in any mixed use and nonresidential zoning districts permitting multifamily uses.”

- g. Section 18.12.065, Low barrier navigation centers.

“18.12.065 – Low barrier navigation centers.

Pursuant to Government Code Section 65662, low barrier navigation centers shall be allowed by right in any mixed use and nonresidential zoning districts permitting multifamily uses.”

- h. Section 18.12.070, Pets, is hereby added as follows:

“18.12.070 – Pets.

No person shall keep or maintain more than four (4) dogs or cats (a maximum of four [4] animals) over four (4) months of age.”

- i. Section 18.12.080, Airport safety zones, is hereby added as follows: **“18.12.070 – Airport safety zones.**

Development within Safety Zones 5 and 6 identified in the Westover Field Airport Land Use Plan (ALUP) shall be reviewed by the City for compatibility with the ALUP and may be subject to Amador Airport Land Use Committee review.”

SECTION 7. Chapter 18.13, A ZONE – AGRICULTURE, shall be amended as follows:

- a. All references to “A zone” shall be deleted and replaced with references to “RR zone,” and all references to “agriculture zoning district” shall be deleted and replaced with references to “residential ranchette zoning district.”
- b. Section 18.13.015, Purpose, shall be amended to read as follows:

“18.13.015 - Purpose.

~~The agriculture zoning district is designated to support agricultural activities such as the commercial production of animals and plants, grazing, timber, and similar agricultural uses. The residential ranchette zoning district is designated for detached one-family dwellings on a minimum five-acre lots characterized by varying terrain.”~~

- c. Section 18.13.020, Permitted uses, shall be amended to read as follows:

“18.13.020 - Permitted uses.

Uses permitted in the RR zone are:

- A. One detached one-family dwelling per lot or parcel;
- B. The accessory buildings necessary to such use located on the same lot or parcel of land including an attached or detached garage;
- C. Family food production plus the growing of fruits, flowers and vegetables, and related horticultural activities;
- D. Educational animal project;
- E. One horse, or one cow, or two rarities (ostrich or emu), or two llamas, or two sheep, or two goats for each two acres of lot area;
- F. Family daycare homes;
- G. Home occupations upon securing a home occupation use permit;
- H. Accessory dwelling units and junior accessory dwelling units pursuant to Chapter 18.61;
- I. Employee housing for six or fewer employees; and
- J. Residential care facilities – small.

~~A. The following agricultural uses:~~

~~1. Animal raising including farms or ranches for the raising of cattle, horses, sheep, goats, llamas and ratites (ostrich and emu);~~

~~2. Small animal raising for breeding purposes or for meat, egg, or fur production, such as chicken farms, turkey farms, duck farms, and rabbit farms;~~

~~3. Crop production including the growing of plant crops for commercial purposes such as field crops, fruit and nut trees, and vineyards;~~

~~4. Educational animal project; and~~

~~5. Home occupations upon securing a home occupation use permit.~~

~~B. One detached one family dwelling per lot or parcel.~~

~~C. A second unit dwelling pursuant to section 18.10.070.~~

~~D. Accessory buildings necessary for such permitted uses and located on the same parcel of land.”~~

d. Section 18.13.070, Area requirements, is hereby amended as follows:

“18.13.070 - Area requirements.

The minimum lot area shall be not less than ~~forty five acres~~ or 217,000 square feet net.”

- e. Section 18.13.090, Buildings –Lot Coverage, is hereby amended as follows:

“18.13.090 - Buildings—Lot coverage.

Building lot coverage shall not exceed ~~three~~ fifteen percent of the lot area.”

- f. Section 18.13.110, Residential Density, is hereby added to read as follows:

“18.13.110 Residential density.

Maximum development density shall be up to one (1) unit per five (5) acres.”

SECTION 8. Chapter 18.14, RE ZONE – RESIDENTIAL ESTATE, shall be amended as follows:

- a. Section 18.14.020, Permitted uses, is hereby amended as follows:

“18.14.020 - Permitted uses.

Uses permitted in the RE zone are:

- A. One detached one-family dwelling per lot or parcel;
- B. The accessory buildings necessary to such use located on the same lot or parcel of land including an attached or detached garage;
- C. Family food production plus the growing of fruits, flowers and vegetables, and related horticultural activities;
- D. Educational animal project;
- E. One horse, or one cow, or two ratites (ostrich or emu), or two llamas, or two sheep, or two goats for each two acres of lot area;
- F. Family daycare homes;
- G. Home occupations upon securing a home occupation use permit;
- H. Accessory dwelling units and junior accessory dwelling units pursuant to Chapter 18.61; A second unit dwelling pursuant to section 18.10.070
- I. Employee housing for six or fewer employees; and
- J. Residential care facilities – small.”

- b. Section 18.14.070, Area requirements, is hereby amended to delete the word “net.”
- c. Section 18.14.100, Residential density, is hereby added as follows:

“18.14.100 – Residential Density.

Maximum development density shall be up to one (1) unit per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints.”

SECTION 9. Chapter 18.15, RL ZONE – RESIDENTIAL LOW DENSITY, shall be amended as follows:

- a. Section 18.15.020, Permitted uses, is hereby amended as follows:

“Section 18.15.020 – Permitted uses.

Uses permitted in the RL zone are:

- A. One detached one-family dwelling per lot or parcel;
- B. The accessory buildings necessary to such use located on the same lot or parcel of land including an attached or detached garage;
- C. The non-commercial growing of fruits, flowers and vegetables, and related horticultural activities;
- D. Family daycare homes;
- E. Home occupations upon securing a home occupation use permit;
- F. Accessory dwelling units and junior accessory dwelling units pursuant to Chapter 18.61;
~~A second unit dwelling pursuant to section 18.10.070~~
- G. Employee housing for six or fewer employees; and
- H. Residential care facilities –small.”

- b. Section 18.15.090, Building – Lot coverage, is hereby amended as follows for consistency with the General Plan Land Use Element:

“18.15.090 – Building-Lot Coverage.

Building lot coverage shall not ~~exceed~~ 30 percent of the lot area.”

- c. Section 18.15.100, Residential density, is hereby added as follows:

“18.15.100 – Residential Density.

Commented [EV1]: I have a note that says this was changed from 30 to 15% to comply with the GP. I don't see it in the GP

Maximum development density shall be up to two (2) units per acre (one (1) unit per half acre), as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints.”

SECTION 10. Chapter 18.16, R-1 ZONE – ONE FAMILY DWELLING, shall be amended as follows:

- a. Section 18.16.020 - Permitted uses, is hereby amended as follows:

“Section 18.16.020 – Permitted uses.

Uses permitted in the R-1 zone are:

- A. One detached one-family dwelling per lot;
- B. The accessory buildings necessary to such use located on the same lot including an attached or detached garage;
- C. Horticultural activities for personal use;
- D. Family daycare homes;
- E. Home occupations upon securing a home occupation use permit; and
- F. Accessory dwelling units and junior accessory dwelling units pursuant to Chapter 18.61; ~~A second unit dwelling pursuant to section 18.10.070~~
- G. Employee housing for six or fewer employees; and
- H. Residential care facilities –small.”

- b. Section 18.16.100, Residential density, shall be added as follows:

“18.16.100 – Residential Density.

Maximum development density shall be up to 6.22 units per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints.”

SECTION 11. Chapter 20, R-2 ZONE – TWO FAMILY DWELLING, shall be amended as follows:

- a. Section 18.20.020, Permitted Uses, is hereby amended as follows:

“18.20.020 – Permitted uses.

A. Permitted uses in the R-2 zone include:

1. A two-family dwelling on a single lot;
2. A zero-lot line duplex with a half-plex unit on an individual lot;
3. A detached one-family dwelling on a single lot;
4. The accessory buildings necessary to such use, located on the same lot including an attached garage;
5. Family daycare homes;
6. Home occupations upon securing a home occupation use permit;
7. Accessory dwelling units and junior accessory dwelling units pursuant to Chapter 18.61; A second unit dwelling pursuant to section 18.10.070
8. Employee housing for six or fewer employees; and
9. Residential care facilities –small.

B. Conditional uses in the R-2 zone shall include:

1. Mobile home parks”
- b. Section 18.20.100, Residential density, shall be added as follows:

“18.20.100 – Residential Density

Maximum development density shall be up to 15 units per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints.”

SECTION 12. Chapter 18.24, R-3 ZONE, is hereby deleted.

SECTION 13. Chapter 18.28, R-4 ZONE – MULTIPLE FAMILY DWELLING, is hereby amended as follows:

- a. All references to “R-4” shall be replaced with references to “R-3,” and all references to “Limited Multiple Family Dwellings” shall be replaced with references to “Multiple Family Dwellings.”
- b. Section 18.28.020, Permitted uses, is hereby amended as follows:

“18.28.020 - Permitted uses.

A. Uses permitted in the R-3 zone are:

1. ~~Group dwellings,~~ Multiple family dwellings, apartment houses, condominiums, and townhouses;

2. The accessory buildings necessary to such use located on the same lot or parcel of land including garages and carports;
 3. Home occupations upon securing a home occupation use permit;
 4. Family daycare homes;
 5. Farm worker housing;
 6. Residential care facilities (small and large);
 7. Transient occupancy buildings and board and rooming house;
 8. Transitional housing; ~~farm worker housing, single room occupancy (SRO) dwellings~~
 9. Permanent supportive housing that meets the criteria set forth in Government Code Section 65651 et seq.;
 10. Accessory dwelling units and junior accessory dwelling units pursuant to Chapter 18.61; and
 11. Single room occupancy (SRO) dwellings.
- B. Permanent supportive housing projects that meet specific criteria specified in Article 11 (commencing with Section 65650), within Chapter 3 of Division 1 of Title 7 of the Government Code are allowed by right. All other supportive housing projects not meeting the criteria specified in Government Code Article 11 Section 65650 are subject to a conditional use permit.”
- c. Section 18.28.070, Area requirements, is hereby amended as follows:
- “18.28.070 - Area requirements.**
- The minimum lot area shall be not less than 3,500 square feet or one thousand square feet per dwelling unit.”
- d. Section 18.28.100, Residential density, is hereby added as follows:
- “18.28.100 – Residential density.**
- Maximum development density shall be 16 to 29 units per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints. See 18.62 regarding density bonus allocations.”

SECTION 14. Chapter 18.29, PS ZONE – PUBLIC SERVICE, is hereby added:

“18.29.010 Regulations designated.

The following regulations apply in the PS public service zone unless otherwise provided in this title.

18.29.015 Purpose.

The public service district is designated for public service uses and facilities that are owned and operated by Federal, State, or local government, public utilities, and special districts that provide governmental or public services.

18.29.020 Permitted uses.

Uses permitted in the PS zone shall include:

- A. Government offices;
- B. Schools;
- C. Cemeteries;
- D. Transit centers;
- E. Water or sewer treatment plants, pump station, and other utility buildings or structures;
- F. Fire stations and public safety training facilities; and
- G. Publicly owned and operated community meeting halls, conference halls, or other facilities open to and used by the general public.

18.29.025 Conditional uses.

Accessory facilities and uses that are permitted upon the granting of a conditional use permit in the PS zone shall be:

- A. Waste disposal or transfer sites;
- B. Public utility maintenance facilities and operation yards with outdoor storage of materials and supplies;
- C. Residential caretaker units, one unit per parcel; and
- D. Special large-assembly events.

18.29.030 Buildings--Height limitations.

Commented [EV2]: Do we want to add publicly owned buildings ie: Knights Foundry?

Building height for the PS Zone shall be limited to three (3) stories and shall not exceed ~~thirty five (35)~~ forty feet (40).

18.29.040 Yard--Front.

Buildings shall be located at least ten feet from the front lot line.

18.29.050 Yard--Side.

Five feet or in conformance with the California Building Code.

18.29.060 Yard--Rear.

There shall be a rear yard of not less than ten (10) feet.

18.29.070 Buildings--Required distance between.

None.

18.29.080 Area requirements.

The minimum lot area shall be not less than 7,000 square feet.

18.29.090 Buildings--Lot coverage.

Building lot coverage shall not exceed eighty-five (85) percent of the lot area.”

SECTION 15. Chapter 18.30, MH COMBINING ZONE – MANUFACTURED HOUSING COMBINING, is hereby amended as follows:

- a. Section 18.30.030, Permitted use, is hereby amended as follows:

“18.30.020 - Permitted use.

Manufactured homes are permitted within specified residential zones that allow a detached one-family dwelling, and under the following criteria:

- A. Manufactured homes must be certified under the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 United States Code, Section 5401 et seq.);
- B. Manufactured homes must be placed on permanent foundations pursuant to a building permit issued by the city and pursuant to Section 18551 of the California Health and Safety Code;
- C. Electrical, gas, water and sewer service to the manufactured home must also be installed under a building permit issued by the city;

- D. Manufactured homes must adhere to the snow load, wind pressure, and building setback requirements of the city;
 - E. No manufactured home shall be permitted which exceeds a period of ten years from the date of manufacture to the time of installation; and
 - F. Siding material, roofing material and roof overhangs shall be consistent with similar conventionally constructed homes in the vicinity, with roof eave and gable overhangs of not less than one foot, measured from the vertical side of the structure. Exterior covering material shall extend to the top of the concrete or masonry foundation.”
- b. Section 18.30.030, Restrictions, is hereby amended as follows:

“18.30.030 - Restrictions.

- A. All manufactured homes shall undergo design review before obtaining design clearance; design clearance shall be required before the application(s) may be processed for permitting and/or before the proposed activity is commenced. The design review process is established in the Design Standards.
- B. Manufactured homes shall not be permitted within areas designated as "Historic" or "Historic Corridor" on the general plan land use maps, or in areas which carry the HR (historic residential) combining zone designation as shown on the zoning map.”

SECTION 16. Chapter 18.32, C-1 ZONE – LIMITED COMMERCIAL, is hereby amended as follows:

- a. Section 18.32.015, Purpose, is hereby amended as follows:

“18.32.015 - Purpose.

The limited commercial district is designed to provide office, medical, and convenient services and products to residents on a daily basis.”

- b. Section 18.32.020, Permitted uses, is hereby amended as follows:

“18.32.020 - Permitted uses.

Uses permitted in the C-1 zone are:

- A. Any of the following uses:
 - 1. Bakeries;
 - 2. Day care center - adult (14 or fewer clients);
 - 3. Banks and automatic teller machines;

4. Barber shops;
5. Beauty shops;
6. Book stores;
7. Confectionery stores;
8. Day care center – child (14 or fewer clients);
- ~~7. Convenience stores;~~
9. Dental clinics or offices;
10. Dressmaking or millinery shops;
11. Drug stores;
12. Financial service offices;
13. Fire stations and public safety training facilities
14. Dry cleaning, pressing and laundry establishments using non-inflammable and non-explosive cleaning fluid;
15. Fitness/health studios, spas;
16. Dry goods or notions stores;
17. Sales and repair of electric appliances and electronic goods;
18. Florist shops;
19. Gift shops;
20. Grocery, fruit, and vegetable stores;
21. Hardware stores;
22. Jewelry stores;
23. Live-work units;
24. Meat markets or delicatessen stores;
25. Medical clinics;
26. Medical and dental laboratories;

27. Offices, professional;
 28. Photographic shops;
 29. Restaurants, tea rooms or cafés where all customers are served at a table or counter (excluding dancing, entertainment and sale of intoxicating liquors);
 30. Shoe stores or shoe repair shops;
 31. Stationery stores; and
 32. Tailoring, clothing or wearing apparel shops;
 - ~~26. Self service laundries or laundrettes; and~~
 33. Veterinarian clinics.
- B. The above specified businesses shall be professional offices or retail establishments permitted only under the following conditions:
1. Such ~~stores, shops, or~~ businesses shall be conducted entirely within an enclosed building. Businesses proposing outdoor uses shall do so only on application to and approval by the planning commission as a conditional use;
 2. Products made incidental to a permitted use may be sold at retail on the premises;
 3. All public entrances to such ~~stores, shops, or~~ businesses shall be from the principal street upon which the property abuts, except that a rear or side entrance from the building to a public parking area may be provided;
 4. Refer to Chapter 15.16 for signage requirements and Chapter 13.12 for obstructions to public way requirements; ~~and~~
 5. The accessory buildings necessary to such use located on the same lot or parcel of land, including a storage building for the exclusive use of the patrons of the above stores or businesses;
 6. Day care center – adult, with 15 or more clients, requires an application and approval by the planning commission as a conditional use; and
 7. Day care center – child, with 15 or more clients, requires an application and approval by the planning commission as a conditional use.
- C. Any use conducted within a C-1 zone shall comply with the provisions of Chapter 18.50, site plans.”
- c. Section 18.32.020– Buildings – Height limitations, is hereby amended as follows:

18.32.020_ Buildings – Height limitations

Maximum building height in the C-1 zone shall be limited to ~~two and one half~~ three stories and shall not exceed ~~thirty-five~~ forty feet

- d. Section 18.32.100, Residential density, is hereby amended as follows:

“18.32.100 – Residential density.

Maximum development density shall be 16 to 29 units per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints. See 18.62 regarding density bonus allocations.”

SECTION 17. Chapter 18.36, C-2 ZONE – COMMERCIAL, is hereby amended as follows:

- a. Section 18.36.020, Permitted uses, is hereby amended as follows:

“18.36.020 - Permitted uses.

Uses permitted in the C-2 zone shall be:

- A. ~~Multiple family dwellings as permitted in the R-4 zone,~~ Any commercial use permitted in the C-1 zone;

- B. Any of the following uses:

1. Retail or wholesale stores or businesses not involving any kind of manufacture, processing or treatment of products other than that which is clearly incidental to the retail business conducted on the premises and provided that not more than twenty-five percent of the floor area is used in the manufacture, processing or treatment of products, and that such operations or products are not objectionable due to noise, odor, dust, smoke, vibration or other similar causes;
2. Antiques and collectibles;
3. ~~Automobile parking areas;~~
3. Automobile, recreation vehicle, boat, and truck parking and storage ;
4. Automobile service stations;
5. Automobile and truck repair and renovation, body and fender works, painting, upholstering, and used parts storage, all when operated or maintained wholly within a building;

Commented [AH3]: Check alphabetization and consistency with matrix - different terms used.

Commented [AH4]: ~~Discontinued with parking garage~~
~~and not a public or private~~

- ~~5. Public baths, spas and the like;~~
6. Banks and automated teller machines;
7. Bars and cocktail lounges;
8. Billiard or pool halls or bowling centers;
9. Bird stores or pet shops;
10. Blueprinting and photostating shops;
11. Books and media stores;
12. Brewpubs;
13. Cafes and coffee shops;
14. Candy and confectionery stores;
15. Cleaning and pressing establishments using non-inflammable and nonexplosive cleaning fluid;
16. Clothing and apparel stores;
17. Conservatories of ~~music~~ music;
18. Convenience stores;
19. Delicatessens and meat and food markets;
20. Department stores;
21. Drug stores;
22. Dry cleaning, pressing and laundry establishments using non-inflammable and non-explosive cleaning fluid;
23. Electric appliances and electronic goods sales and repair;
24. Electronics store;
25. Emergency shelters operated by a governmental agency or non-profit corporation having all approvals, licenses, and permits required by state or local law for such operations.
26. ~~Wedding chapels~~ Event venues;

- 27. Fabric and craft supply stores;
- 28. Fire stations and public safety training facilities;
- 29. Florist shops;
- 30. Funeral parlors;
- 31. Furniture stores;
- 32. Gas stations;
- 33. Gift shops;
- 34. Grocery, fruit, and vegetable stores;
- 35. Hardware stores;
- 36. Hospitals;
- 37. Hotels, motels, motor inns, lodges, ~~and time share units,~~ short-term rental units, and vacation rentals;
- 38. Housewares and home ~~interior~~ decorating shops;
- 39. Jewelry stores;
- 40. Liquor stores;
- 41. Live-work units;
- 42. ~~Music-Musk~~ and vocal instructions;
- 43. ~~Music-Musk~~ stores;
- 44. Nurseries, flowers or plants;
- 45. Parking garages and lots, public or private;
- 46. ~~Furniture warehouses for storing personal household goods~~ Personal storage warehouses ("mini-storage");
- 47. Plumbing shops;
- 48. Printing, lithographing or publishing establishments;
- 49. Restaurants and restaurants with drive through services, ~~tea rooms, cafés, brewpubs, bars and cocktail lounges;~~
- ~~47. Service and convenience stations;~~

50. Self-service laundries or launderettes;

51. Shoe stores or shoe repair shops;

52. Skating rinks;

53. Stationery stores;

54. Storage garages including repairing and servicing;

55. Studios;

56. Taxidermists;

57. Tea rooms;

58. Telephone public utility buildings;

59. Theaters or auditoriums (except drive-in theaters);

60. Trade schools;

61. Upholstery shops;

62. Used car sale areas, providing that no repair or reconditioning of automobiles shall be permitted, except when enclosed in a building;

~~58. Wedding chapels;~~

C. For any use conducted within a C-2 zone, the following conditions shall apply:

1. Such stores, shops and businesses shall be conducted entirely within an enclosed building. Businesses proposing outdoor uses shall do so only on application to and approval by the planning commission;
2. ~~Those businesses that require outdoor display areas~~ Uses shall comply with the provisions of Chapter 18.50, site plans.
3. Business shall not be conducted from within a residential garage, shed, or temporary structure, without a use permit therefore having been first obtained from the city.
4. Accessory buildings necessary to such use located on the same lot or parcel of land may be permitted.
5. Refer to Chapter 15.16 for signage requirements and Chapter 13.12 for obstructions to public way requirements.

D. Consistent with Government Code Sections 65582, 65583(a), and 65589.5, all California cities are required to identify a minimum of one zone that permits emergency shelters by right.

Emergency shelters shall be allowed by right in the C-2 zone, subject to the following standards:

1. No individual shall be denied emergency shelter because of an inability to pay.
2. Emergency shelters shall be operated under the authority of a governing agency or private organization that provides, or that contracts to provide, emergency shelters and which, when required by law, is properly registered and licensed.
3. Emergency shelters shall comply with applicable California Health and Safety Codes.
4. Emergency shelters shall comply with all property development standards of the zone in which they are located, and, in addition, no emergency shelter shall be located within 300 feet of another such facility, said measurement being defined as the shortest distance between the outside walls of such facilities.
5. Parking shall be as required pursuant to Chapter 18.48, Off-Street Parking.
6. Each emergency shelter shall include, at a minimum, the following:
 - (A) Interior and exterior lighting necessary for security, safety, and operational purposes shall conform to the California Code of Regulations Title 24 Parts 2, 2.5 and 6 or any successor provisions as applicable in effect at the time the application is deemed complete. Exterior lighting shall be stationary, directed away from adjacent properties and public rights-of-way;
 - (B) If client intake is to occur on site, there shall be an indoor client intake/waiting area equal to a minimum of 10 square feet per bed provided at the facility. If an exterior waiting area is also provided, it shall be enclosed or screened from public view and adequate to prevent obstructing of the public right-of-way and required parking and access;
 - (C) Clean, sanitary beds and sanitation facilities, including showers and toiletries; and
 - (D) Segregated sleeping, lavatory, and bathing areas if the emergency shelter accommodates both men and women in the same building. Reasonable accommodation shall be made to provide segregated sleeping, lavatory, and bathing areas for families.
 - (E) At least one facility manager shall be on site at all hours the facility is open and one hour prior to and after facility operating hours. At least one full-time equivalent employee shall be required to be on site during facility operating hours for every 20 beds in the facility.

7. Emergency shelters may provide one or more of the following types of supportive facilities or services for the exclusive use or benefit of the shelter clients:

- (A) Central cooking and dining room(s);
- (B) Recreation areas, indoor and/or outdoors;
- (C) Laundry facilities for clients to wash their clothes;
- (D) Intake and administrative offices;
- (E) Counseling and other supportive services; or
- (F) Secure storage areas for bicycles and other personal possessions.

8. The agency or organization operating the shelter shall have a written Facility Management Plan consisting of, as applicable, provisions for staff training; neighborhood outreach; security; screening of residents to ensure compatibility with services provided at the facility; training, counseling, and treatment programs for residents; and facility information, including the number of persons who can be served nightly, the location of on-site waiting and intake areas, the provision of on-site management, and on-site security during hours of operation, as established in Government Code Section 65583(a)(4)(A).

18.36.100 – Residential Density

Maximum development density shall be 16 to 29 units per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints. See 18.62 regarding density bonus allocations.”

SECTION 18. Chapter 18.38, DTC ZONE – DOWNTOWN COMMERCIAL, is hereby amended as follows:

a. Section 18.38.020, Permitted uses, shall be amended as follows:

“Section 18.38.020 – Permitted uses.

Uses permitted in the DTC zone shall be:

- A. Retail commercial uses which are pedestrian-oriented and conducive to the historic vitality of the downtown area, including the following:
 - 1. Antiques and collectibles;
 - 2. Arts and handmade crafts, ceramics, furniture, glass, and textiles;
 - 3. Assembly, large events;

#. ~~Automobile parking areas;~~

4. Bakeries, employing not more than ten persons on the premises
5. Banks/Automated teller machines;
6. Barber shops;
7. Bars and cocktail lounges;
8. Beauty shops;
9. Books and media shops recordings;
10. Brewpubs;
11. Cafes and coffee shops;
12. Candy and confectioneries;
13. Clothing, apparel, hats, and shoes;
14. Delicatessens and meat and food markets;
15. Department stores;
16. Event venues;
17. Fabric and craft supply stores;
18. Fine art and photography;
19. Fitness/Health studios;
20. Florist shops Flowers and plants;
21. Gifts, precious metals, and jewelry;
22. Grocery, fruit, and vegetable stores;
23. Hardware stores;
24. Hotel, Motel, Motor Inns, Lodges, Time Share Units, Short-Term Rental Units, and Vacation Rentals;
25. Housewares and home decorating shops;
26. Live-work Units
27. Meeting and gathering halls and rooms;
- #. Music and musical entertainment;

- 28. Music and vocal instruction;
- 29. Outdoor retail sales;
- 30. Parking garages and lots, public and private;
- 31. Restaurants, ~~tea rooms, brewpubs, and cafés;~~
- 32. Shoe stores or shoe repair shops;
- 33. Specialty foods, beer, wine, and spirits; ~~and~~
- 34. Sports equipment sales and rentals;
- 35. ~~Greeting cards and~~ Stationery stores;
- 36. Studios;
- 37. Tailoring;
- 38. Tea rooms; and
- 39. Theaters or Auditoriums (excluding drive-in theaters) productions and
cinema.
- B. Professional governmental and similar offices;
- C. Trailhead parking and preserve entrances, hiking trails, information booths, riding
stables, public parks, and accessory recreational facilities;
- D. First and second-story residential ~~units~~ uses, as allowed in Section
18.28.020(A)(1)-(10), including studio apartments, and excluding boarding houses
and transitional housing;
- E. Low barrier navigation centers;
- F. Conversion of residential dwellings to commercial uses upon securing a site plan
permit pursuant to Chapter 18.50; ~~and~~
- G. Any use conducted within the DTC zone shall comply with the provisions of
Chapter 18.50, site plans; and
- H. The above uses in conjunction with historic displays and exhibits.”
- b. Section 18.38.030, Special provisions, shall include the following provisions:

“18.38.030 - Special provisions.

The following special provisions apply within the DTC zone:

- A. All structures shall conform to the provisions of Chapter 3.0 of the City's Design Standards, Historic Districts Design Standards 2.40, historic sites;
 - B. All signage shall conform to the requirements of Chapter 15.16, signs;
 - C. Use of sidewalks and other public spaces shall conform to the requirements of Chapter 13.13, obstructions to public ways;
 - D. Required vehicle parking requirements shall conform to the provisions of Chapter 18.48, off-street parking; and
 - E. In compliance with 18.48.030, a change in use requires the appropriate minimum requirement for off-street parking."
- c. Section 18.38.110, Residential density, shall be added as follows:

"18.38.110 – Residential density.

Maximum development density shall be 16 to 29 units per acre, as established in City of Sutter Creek General Plan Land Use Element Table 4-3, and dependent upon site conditions and constraints. See 18.62 regarding density bonus allocations."

SECTION 19, Chapter 18.39, MU ZONE –MIXED USE, is hereby amended for consistency with the General Plan:

Section 18.39.020, Permitted uses, is hereby amended as follows:

"18.39.020 - Permitted uses.

Uses permitted in the MU Zone shall be:

- A. Uses permitted on the first floor of a building include neighborhood commercial uses including but not limited to:
 - 1. Banks and automatic teller machines;
 - 2. Bars and cocktail lounges;
 - 3. Beauty shops;
 - 4. Book stores;
 - 5. Cafés, and coffee shops
 - 6. Convenience stores;
 - 7. Dry cleaning and laundry;
 - 8. Florist shops;

9. Gift shops;
 10. Grocery stores;
 11. Real estate sales;
 12. Restaurants, ~~cafés, and coffee shops~~;
 13. Specialty clothing stores; and
 14. Stationery stores;
- B. Uses permitted on the second or higher floor of a building include:
1. Residential uses, as allowed in Section 18.28.020(A)(1)-(10); and
 2. Low barrier navigation centers; and
 3. Business and professional offices.
- C. Uses permitted on the first and higher floors of a building include:
1. Live-work units;
 2. Hotels and motels; and
 3. Time share, short-term rental, and vacation rental units.
- D. Any use conducted within the MUC zone shall comply with the provisions of Chapter 18.50, site plans.”

“18.39.030 – Buildings – Height Limitations.

Building height for the MU zone shall be limited to ~~four~~ three stories and shall not exceed ~~fifty-five~~ forty (40) feet.

- a. Section 18.39.050, Yard—side, is amended to replace “Uniform Building Code” with “California Building Code.”
- b. Section 18.39.065, Area requirements, is hereby added as follows:

“18.39.065 - Area requirements.

Minimum parcel or lot size is 7,000 square feet.”

18.39.080 – Buildings – Lot coverage.

Building lot coverage shall not exceed ~~eighty-five~~ fifty percent of the lot area.

- c. Section 18.39.100, Residential density, is hereby added:

“18.39.100 – Residential density.

Maximum development density shall be eight (8) units per acre, as established in the City of Sutter Creek General Plan Land Use Element Table 4-3 and dependent upon site conditions and constraints. See Chapter 18.62 regarding density bonus allocations.”

SECTION 120. Chapter 18.40 -I-1 ZONE – LIGHT INDUSTRIAL, is hereby amended as follows:

- a. Section 18.40.020, Permitted uses, is hereby amended as follows:

“18.40.020 - Permitted uses.

Uses permitted in the I-1 zone shall be:

- A. ~~Any uses permitted in the C-2 zone~~ Any of the following uses:

1. Manufacturing, processing, or treatment of products that do not produce, cause, or emit fumes, odor, dust, smoke, gas, noise or vibrations which are or may be detrimental to properties in the neighborhood or to the welfare of the occupants thereof;
2. Animal hospitals, kennels, and veterinaries;
3. Automobile assembling, body and fender works, painting, upholstering, dismantling and used parts storage when operated or maintained wholly within a building;
4. Bakeries;
5. Blacksmith shops;
6. Boat building;
7. Bottling plants;
8. Breweries;
9. Building material storage yards;
10. Cabinet or carpenter shops;

11. Carpet, awning, blinds, or mattress upholstery shops including cleaning and repair;
12. Contractor's plants or storage yards;
13. Creameries;
14. Distributing plants;
15. Drying; freighting or trucking yards or terminals;
16. Electric welding and electroplating;
17. Feed and fuel yards;
18. Frozen and refrigerated food lockers;
19. Fruit and vegetable canning, freezing, packing, and preserving plants;
20. Ice and cold storage plants;
21. Laboratories, experimental and the like;
22. Laundries, cleaning, and dyeing plants;
23. Lumber yards;
24. Machine shops (except punch presses of over twenty tons rated capacity, drop hammers, and automatic screw machines);
25. Meat packing and processing;
26. Motion picture studios;
27. Paint mixing plants (not employing a boiling process);
28. Personal storage warehouses (mini-storage);
29. Public utilities buildings and service yards, distributing stations, and electric transmission substations;
30. ~~Residential caretaker units, limited to one caretaker unit per parcel; Multi-family residential in conjunction with a planned development (PD) combining zone;~~
31. Rubber fabrication or products made from finished rubber;
32. Sheet metal shops;
33. Stone monument works;

34. Storage spaces for transit and transportation equipment;
35. Trade schools;
36. Upholstery shops;
37. Used car sales areas;
38. Vehicle repairing and overhauling shops;
39. Vehicle storage (cars, trucks, boats, and RVs);
40. Wholesale businesses, storage buildings and warehouses;
41. Manufacture of:
 - a. Billboards and advertising structures, electric or neon signs,
 - b. Ceramic products,
 - c. Clothing or garments,
 - d. Cosmetics, perfume and toiletries, drugs, and pharmaceuticals,
 - e. Electronic components, instruments, and devices,
 - f. Food products (except the rendering or refining of fats or oils),
 - g. Furniture,
 - h. Musical instruments and toys,
 - i. Shoes,
 - j. Soap (cold mix only),
 - k. Textiles, and
 - l. Manufacturing, compounding, assembling or treatment of articles or merchandise from the following previously prepared materials: bone, cellophane, canvas, clay, cloth, cork, felt, feathers, fiber, fur, glass, hair, horn, leather, metal, rubber, semiprecious metals or stones, shell, textiles, tobacco, wood, yard, and paint not employing a boiling process;
- B. Accessory buildings necessary to such use located on the same lot or parcel of land may be permitted.
- C. Any use conducted within the I-1 zone shall comply with the provisions of Chapter 18.50, site plans.

- D. Industrial parks or research and development campuses may be conditionally permitted and shall include low-rise structures limited to two stories not to exceed thirty-five feet, with landscaped or open space areas.”

SECTION 21. Chapter 18.41, I-2 ZONE – HEAVY INDUSTRIAL, is amended as follows:

- a. Section 18.14.020, Permitted uses, is hereby amended to also include the following under subsection (A):

“... ”

10. Construction material sales yards including the manufacture of material such as concrete and asphalt and the storage of aggregate; and

11. Warehousing and storage, including construction material and equipment storage, public utilities materials and equipment storage, and public storage of vehicles, RVs, boats, and trailers.”

- b. Section 18.14.020, Permitted uses, is hereby amended to add subsection (C) as follows:

“C. Any use conducted within the I-2 zone shall comply with the provisions of Chapter 18.50, site plans.”

SECTION 22. Section 18.44.025, Conditional uses, is hereby amended to add the following:

“D. One residential caretaker unit per permitted use.”

SECTION 23. Chapter 18.45, Design Standards, is amended as follows:

- a. Section 18.45.020, Sutter Creek design standards, is hereby amended as follows:

“18.45.020 - Sutter Creek design standards.

The city council ~~adopted Design Standards by Resolution 15-15-13 that are shall adopt by resolution design standards to be~~ utilized in determining whether construction and development proposals are consistent with the adopted aesthetic and preservation goals of the city. The design standards ~~shall~~ include criteria for those aspects of structure and site design deemed important by the city council. The standards shall be made available to assist property owners, architects, contractors, and realtors in complying with this chapter.”

- b. Section 18.45.030, Applicability, is hereby amended as follows:

“18.45.030 - Applicability.

A. ~~The provisions of this chapter shall~~ Design Standards apply to every project in the City that requires either a building permit or a planning entitlement, or both, including each of the following: new construction; alterations to the exterior of an existing structure; repair of exterior features on an existing structure; additions to the exterior

of an existing structure; moving an existing structure; demolition of an existing structure; and new subdivisions. In addition, within the Main Street historic district, these design standards also apply to the repair, maintenance, and painting of existing structures and facilities when neither a building permit nor planning entitlement is required. The design elements of each project (including site design, architecture, landscaping, signs, parking design) will be reviewed on a comprehensive basis.

- B. The review authority may interpret the design standards on a case-by-case basis by applying flexibility in their application to specific projects, as not all design criteria may be workable or appropriate for every project, as established in Section 1.3.3 of the Design Standards. The overall objective is to ensure that the intent and spirit of the design standards are implemented.”
- c. Section 18.45.060, Review process, is hereby amended as follows:

“18.45.060 - Review process.

All projects for activities to which this chapter applies shall undergo design review before obtaining design clearance; design clearance shall be required before the application(s) may be processed for permitting and/or before the proposed activity is commenced. The design review process is established in Section 1.4 of the Design Standards. ~~shall be as follows:~~

~~A. Projects outside of the Historic Districts. City staff shall evaluate the building permit and/or planning entitlement application(s) and issue design clearance for those projects that clearly demonstrate conformance with the design standards. An application which does not clearly demonstrate conformance with the standards will be forwarded to the design review committee for review.~~

~~B. Projects within the Historic Districts. City staff shall evaluate the building permit and/or planning entitlement application(s) and make a recommendation to the design review committee regarding conformance with the design standards. The design review committee shall consider staff's recommendation and either: a) issue design clearance on concurrence with staff's recommendation; or b) find that the application is not in conformance with the standards, whereby the applicant may either modify the project so that conformance is achieved or appeal the committee's interpretation to the planning commission.~~

~~C. Projects within the Main Street historic district. Staff will evaluate the application and determine if the action is a significant modification to the exterior of a structure or if the action is not a significant modification to a structure.~~

~~1. For applications that do not propose a significant modification to the exterior of a structure, staff will make a recommendation to the DRC regarding the project's conformance with the design standards. The DRC will consider staff's recommendation and either:~~

- a. ~~Issue design clearance on concurrence with staff's recommendation; or~~
 - b. ~~Issue design clearance with required modifications; or~~
 - e. ~~Find that the application is not in conformance with these standards, in which case the applicant may either modify the project so that conformance is achieved or appeal the DRC's interpretation to the planning commission.~~
2. ~~For actions that create a significant modification to the exterior of a structure, staff and DRC will make recommendations to the planning commission regarding the project's conformance with the design standards. The planning commission will consider staff's recommendation and either:~~
- a. ~~Issue design clearance on concurrence with staff and DRC recommendation; or~~
 - b. ~~Issue design clearance with required modifications; or~~
 - e. ~~Find that the application is not in conformance with these standards and deny the design clearance and direct the applicant to modify the project so that conformance is achieved.~~

Any decision made by city staff may be appealed to the design review committee, and any decision made by the design review committee may be appealed to the planning commission. Decisions made by the planning commission may be appealed to the city council in accordance with chapter 2.53 of this Code.”

SECTION 24. Chapter 18.47, SPECIAL EVENTS, is hereby added as follows:

“Chapter 18.47 – SPECIAL EVENTS.

18.47.010 – Special event use.

A. Upon receipt of a completed application for a special event permit, the City Manager or their designee shall determine if the proposed use requires "administrative review" or "city council review." The following criteria shall be considered by the City Manager or their designee for such a determination:

- 1. Parking (e.g., adequacy of number, location, circulation design, safety, etc.);
- 2. Frequency (e.g., possible conflicts with other activities within the community);
- 3. Nuisance issues (e.g., dust, noise, odor, etc.);
- 4. Circulation (e.g., assurance of pedestrian and vehicular circulation safety);
- 5. Public safety (e.g., assurance of providing and maintaining open fire lanes, providing on-site security personnel and on-site emergency care service);

6. Lighting (e.g., assurance of adequate on-site lighting and limiting off-site light and glare);
7. Attendance (e.g., number of attendees will affect public safety requirements, adequate number of restroom facilities, as well as many of the other listed criteria);
8. Clean-up (e.g., assure removal of temporary structures, equipment, debris, etc.);
9. Duration (e.g., assure appropriate hours of operation and length of the event);
10. Location (e.g., assure compatibility with surrounding land uses and adequacy of pedestrian and vehicular access);
11. Signage (e.g., assure size and location that does not obstruct required visibility at driveway locations);
12. Public notice (e.g., assure standard public noticing of the event where wider impacts to the community may be involved);
13. Other (e.g., criteria that may be unique to the proposed special event).

B. The director shall notify the applicant of his/her determination within five working days of receiving a completed application.

18.47.020 – Special event application.

The City Manager or their designee shall prescribe the forms and documents to be filed for a special event permit. The forms and documents shall be filed with the City Manager or their designee and accompanied, as required, by the following:

- A. A description of the site which may include a map drawn to scale showing lot lines and dimensions, ingress and egress points, improved areas, grading plans, parking, traffic control locations and a description, including location, of all signs;
- B. A fee as specified in the current city council fee resolution;
- C. Written authorization of the subject property owner or his/her designated representative agreeing to the special event;
- D. The names and mailing addresses of the property owners as shown on the last county equalized assessment roll for properties within three hundred feet of the special event site;

E. A written explanation of the nature and duration of the special event;

F. Such additional information as the City Manager or their designee may require.

18.47.030 – Special event decisions.

A. Upon determination that the application will be processed as administrative review, the City Manager or their designee shall review the application for its compliance with Section 17.46.060. The City Manager or their designee shall have the authority to, and shall take action to grant, grant with conditions, or deny the application based on the information contained in the application and any information obtained from the staff review of the project. The City Manager or their designee shall render his/her decision in writing, setting forth the findings of fact supporting the decision, and shall serve the applicant with the written decision within ten days of the City Manager or their designee's determination. The decision is subject to a ten-day appeal period, and shall not become final until such time has expired.

The City Manager or their designee may act on the application without initial prior notice to adjoining owners of property affected by the special event permit and without a hearing. If the City Manager or their designee grants or conditionally grants the special event permit, he/she shall give notice of the action to those persons who would have received notice of a hearing before the planning commission had the application been for a conditional use permit. Such notice shall specify that any interested person, other than the applicant, may appeal the action of the City Manager or their designee in the manner provided by Section 18.50.080.

B. For special events determined by the City Manager or their designee to require city council review, a noticed public hearing shall be held by the city council. Noticing shall be consistent with the requirements of Chapter 18.06. The notice shall include a description of the proposed use and its location, and the date, hour and place of the hearing. At the conclusion of the hearing, the city council shall grant, grant with conditions, or deny the application. The decisions of the city council shall be in writing, setting forth the findings of facts supporting the decision, and shall be served on the applicant within ten days."

SECTION 25. Chapter 18.48, OFF-STREET PARKING, is hereby amended as follows:

a. Section 18.48.050, Parking standards, is hereby amended as follows:

"18.48.050 – Parking standards.

Unless otherwise superseded by Development Standards adopted by the City, The following standards shall apply to off-street parking:

- A. Disabled/handicapped parking spaces and accessible path of travel shall be provided as required by the Americans with Disabilities Act and Title 24 of the California Administrative Code.
- B. Parking areas shall provide suitable maneuvering room so that vehicles enter and leave a parking lot in a forward direction.
- C. The minimum parking stall dimensions shall be eighteen feet long and nine feet wide, except for parallel parking stalls which shall be at least twenty-four feet long.
- D. The minimum aisle width shall be twelve feet per travel lane.
- E. All parking spaces, aisles, approach lanes and maneuver areas shall be paved with asphaltic concrete or concrete and shall be clearly marked with directional arrows and lines.
- F. Parking lots shall have a maximum slope of five percent measured in any direction.
- G. Tandem parking may be allowed to satisfy off-street parking requirements for single-family dwellings, duplexes, second unit dwellings, and bed and breakfast inns.”

SECTION 26. Chapter 18.50, SITE PLANS, is hereby amended as follows:

- a. Section 18.50.020, Applicability, is hereby amended as follows:

“18.50.020 – Applicability.

- A. Provisions of this chapter shall apply to ~~all the~~ R-3, R-4, C-1, C-2, DTC, MUC, I-1, and I-2 commercial and industrial zones.
- B. No building shall be constructed, reconstructed, rehabilitated or demolished on a parcel unless in compliance with all site plan requirements of this chapter.”

- b. Section 18.50.060, Findings and decision, is hereby amended to delete subsections (D) and (E).

SECTION 27. Chapter 18.52, VARIANCES, is hereby amended as follows:

- a. Section 18.52.050, Filing applications, is hereby amended as follows:

“18.52.050 - Filing applications ~~Application~~ Review.

~~The planning commission shall cause to be made by its own members, or by members of its staff, such investigation of facts bearing upon such application as will serve to provide all necessary information to assure that the action on each such application is consistent with the intent and purpose of this title and with previous actions of the planning~~

~~commission.”~~ The Planning Department shall review the application and prepare a staff report for action by the appropriate legislative body.

- b. Section 18.52.060, Investigation, is hereby amended as follows:

“18.52.060 - Investigation.

The ~~planning commission~~ Planning Department shall cause to be made ~~by its own members, or by members of its staff,~~ such investigation of facts bearing upon such application as will serve to provide all necessary information to assure that the action on each such application is consistent with the intent and purpose of this title and with previous actions of the ~~legislative bodies~~ planning commission.”

SECTION 28. Chapter 18.54, Zone Changes, is hereby amended as follows:

- a. Section 18.54.020, Amendments and changes of zone boundaries, is hereby amended at subsection (A) as follows:

“A. Whenever the public necessity, convenience, general welfare or good zoning practice justify such action, the planning commission may recommend to the city council upon its own motion or upon the verified application of any interested person, proceedings to amend, supplement or change the zones, regulations, or districts established by this title.”

- b. Section 18.54.030, Filing applications, is hereby amended as follows:

“18.54.030 - Filing applications.

~~Applications for changes of zone shall be made in writing to the planning commission in such form as is approved by the planning commission. The planning commission may provide forms for such purposes and may prescribe the type of information to be provided thereon. No petition shall be received unless it complies with such requirements.”~~

The Planning Department shall review the application and prepare a staff report for action by the appropriate legislative body.

- c. Section 18.54.040, Investigation, is hereby amended as follows:

“18.54.040 – Investigation.

The ~~planning commission~~ Planning Department shall cause to be made ~~by its own members, or members of its staff,~~ such investigation of facts bearing upon such application as will serve to provide all necessary information to assure that the action on each such application is consistent with the intent and purpose of this title and with the land use element of the general plan.”

Commented [EV5]: This is unclear to me. Is it saying the Community Development Director will make determinations on variances?

Commented [SS6R5]: The Planning Department shall review the application and prepare a staff report for action by the appropriate legislative body. (Change the title of section to Application Review)

SECTION 29. Chapter 18.56, ZONING UPON ANNEXATION, is hereby amended to add Section 18.56.020 as follows:

“18.56.020 Annexation of agricultural land.

Conversion of agricultural lands annexed into the City of Sutter Creek from outside the Planning Area or Sphere of Influence shall be mitigated at a rate of 1:1 of equivalent value and quality of agricultural land, preferably within proximity to the City of Sutter Creek.”

SECTION 30. Chapter 18.58, ACCOMMODATIONS OF PERSONS WITH DISABILITIES, is hereby deleted in its entirety and replaced with *Attachment 2* (Chapter 18.58 – ACCOMMODATIONS OF PERSONS WITH DISABILITIES), attached hereto and incorporated herein.

SECTION 31. Chapter 18.60, CONDITIONAL USE PERMITS, shall be amended as follows:

- a. Section 18.60.010, Conditional use permits, is hereby amended as follows:

“18.60.010 - Conditional use permits.

The following regulations apply to the granting of conditional use permits.

Uses may be permitted by the planning commission and city council in zones from which they are prohibited by this title where such uses are deemed ~~essential or~~ desirable to the public convenience or welfare, and are in harmony with the various elements or objectives of the comprehensive general plan. The procedure for filing applications, filing fees, investigation, notices, public hearings, findings and appeal shall be as specified in Chapter 18.06, except that the city council upon recommendation of the planning commission may waive public hearings on an application for conditional use permits for public utility or public service uses or public buildings, when found to be necessary for the public health, safety, convenience or welfare.”

- b. Section 18.60.020, Uses permitted in any zone, is hereby amended as follows:

“18.60.020 - Uses permitted in any zone.

The following uses may be permitted in any zone unless limited to specific zones, and upon the granting of a conditional use permit

~~A. Airports or aircraft landing fields;~~

B. Bed and breakfast inns;

C. Cemeteries, columbariums, ~~crematories,~~ mausoleums and mortuaries;

D. Day care centers (adult/child);

- E. Churches or other places used exclusively for religious worship;
- F. Educational institutions including public and private schools;
- G. Establishments or enterprises involving large assemblages of people or vehicles including: amusement parks, circuses, carnivals, expositions, fair grounds, open air theaters, ~~race tracks~~, recreational and sports centers, and recreation vehicle parks;
- H. Hospitals and sanitariums;
- I. Institutions of a philanthropic (benevolent) or eleemosynary (charitable) nature;
- J. Libraries, museums and private clubs;
- K. Large scale neighborhood housing projects having a minimum gross area of five acres;
- L. Mining and natural resources development together with the necessary buildings, apparatus or appurtenances incidental thereto;
- M. Outdoor retail sales:
- N. Parks, playgrounds, parking lots or structures, and community buildings;
- O. Public utility or public service buildings, structures and uses, except as otherwise provided in this ordinance;
- P. New or remodeled residential structures in a commercial or industrial zone;
- Q. Existing structures converted to residential uses in a commercial or industrial zone; and
- R. Golf courses, driving ranges and country clubs.
- S. Special events.”

c. Section 18.60.040, Findings and decisions, is hereby amended as follows:

“18.60.040 - Findings and decisions.

The commission, on the basis of the evidence submitted at the hearing, may grant use permits required by the provisions of this title when it finds that:

- A. The proposed uses of the property are ~~essential~~ or desirable to the public convenience or welfare;
- B. The proposed uses will not impair the integrity and character of the area in which it is located or the zoning district;

- C. The proposed uses would not be detrimental to public health, safety, or general welfare;
 - C. There are adequate public utilities and services available for the proposed uses; and
 - E. The proposed uses of the property are in harmony with the various elements or objectives of the general plan and the purposes of this title.”
- d. Section 18.60.050, Home occupation use permits, is hereby amended as follows:

“18.60.050 - Home occupation use permits.

- A. Applications for a home occupation use permit shall be processed administratively by the Planning Department.
- B. Home occupation use permits may be granted if the Planning Department finds:
 - 1. There are no added vehicle trips;
 - 2. There is no signage pertaining to the home occupation;
 - 3. There is no exterior evidence of a home occupation and all equipment, supplies, and materials used in business are stored inside the dwelling or accessory structures;
 - 4. There is only up to one employee from outside the residence;
 - 5. The floor area used for the home occupation is no greater than 25% of the gross floor area.
 - 6. Products produced by the home occupation are not displayed so as to be visible outside the dwelling unit.
 - 7. There are no public health or safety risks associated with the home occupation;
 - 8. There are no limitations to public utilities or services result from operation of the home occupation;
 - 9. The home occupation is secondary to the principal use a residence.
 - 10. There is only one home occupation per dwelling unit.”

Commented [EV7]: Maybe something like this:
May be granted if the Community Development Director finds:

SECTION 33. Chapter 18.61, ACCESSORY DWELLING UNITS, attached hereto and incorporated herein as *Attachment 3* (Chapter 18.61 – ACCESSORY DWELLING UNITS), is hereby added.

SECTION 34. Chapter 18.62, DENSITY BONUSES, attached hereto and incorporated herein as *Attachment 4* (Chapter 18.62 – DENSITY BONUSES), is hereby added.

SECTION 35. Section 18.66.020, Definitions, is hereby deleted in its entirety.

SECTION 36. Chapter 18.66, SURFACE MINING AND RECLAMATION, is hereby amended as follows:

- a. Section 18.66.020, Definitions, is hereby amended as follows:

“18.66.020 - Definitions.

The following words and phrases shall have the meanings set forth in this chapter:

- A. ~~“Exploration” or “prospecting” means the search for minerals by geological, geophysical, geochemical or other techniques, including, but not limited to, sampling, assaying, drilling, or any surface or underground works needed to determine the type, extent, or quantity of minerals present.~~
- B. ~~“Mined lands” means and includes the surface, subsurface, and groundwater of an area in which surface mining operations will be, are being or have been conducted, including private ways and roads appurtenant to any such area, land excavations, working, mining waste and areas in which structures, facilities, equipment, machines, tools or other materials or property which result from, or are used in, surface mining operations are located.~~
- C. ~~“Minerals” means any naturally occurring chemical element or compound, or groups of elements and compounds, formed from inorganic processes and organic substances, including, but not limited to, coal, peat, and bituminous rock, but excluding geothermal resources, natural gas, and petroleum.~~
- D. ~~“Mining waste” means and includes the residual of soil, rock, mineral, liquid, vegetation, equipment, machines, tools, or other materials or property directly resulting from, or displaced by, surface mining operations.~~
- E. ~~“Operator” means any person who is engaged in surface mining operations, himself, or who contracts with others to conduct operations on his behalf.~~
- F. ~~“Overburden” means soil, rock, or other materials that lie above a natural mineral deposit or in between deposits, before or after their removal, by surface mining operations.~~
- G. ~~“Permit” means any formal authorization from, or approved by, the city, the absence of which would preclude surface mining operations.~~
- H. ~~“Person” means any individual, firm, association, corporation, organization, or partnership, or any city, county, district, or the state or any department or agency thereof.~~
- I. ~~“Reclamation” means the process of land treatment that minimizes water degradation, air pollution, damage to aquatic or wildlife habitat, flooding, erosion and other adverse effects~~

~~from surface mining operations, including adverse surface effects incidental to underground mines, so that mined lands are reclaimed to a usable condition which is readily adaptable for alternate land uses and create no danger to public health or safety. The process may extend to affected lands surrounding mined lands, and may require backfilling, grading, resoiling, revegetation, soil compaction, stabilization, or other measures.~~

~~J. "State board" means state mining and geology board, in the department of conservation, State of California.~~

~~K. "State geologist" means individual holding office as structured in Section 677 of Article 3, Chapter 2 of Division 1 of the Public Resources Code.~~

~~L. "Surface mining operations" means all or any part of the process involved in the mining of minerals on mined lands by removing overburden and mining directly from the mineral deposits, open pit mining of minerals naturally exposed, mining by the auger method, dredging and quarrying, or surface work incident to an underground mine. Surface mining operations shall include, but are not limited to:~~

~~1. In place distillation, retorting or leaching;~~

~~2. The production and disposal of mining waste;~~

~~3. Prospecting and exploratory activities. Words and phrases associated with surface mining and reclamation are provided in section 18.08 - Definitions.~~

SECTION 37. The City Council hereby declares that should any section, paragraph, sentence, phrase, term or word of this ordinance be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this ordinance independent of the elimination here from of any such portion as may be declared invalid. If any section, subdivision, paragraph, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subdivision, paragraph, sentence, clause and phrase thereof, irrespective of the fact that anyone (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

SECTION 38. CEQA. The City Council finds and determines that, pursuant to Government Code Sections 65852.21 and 66411.7, this ordinance is not subject to the California Environmental Quality Act ("CEQA"), Division 13, commencing with Section 21000 of the Public Resources Code, because it is not a project as defined in Section 15378 of the CEQA Guidelines (Title 14, Chapter 3 of the California Code of Regulations).

This ordinance shall be published and posted in the manner required by law by the City Clerk. Considered at a meeting of the Planning Commission of the City of Sutter Creek on May 22, 2023, and enacted by the City Council of the City of Sutter Creek at a regular meeting held on September 18, 2023.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Sutter Creek City Council,
held on this 1st day of August 2022, by the following vote, to wit:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Claire Gunselman, Mayor

ATTEST:

Karen Darrow, City Clerk

Attachment 1

Chapter 18.08 – DEFINITIONS

18.08.010 Definitions – Generally.

This title shall be known as the "Zoning Ordinance" of the City of Sutter Creek. For the purpose of this title, certain terms and words are defined. When not inconsistent with the context, words used in the present tense include the future, words in the singular number include the plural number, and words in the plural number include the singular number, and the masculine includes the feminine. The word "shall" is always mandatory and not merely directory.

"*Affordable rent*" means the maximum monthly rent for a specified income level calculated in accordance with Health and Safety Code Section 50053 and implementing regulations.

"*Affordable sales price*" means the maximum housing cost for a specified income level, calculated in accordance with Health and Safety Code Section 50052.5 and implementing regulations.

"*Affordable units*" means those dwelling units which are required to be rented at affordable rents or sold at an affordable sales price to very low income households, low income households, or moderate income households.

"*Alley*" means a public way permanently maintained as a secondary means of access.

"*Apartment hotel*" means a building, or portion thereof, designed for or containing both individual guest rooms or suites of rooms and dwelling units.

"*Apartment house*" means a building, or portion thereof, designed for or occupied by five or more families living independently of each other.

"*Area requirements*" means the minimum net square footage of any lot excluding street rights-of-way. Area requirements are the equivalent of land use density.

"*Automobile service station*" means an establishment for the primary purpose of gasoline or vehicle fuel retail sales. This may also include sales of automotive accessories, vehicular operating fluids, and convenience goods or groceries, as well as the provision of minor vehicle maintenance, such as vehicle washing facilities, excluding automotive repair.

"*Boarding and rooming house*" means a residence, other than a hotel, wherein a room or rooms, with or without individual or group cooking facilities, are rented, leased, or subleased under two or more separate written or oral rental agreements, leases, or subleases, whether or not the owner, agent or rental manager resides within the dwelling unit.

"*Building*" means any structure having a roof supported by columns or walls for the housing or enclosure of persons, animals, chattels, or property of any kind. See also *Structure*.

"*Building footprint*" means the ground area of a building or group of buildings.

"*Building height*" means the vertical distance from the average finished grade of a building footprint to the highest point of the structure. See also *Grade*.

"*Building setback*" is the minimum distance allowed between a lot line and the nearest building, column, wall, or fence structure requiring a building permit.

"*Bungalow court*" means a group of two or more detached one-family or two-family dwellings as rental units located upon a single lot, together with all open spaces as required by this title.

"*Carport*" means a permanent roofed structure with not more than two enclosed sides used or intended to be used for automobile shelter or storage.

"*Change of occupancy*" means a discontinuance of an existing use and substitution therefore of a use of a different kind or class.

"*Child day care facility*" means a facility that provides nonmedical care to children under 18 years of age in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual on less than a 24-hour basis, as defined in California Health and Safety Code Section 1596.750 as amended. "Child day care facility" includes day care centers - child and family day care homes.

"*Day care center - adult*" means a social rehabilitation facility or adult day program, as defined in Health and Safety Code Section 1502, that provides care to persons 18 years of age or older on less than a 24-hour basis.

"*Day care center - child*" means a child day care facility, other than a family day care home, and includes infant centers, preschools, extended day care facilities, and school age childcare centers, and includes childcare centers licensed pursuant to Health and Safety Code Section 1596.951.

"*Club*" means an association of persons, whether incorporated or unincorporated, for some common purpose but not including groups organized primarily to render a service carried on as a business.

"*Concession or incentive*" is as defined in Government Code Section 65915.

"*Condominium*" means a building or group of buildings in which the interior spaces of units are owned, individually, but the structure, common areas, and facilities are owned by the owners on a proportional, undivided basis.

"*Convenience store*" means a retail business with primary emphasis placed on providing the public a convenient location at which to purchase from a wide array of consumable products, predominantly food or food and gasoline services.

"*Corner lot*" means a lot situated at the intersection of two or more streets having an angle of intersection of not more than one hundred thirty-five degrees.

"*Director*" means the Community Development Director, or a designee of the Community Development Director.

"*Duplex dwelling*" or "*duplex*" means a single building consisting of two dwelling units designed for or occupied exclusively by two families living independently of each other.

"*Dwelling*" means a building or portion thereof designed or occupied for residential purposes, including one-family/single-family, two-family, multiple dwellings, but not including hotels, boarding and lodging houses, trailers and mobile homes.

"*Dwelling group*" means a combination or arrangement of dwellings on one building site.

"*Dwelling unit*" means a room or group of rooms (including sleeping, eating, cooking, and sanitation facilities, but not more than one kitchen), that constitutes an independent housekeeping unit, occupied or intended for occupancy by one household on a long-term basis.

"*Educational animal project*" means an animal husbandry activity which is under the supervision of an educationally-oriented youth program or organization that is connected with a school or nonprofit organization.

"*Educational institution*" means a college or university giving general academic instruction equivalent to the standards prescribed by the State Board of Education.

"*Emergency shelter*" has the meaning ascribed to it in Government Code Section 65582(d) and Health and Safety Code Section 50801(e), as such sections may be amended from time to time, and which presently define the term "emergency shelter" to mean housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person.

"*Employee housing*" has the meaning ascribed to it in Health and Safety Code Section 17008, as may be amended, and that is regulated by the California Department of Housing and Community Development.

"*Exploration*" or "*prospecting*" means the search for minerals by geological, geophysical, geochemical or other techniques, including, but not limited to, sampling, assaying, drilling, or any surface or underground works needed to determine the type, extent, or quantity of minerals present.

"*Family*" means a group of individuals, not necessarily related by blood or marriage, or adoption, or guardianship, living together in a single dwelling unit as a single housekeeping unit.

"*Family day care home*" means a licensed home in which the daycare provider resides and that provides family child care for up to twelve (12) children, or for up to fourteen (14) children, as may be applicable if the criteria in Health and Safety Code Sections 1597.44 and 1597.465 are met, as set forth in Health and Safety Code Section 1596.78, as may be amended from time to time, provided the provider holds a license from the state to operate as such. A family day care home is not required to hold a business license from the city nor pay a fee or tax to the city to operate.

"*Family food production*" means the non-commercial raising or keeping of animals by a family on the same lot as the primary residence of the family, solely for the purposes of personal use and consumption.

"*Farmworker housing*" has the same meaning as "employee housing," as set forth in Health and Safety Code Section 17008(a), for farmworkers.

"*Floor area*" means the sum of the gross floor area for each story of a building measured from the exterior faces of the exterior walls. Floor area includes all enclosed spaces.

"*Floor area ratio*" means the total floor area of the building or buildings on a lot, divided by the lot area. For example, on a lot with 10,000 square feet of lot area, a FAR of 1.00 will allow 10,000 square feet of gross square feet of building floor area to be built, regardless of the number of stories in the building (e.g., 5,000 square feet per floor on two floors or 10,000 square feet on one floor). On the same lot, a FAR of 0.50 would allow 5,000 square feet of floor area and a FAR of 0.25 would allow 2,500 square feet.

"*Fourplex dwelling*" or "*fourplex*" means a single building consisting of four dwelling units.

"*Front lot line*" means the boundary line of a lot that separates the property from the street or right-of-way. On a corner lot, only the line separating the street on which the proposed or existing structure will face is considered as a front lot line.

"*Front yard*" means a yard extending across the full width of the lot, the depth of which is the minimum horizontal distance between the front lot line and the building setback line.

"*Garage*" means a building or portion of a building in which motor vehicles used by the occupants or tenants of the main building or buildings on the premises are stored or kept.

"*Gas station*" means an automobile service station and convenience store which supplies fuel to motor vehicles, groceries, and sundry items, and can include vehicle servicing and repairing, vehicle washing, sales of motor vehicle accessories and other customary services for automobiles, but excluding painting and body work.

"*Grade*" means the average of the finished ground level at the center of all walls of a building.

"*Gross acre*" means the entire acreage of a parcel.

"*Halfplex dwelling*" or "*halfplex*" means one-half of a duplex dwelling which is located on a separate lot from the other half of the duplex. Also referred to as a zero lot line unit.

"*Home occupation*" means an occupational activity or business use conducted within a dwelling unit and/or an accessory structure by a resident of the property, and that is secondary to the residential use of a property, but does not include a family day care home.

"*Hospital*" means any building or portion thereof used for the accommodation and medical care of sick, injured or infirm persons and including sanitariums.

"*Hotel*" means a building that provides accommodations for temporary lodging and services for travelers and tourists, in which there are five or more guest rooms, and in which no provision is made for cooking in any individual room or suite.

"*Interior lot*" means a lot other than a corner lot.

"*Live-work unit*" means a building or space within a building that is used jointly for office/business and residential uses allowed in the applicable zoning district.

“*Lot*” means a parcel.

“*Lot area*” means the total horizontal area (i.e. map area) within the lot lines of a lot.

“*Lot coverage*” means the ratio of the total footprint area of all structures and impervious cover on a lot relative to the lot area. The sum of the footprints of all primary and accessory structures, including garages, carports, covered patios, and roofed porches is used to calculate lot coverage.

“*Lot depth*” means the lesser of the horizontal distances separating the front and rear lot lines measured at the side lot lines.

“*Lot width*” means the lesser of the horizontal distances separating side lot lines measured at the front and rear lot lines.

“*Low barrier navigation center*” means a housing first, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing, that meets the requirements of Government Code Section 65662, as may be amended.

“*Major transit stop*” means a site containing any of the following: (a) an existing rail or bus rapid transit station; (b) a ferry terminal served by either a bus or rail transit service; or (c) The intersection of two or major bus routes with a frequency of service interval of 15 minutes or less during the morning or afternoon peak commute period, or as otherwise defined by Public Resources Code Section 21064.3.

“*Manufactured housing*” means has the same meaning as “manufactured home” in Section 18007 of the Health and Safety Code.

“*Mined lands*” means and includes the surface, subsurface, and groundwater of an area in which surface mining operations will be, are being or have been conducted, including private ways and roads appurtenant to any such area, land excavations, working, mining waste and areas in which structures, facilities, equipment, machines, tools or other materials or property which result from, or are used in, surface mining operations are located.

“*Minerals*” means any naturally occurring chemical element or compound, or groups of elements and compounds, formed from inorganic processes and organic substances, including, but not limited to, coal, peat, and bituminous rock, but excluding geothermal resources, natural gas, and petroleum.

“*Mining waste*” means and includes the residual of soil, rock, mineral, liquid, vegetation, equipment, machines, tools, or other materials or property directly resulting from, or displaced by, surface mining operations.

“*Mobile home*” means a structure, transportable in one or more sections, built on a permanent chassis and designed for use as a single-family dwelling unit and which (1) has a minimum of 400 square feet of living space; (2) has a minimum width in excess of 102 inches; (3) is connected to

permanent utilities; and (4) is tied down to a permanent foundation or is set on piers, with wheels removed and skirted, in a mobile home park or on a lot owned, rented, or leased by the homeowner.

"Mobile home parks" means a parcel or contiguous parcels under one ownership that are planned and improved, or on which two or more mobile home lots are rented, leased, or held out for rent or lease, to accommodate mobile homes for human habitation. The rental paid for any such mobile home shall be deemed to include rental for the lot it occupies. Mobile home parks may include accessory outdoor storage areas for recreational vehicles, boats, etc., for the exclusive use of park residents.

"Multiple family dwelling" means a building containing two or more dwelling units for the use of individual households; an apartment or condominium building is an example of this dwelling unit type-

"Nonconforming building" means a building or structure or portion thereof conflicting with the provisions of this title applicable to the zone in which it is situated.

"Nonconforming use" means a use that conflicts with the provisions of this General Plan, and may include use of a conflicting structure, a conflicting use within a conforming building, a conflicting use within a conflicting structure, or a conflicting use of land.

"Nuisance" means anything which is injurious to the health, safety or public welfare, or is an obstruction to the free use and enjoyment of property in the affected area.

"Occupied" means the active use of a property, structure, or dwelling.

"One-family dwelling" or *"single-family dwelling"* means a dwelling, not attached to any other dwelling, which is designed for and occupied by not more than one family and surrounded by open space or yards.

"Operator" means any person who is engaged in surface mining operations, himself, or who contracts with others to conduct operations on his behalf.

"Outdoor retail sales" means the outdoor display of products by a permanent business establishment and temporary retail operations, including farmer's markets; sidewalk sales; seasonal sales; semi-annual sales of art or handcrafted items in conjunction with community festivals or art shows; and retail sales of various products from individual vehicles. Does not include flea markets or swap meets which occupy more than two acres of land.

"Parcel" means a contiguous area of land, except for intervening easements and right-of-way with a continuous boundary defined by the description of said parcel as recorded in the office of the County Clerk or by reference to a recorded subdivision plat.

"Permit" means any formal authorization from, or approved by, the city, the absence of which would preclude surface mining operations.

"Person" means any individual, firm, partnership, joint venture, association, club, fraternal organization, corporation, estate trust, receiver, organization, syndicate, city, county, municipality, district or other political subdivision, or any other group or combination acting as a unit. In regard

to surface mining and reclamation “person” means any individual, firm, association, corporation, organization, or partnership, or any city, county, district, or the state or any department or agency thereof.

“*Pet*” means domestic animals ordinarily permitted in the house and kept for company or pleasure, such as dogs, cats, birds and the like

“*Planned development*” is as defined in Civil Code Section 1351(k).

“*Primary dwelling unit*” means an existing or proposed single-family residential structure on a single parcel with provisions for living, sleeping, eating, a single kitchen for cooking, and sanitation facilities occupied and intended for one household, and does not include an accessory dwelling unit or junior accessory dwelling unit.

“*Public garage*” means a garage, other than a private garage.

“*Rear lot line*” means the line opposite the front lot line.

“*Rear yard*” means a yard extending across the full width of the lot between the building setback line and the rear lot line. The depth of the required rear yard is measured horizontally from the nearest part of a main building toward the nearest point of the rear lot line.

“*Reclamation*” means the process of land treatment that minimizes water degradation, air pollution, damage to aquatic or wildlife habitat, flooding, erosion and other adverse effects from surface mining operations, including adverse surface effects incidental to underground mines, so that mined lands are reclaimed to a usable condition which is readily adaptable for alternate land uses and create no danger to public health or safety. The process may extend to affected lands surrounding mined lands, and may require backfilling, grading, resoiling, revegetation, soil compaction, stabilization, or other measures.

“*Recreational vehicle*” means a motor home, travel trailer, truck camper, or camping trailer, with or without motive power, originally designed for human habitation for recreational or emergency occupancy, and bearing the state or federal insignia of approval for recreational vehicles.

“*Residential care facility – large*” means any family home or group care facility serving seven or more persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual, excluding jails or other detention facilities.

“*Residential care facility - small*” means any family home or group care facility serving six or fewer persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual, excluding jails or other detention facilities.

“*Residential caretaker unit*” means permanent or temporary housing that is secondary or accessory to the primary use of the property. Such dwellings are used for housing a caretaker employed on the site of a nonresidential use where a caretaker is needed for security purposes or to provide twenty-four (24) hour care or monitoring facilities, equipment, or other conditions on the site, or

for employees and seasonal workers employed on the site where work is in locations deficient in housing. Caretaker units are limited in size to a maximum of 800 square feet.

"*School*" means a public or private elementary, junior high, or high school which offers instruction in the several branches of learning and study required to be taught by the Education Code of the State of California.

"*Senior housing*" means a housing development consistent with the California Fair Employment and Housing act (Government Code Section 12900 et. Seq., including 12955.9 in particular), which has been "designed to meet the physical and social needs of senior citizens," and which otherwise qualifies as "housing for older persons" as that phrase is used in the federal Fair Housing Amendments Act of 1988 P.L. 100-430) and implementing regulations (24 CFR, part 100, subpart E), and as the phrase is used in California Civil Code Sections 51.2 and 51.3. Senior housing shall be allowed the same as other residential uses in the same zone.

"*Short-term rental unit*" or "*Vacation rental*" means a residential dwelling unit or accessory building rented for periods of 30 consecutive days or fewer. Also known as a vacation rental.

"*Side lot line*" means any lot lines other than a front lot line or a rear lot line.

"*Side yard*" means a yard between the main building and the side lot line extending from the building setback line of the required front yard to the rear yard the width of which side yard shall be measured horizontally from, and at right angles to, the nearest point of a side lot line towards the nearest part of a main building.

"*Single housekeeping unit*" means an interactive group of persons jointly residing in a single dwelling unit exercising joint responsibility for and use of the dwelling's common areas, jointly sharing household expenses, and jointly sharing household activities and responsibilities such as meals, chores, and household maintenance."

"*Single room occupancy facility*" means a structure that provides living units that have separate sleeping areas and may have private or some combination of shared bath or toilet facilities. The structure may or may not have separate or shared cooking facilities for the residents.

"*Single room occupancy unit*" means a room that is used, intended or designed to be used by no more than two persons as a primary residence, but which lacks either or both a self-contained kitchen or bathroom.

"*Special event*" means any commercial outdoor gathering of at least 25 individuals, whether on public or private property, assembled with a common purpose for a period of up to 72 hours. Special events include, but are not limited to concerts, fairs, carnivals, parades, races, festivals, celebrations, or any other gathering or events of similar nature. Special events do not include: a temporary event conducted in an approved place of public assembly, such as a theater, convention center, meeting hall, public school events on school property, sports facility, or fairgrounds; or private non-commercial events/ parties held at a private residence. Events occurring for more than three contiguous days are not special events and require a conditional use permit.

"*State board*" means state mining and geology board, in the department of conservation, State of California.

"*State geologist*" means individual holding office as structured in Section 677 of Article 3, Chapter 2 of Division 1 of the Public Resources Code.

"*Storage*" means the placement or keeping of an object, vehicle, or materials in a stationary location on private property for a period of time exceeding seventy-two hours.

"*Story*" means that portion of a building included between the surface of any floor and the surface of the floor next above it, or if there is no floor above it, then the space between such floor and the ceiling next above it.

"*Half story*" means a story with at least two of its opposite sides situated in a sloping roof, the floor area of which does not exceed two-thirds of the floor area immediately below it.

"*Street*" means a thoroughfare which affords the principal means of access to abutting property.

"*Structure*" means anything constructed or erected, the use of which requires being attached to the ground or attached to something located on the ground. For the purposes of this document, the term "structure" includes "buildings."

"*Supportive housing*" or "*permanent supportive housing*" means permanent housing with no limit on the length of stay that is occupied by the target population and that is linked to onsite or offsite services that assist the supportive housing residents in retaining the housing, improving his or her health status, and maximizing his or her ability to live, and when possible, work in the community. Shall also include associated facilities if used to provide services to housing residents.

"*Surface mining operations*" means all or any part of the process involved in the mining of minerals on mined lands by removing overburden and mining directly from the mineral deposits, open-pit mining of minerals naturally exposed, mining by the auger method, dredging and quarrying, or surface work incident to an underground mine. Surface mining operations shall include, but are not limited to:

1. In-place distillation, retorting or leaching;
2. The production and disposal of mining waste;
3. Prospecting and exploratory activities.

"*Target population*" means people with low incomes who have one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health condition, or individuals eligible for services provided pursuant to the Lanterman Developmental Disabilities Services Act [Division 4.5 (commencing with Section 4500) of the Welfare and Institutions Code] and may include, among other populations, adults, emancipated minors, families with children, elderly people, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, and people experiencing homelessness.

"*Time share unit*" means a condominium or similar unit that can be purchased for a specified annual term of use (typically one to two weeks).

“*Townhouse*” means a dwelling unit occupied or intended for occupancy by only one household that is structurally connected with at least one other such dwelling unit and where no unit is located over another unit.

“*Trade school*” or technical school means a postsecondary educational institution designed to train students for a specific job in a skilled trade career.

“*Transient occupancy building*” means a building that has an occupancy of 30 consecutive days or fewer, and may include a boarding house, vacation rental unit, hospice, or hostel.

“*Transitional housing*” means housing with supportive services for up to 24 months that is exclusively designated and targeted for recently homeless persons, with the ultimate goal of moving recently homeless persons to permanent housing as quickly as possible. Transitional housing limits rents and service fees to an ability-to-pay formula reasonably consistent with the United States Department of Housing and Urban Development’s requirements for subsidized housing for low-income persons. Rents and service fees paid for transitional housing may be reserved, in whole or in part, to assist residents in moving to permanent housing.

“*Triplex dwelling*” or “*triplex*” means a single building consisting of three dwelling units.

“*Use*” means the purpose for which a lot or structure is or may be leased, occupied maintained, arranged, designed, intended, constructed, erected, moved, altered, and/or enlarged in accordance with the general plan land use designations and City zoning ordinance.

“*Yard*” means an open space on a lot unoccupied and unobstructed from the ground upward.

18.08.020 Rules and Interpretations.

A. *Terminology.* The following rules apply to all provisions of the Zoning Code:

1. *Language.* The words “shall”, “must”, “will”, “is to”, and “are to” are always mandatory. “Should” is not mandatory but is strongly recommended, and “may” is permissive.
2. *Tense.* The present tense includes the past and future tense, and the future tense includes the present.
3. *Number.* The singular number includes the plural number, and the plural the singular, unless the natural construction of the words indicates otherwise.
4. *Conjunctions.* “And” indicates that all connected items or provisions shall apply. “Or” indicates that the connected items or provisions may apply singly or in any combination. “Either-or” indicates that the connected items and provisions shall apply singly but not in combination. “Includes” and “including” shall mean “including but not limited to”.
5. *Local reference.* “City” as used herein means the City of Sutter Creek and all public officials, bodies and agencies referenced herein are those of the City unless otherwise stated.

B. *Number of days.* Whenever the number of days is specified in the Zoning Code, or in any permit, condition of approval, or notice issued or given as provided in the Zoning Code, the number of days shall be construed as calendar days. When the last of the specified number of days falls on a weekend or City holiday, time limits shall extend to the end of the next working day.

C. *Minimum requirements.* In interpreting and applying the provisions of the Zoning Code, such provisions shall be held to be the minimum requirements for the promotion of the public health, safety, comfort, convenience and general welfare. Where the Zoning Code imposes a greater restriction upon the use of buildings or land or requires larger open spaces than are imposed or required by this Code or other ordinances, rules, regulations or by easements, covenants or agreements, the provisions of the Zoning Code shall control.

Attachment 2

Chapter 18.58 – ACCOMMODATIONS OF PERSONS WITH DISABILITIES.

18.58.010 Purpose.

It is the policy of the City of Sutter Creek, pursuant to the Federal Fair Housing Amendments Act of 1988 (42 U.S.C. §§ 3601 *et seq.*) and the California Fair Employment and Housing Act (Cal. Gov't Code §§ 12955 *et seq.*) (hereafter “fair housing laws”), to provide individuals with disabilities reasonable accommodation in rules, policies, practices, and procedures to ensure equal access to housing and facilitate the development of housing for individuals with disabilities. This ordinance establishes a procedure for making requests for reasonable accommodation in land use, zoning, and building regulations, to comply fully with the intent and purpose of fair housing laws.

18.58.020 Applicability.

A. Reasonable Accommodation. “Reasonable accommodation” for purposes of this Chapter shall mean providing individuals with disabilities flexibility in the application of land use, zoning, and building regulations when it is necessary to eliminate barriers to housing opportunities.

B. Individual with a Disability. An “individual with a disability” shall mean someone who has a physical or mental impairment that limits one or more major life activities, anyone who is regarded as having such impairment, or anyone with a record of such impairment.

C. Request. A request for reasonable accommodation may be made by any individual with a disability, his or her representative, when the application of a land use, zoning, or building regulation, including policies, practices, or procedures, acts as a barrier to fair housing opportunities.

18.58.030 Requests.

A. Required Information. Requests for reasonable accommodation shall be in writing and provide the following information:

1. Name and address of the requestor(s);
2. Name and address of the property owner(s);
3. Address of the property for which accommodation is requested;
4. Description of the requested accommodation and the regulation(s), policy, or procedure for which accommodation is sought; and

5. Reason that the requested accommodation may be necessary for the individual(s) with the disability to use and enjoy the dwelling.

B. Confidential Information. Any information identified by an applicant as confidential shall be retained in a manner so as to respect the privacy rights of the applicant and shall not be made available for public inspection.

C. Timing. A request for reasonable accommodation in regulations, policies, practices and procedures may be filed at any time that the accommodation may be necessary to ensure equal access to housing. A reasonable accommodation does not affect an individual's obligations to comply with other applicable regulations not at issue in the requested accommodation.

D. Assistance. If an individual needs assistance in making the request for reasonable accommodation, the Planning Division will provide assistance to ensure that the process is accessible.

18.58.040 Review.

A. Timing. Planning Director shall issue a written decision on a request for reasonable accommodation within thirty (30) days of the date of the application and may either grant, grant with modifications, or deny a request for reasonable accommodation in accordance with the required findings set forth in subsection (B) herein. If the Planning Director fails to render a written decision on the request for reasonable accommodation within the thirty (30) day time period allotted by subsection (A) herein, the request shall be deemed granted. Notwithstanding the foregoing, if necessary to reach a determination on the request for reasonable accommodation, the Planning Director may request further information from the applicant consistent with fair housing laws, specifying in detail the information that is required. In the event that a request for additional information is made, the thirty (30) day period to issue a decision is stayed until the applicant responds to the request.

B. Factors. The written decision to grant, grant with modifications, or deny a request for reasonable accommodation shall be consistent with fair housing laws and based on the following factors:

1. Whether the housing, which is the subject of the request for reasonable accommodation, will be used by an individual with disabilities protected under fair housing laws;
2. Whether the requested accommodation is necessary to make housing available to an individual with disabilities protected under the fair housing laws;
3. Whether the requested accommodation would impose an undue financial or administrative burden on the City;
4. Whether the requested accommodation would require a fundamental alteration in the nature of the City's land use, zoning, or building program;

5. Whether the requested accommodation is reasonable given the impact that the requested accommodation would have on the surrounding community and on public safety; and

6. Whether there are other accommodations that may provide an equivalent level of benefit.

C. Written Decision. The written decision on the request for reasonable accommodation shall explain in detail the basis of the decision, including the Planning Director's findings on the criteria set forth in subsection (B) herein. All written decisions shall give notice of the applicant's right to appeal and to request reasonable accommodation in the appeals process as set forth below. The notice of decision shall be sent to the applicant by certified mail.

D. Laws in Full Force and Effect. While a request for reasonable accommodation is pending, all laws and regulations otherwise applicable to the property that is the subject of the request shall remain in full force and effect.

E. Decision Final Unless Appealed. The written decision of the Planning Director shall be final unless an applicant appeals it to the Planning Commission pursuant to Section 18.58.050.

18.58.050 Appeals.

A. Timing. Within thirty (30) days of the date of the Planning Director's written decision, an applicant may appeal an adverse decision. Appeals from the adverse decision shall be made in writing.

B. Assistance. If an individual needs assistance in filing an appeal on an adverse decision, the Planning Division will provide assistance to ensure that the appeals process is accessible.

C. Content of Appeal. All appeals shall contain a statement of the grounds for the appeal. Any information identified by an applicant as confidential shall be retained in a manner so as to respect the privacy rights of the applicant and shall not be made available for public inspection.

D. Additional Remedies. Nothing in this procedure shall preclude an aggrieved individual from seeking any other state or federal remedy available.

Attachment 3

Chapter 18.61 – ACCESSORY DWELLING UNITS.

18.61.010 Purpose.

This chapter provides for accessory dwelling units (ADU) and junior accessory dwelling units (JADU) consistent with Government Code Section 65852.2.

18.61.020 Accessory dwelling unit criteria.

A. *Location.* Accessory dwelling units may be allowed as follows:

1. Parcels zoned for single-family, duplex or multifamily use, or on nonresidentially zoned properties, which are currently used for a single-family residential use, either simultaneous to or subsequent to construction of the principal single-family detached dwelling;
2. Parcels which are currently used for a multifamily land use, when the accessory dwelling unit is created within portions of the existing multifamily dwelling structure that is not used as livable space, and if each space complies with applicable building and health and safety codes. However, one-story detached accessory dwelling units may be allowed on a multifamily dwelling parcel provided such units comply with the development standards for one-story accessory dwelling units in subsection D of this section.

B. *Limitation.*

1. *Single-Family Residential Uses.* In no case shall more than one accessory dwelling unit and one junior accessory dwelling unit be placed on the same lot or parcel for single-family dwellings.
2. *Multifamily Residential Uses.*
 - a. No more than two detached accessory dwelling units shall be allowed on a parcel zoned multifamily residential.
 - b. The number of accessory dwelling units allowed on a multifamily property are limited to not more than 25 percent of the number of multifamily dwelling units on the property, except that at least one accessory dwelling unit shall be allowed.

C. *Zoning District Standards.* All requirements and regulations of the zoning district in which the lot is situated shall apply, except as set forth in subsection D of this section.

D. *Special Conditions.* The accessory dwelling unit may be established by the conversion of an attic, basement, garage or other portion of an existing residential unit or by new construction; a detached accessory dwelling unit may be established by the conversion of an accessory structure or may be established by new construction provided the following criteria are met:

1. *Floor Area.* The floor area of an attached accessory dwelling unit shall not exceed 800 square feet or 50 percent of the existing living area, whichever is greater. The floor area of a detached accessory dwelling unit shall not exceed:

a. Parcels of 10,000 square feet or greater: 1,000 square feet.

b. All other parcels: 850 square feet for a studio or one-bedroom accessory dwelling unit, or 1,000 square feet for an accessory dwelling unit that provides for more than one bedroom.

2. *Height.* Accessory dwelling units are subject to the same height standards that apply to primary dwellings on the lot in the applicable zoning district.

3. *Architecture.*

a. Accessory dwelling units shall be substantially compatible with the primary dwelling unit and the neighborhood.

b. All windows along the wall facing the adjoining property line shall be clerestory (minimum of six feet height above the finished floor) or shall have permanently obscured glazing.

4. *Setbacks.* Accessory dwelling units are subject to the same setback standards that apply to primary dwellings on the lot in the applicable zoning district, except that a setback of no more than four feet shall be required from the side and rear lot lines. No setback shall be required for a garage or other accessory structure which was constructed with a building permit as of January 1, 2020, that is converted to an accessory dwelling unit.

5. *Manufactured.* Manufactured accessory dwelling units that meet the requirements of State law shall be allowed; provided, that they are constructed on a permanent foundation, are deemed substantially compatible architecturally with the primary dwelling unit by the Planning Director, and adhere to the development standards set forth in this chapter.

6. *Utility Connections.* At the discretion of the City Engineer, utility connections (sewer, water, gas, electricity, telephone) may or may not be connected to the primary dwelling unit. If utility connections are separate from the primary dwelling unit, power and telephone lines shall be underground from the point of source as approved by the respective utility purveyor to the accessory dwelling unit. However, for the creation of an accessory dwelling unit contained within the existing space of a single-family residence or accessory structure, the City shall not require the applicant to install a new or separate utility connection directly between the accessory dwelling unit and the utility or impose a related connection fee or capacity charge.

7. *Selling Accessory Dwelling Units.* The accessory dwelling unit shall not be offered for sale apart from the primary dwelling unless the accessory dwelling unit or the primary dwelling was built or developed by a qualified nonprofit, there is an enforceable restriction on use pursuant to a recorded contract between the qualified buyer and the qualified nonprofit corporation, and the property is held pursuant to a recorded tenancy in common agreement

that includes the requisite provisions set forth in Section 65852.6. For purposes of this provision, all terms shall have the meaning set forth in Government Code Section 65852.6.

8. *Renting Accessory Dwelling Units.* The rental of an accessory dwelling unit is allowed, provided the term is longer than 30 consecutive days. The rental of an accessory dwelling unit for 30 days or less is prohibited.

9. *Separate Entrance Required.* The entry to an attached accessory dwelling unit shall be accessed separately and securely from the primary dwelling unit. No passageway shall be required in conjunction with the construction of an accessory dwelling unit. For the purpose of this chapter, a passageway is a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the accessory dwelling unit.

10. *Applicable Codes.* Accessory dwelling units must comply with applicable building, fire and other health and safety codes.

11. *Lot Coverage.* Accessory dwelling units shall not be considered when calculating the maximum lot coverage allowed.

12. *Parking.* There shall be one offstreet parking space per accessory dwelling unit or per bedroom in the accessory dwelling unit(s), whichever is less. Offstreet parking spaces for the ADU may be provided as tandem parking or in setback areas in locations determined by the City, unless the City finds that tandem parking or parking in setback areas is not feasible based upon specific site or regional topographical or fire and life safety conditions. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit, or converted to an accessory dwelling unit, no replacement offstreet parking spaces shall be required.

E. *Application Procedure.* Planning Director, or designee, approval shall be required for all accessory dwelling units. The property owner shall file a completed administrative review application with the Planning Department, or a building permit application, and pay all applicable fees. The completed application form shall include, but not be limited to, data on the floor space and height of the proposed unit and the existing residential unit(s), a photograph of the existing residential unit(s), the height of adjacent residences, and an accurately drawn site plan showing the location and size of all existing and proposed structures, the proposed accessory dwelling unit, setbacks, utility connections and vehicle parking.

F. *Reserved.*

G. *Existing Nonpermitted Accessory Dwelling Units.* The Planning Director may approve an accessory dwelling unit constructed without benefit of required permits; provided, that the unit conforms to the current building code, is subject to applicable current permit and impact fees, and conforms to setback, height, area, and other physical development standards otherwise applicable.

H. *General Plan and Zoning Densities.* Accessory dwelling units shall not be counted as “development units” under the General Plan density requirements or the density requirements for the applicable zoning district.

I. *Connection Fees or Capacity Charges.* Accessory dwelling units shall not be considered new residential uses for the purposes of calculating local agency connection fees or capacity charges for utilities, including sewer and water. Accessory dwelling units of 750 square feet or less shall not be subject to impact fees. Accessory dwelling units larger than 750 square feet may, as determined by the City Council by resolution, be subject to impact fees charged proportionately in relation to the square footage of the primary dwelling unit.

J. *Fire Sprinklers.* The installation of fire sprinklers shall not be required in an accessory dwelling unit if they are not required for the primary dwelling unit (unless otherwise required by the Fire Chief based on State law).

K. *Maintenance and Conversion.* An accessory dwelling unit created under this chapter shall be maintained with the provisions of this chapter and shall not be destroyed or otherwise converted to any other use (including reverting to a portion of the primary dwelling unit) except with approval of the Planning Director. In considering such requests, the Planning Director shall consider the length of time such permit has been in force, the conditions of approval, the exceptions granted for the permit, and the impact on the City's affordable housing supply. As a condition of termination, the Planning Director shall require the owner to make modifications to the property to: (1) comply with current building code requirements and (2) comply with current development standards in effect at the time of the request to terminate the use of the ADU.

18.61.030 Junior accessory dwelling unit criteria.

A. *Location.* Junior accessory dwelling units may be allowed only on parcels zoned for single-family residential use with an existing single-family dwelling unit on the parcel; or, as part of a proposed single-family residential use when it is within the proposed space of a single-family dwelling.

B. *Limitation.* In no case shall more than one accessory dwelling unit and one junior accessory dwelling unit be placed on the same lot or parcel.

C. *Occupancy.* Owner-occupancy is required in the single-family dwelling unit in which the junior accessory dwelling unit will be permitted. The owner may reside in either the remaining portion of the single-family dwelling unit or the newly created junior accessory dwelling unit. Owner-occupancy shall not be required if the owner is a governmental agency, land trust, or housing organization.

D. *Existing Structure/Bedroom.* A junior accessory dwelling unit shall be located within the walls of an existing or proposed single-family residence.

E. *Entrance.* A junior accessory dwelling unit shall include its own discrete entrance, separate from the main entrance to the structure. A permitted junior accessory dwelling unit may include an interior entry to the main living area, and may include a second interior doorway for sound attenuation.

F. *Kitchen.* The junior accessory dwelling unit shall include an efficiency kitchen, which shall include all of the following: sink, food preparation counter, refrigerator, and storage cabinets that are of reasonable size in relation to the size of the junior accessory dwelling unit.

G. *Parking.* Junior accessory dwelling units have no parking requirement.

H. *Deed Restriction.* The junior accessory dwelling unit shall not be offered for sale apart from the primary dwelling unit. A deed restriction, which shall run with the land, shall be filed with the City and shall include both of the following:

1. A prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence, including a statement that the deed restriction may be enforced against future purchasers; and
2. A restriction on the size and attributes of the junior accessory dwelling unit that conforms with this section.

I. *Timing.* A permit shall be issued within 60 days of submission of an application for a junior accessory dwelling unit that meets the criteria in this section and is part of an existing single-family dwelling.

J. For the purposes of any fire or life protection ordinance or regulation, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.

K. For the purposes of providing service for water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.

L. A junior accessory dwelling unit created under this chapter shall be maintained with the provisions of this chapter and shall not be destroyed or otherwise converted to any other use (including reverting to a portion of the primary dwelling unit) except with approval of the Planning Director. In considering such requests, the Planning Director shall consider the length of time such permit has been in force, the conditions of approval, the exceptions granted for the permit, and the impact on the City's affordable housing supply. As a condition of termination, the Planning Director shall require the owner to make modifications to the property to: (1) comply with current building code requirements and (2) comply with current development standards in effect at the time of the request to terminate the use of the ADU.

Attachment 4

Chapter 18.62 - DENSITY BONUSES.

18.62.010 Purpose.

The purpose of this section is to implement requirements of the State Density Bonus Law (California Government Code Title 7, Division 1, Chapter 4.3, Sections 65915, et seq.), and the City's Housing Element by specifying how the City shall provide density bonuses and other incentives, concessions, or waivers to developers for the production of housing affordable to lower income households, moderate income households, and senior citizens, and to increase the availability of childcare facilities in the City. Nothing in this Chapter is intended to create a mandatory duty on behalf of the City or its employees under the Government Tort Claims Act, and no cause of action against the City or its employees is created by this Chapter that would not arise independently of the provisions of this Chapter.

18.62.020 Definitions.

All terms used in this Chapter shall be interpreted in accordance with the definitions herein except to the extent otherwise defined in the State Density Bonus Law.

"Affordable rent" means the maximum monthly rent for a specified income level calculated in accordance with Health and Safety Code Section 50053 and implementing regulations.

"Affordable sales price" means the maximum housing cost for a specified income level, calculated in accordance with Health and Safety Code Section 50052.5 and implementing regulations.

"Affordable units" means those dwelling units which are required to be rented at affordable rents or sold at an affordable sales price very low income households, low income households, or moderate income households.

"Applicant" or *"developer"* means a person, persons, or entity who applies for a housing development, as well as the owner or owners of the property if the applicant does not own the property on which development is proposed.

"Area Median Income" or *"AMI"* means the median family income (adjusted for family size) for Placer County promulgated and published annually by the California Department of Housing and Community Development ("HCD") pursuant to Title 25, § 6932 of the California Code of Regulations.

"Childcare facility" means a childcare facility other than a family day care home, including, but not limited to, infant centers, preschools, extended day care facilities, and school age child care centers.

"Concession or incentive" is as defined in Government Code Section 65915.

“Density bonus” means a density increase over the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the general plan as of the date of application by the applicant to the city, as defined by Government Code Section 65915.

“Director” means the Community Development Director, or a designee of the Community Development Director.

“Housing development” is a residential development project for five or more residential units, including mixed-use developments, as defined in Government Code Section 65915.

“Planned development” is as defined in Civil Code Section 1351(k).

“Total units” means a calculation of the number of units in a housing development, excluding units added by a density bonus award pursuant to this Chapter and including units designated to satisfy an inclusionary zoning requirement if applicable.

18.62.030 Eligible Projects.

The City shall grant one density bonus, the amount of which shall be as specified in section 18.62.040 and if requested by the applicant and consistent with the applicable requirements of this Chapter, incentives or concessions, as described in subsection 18.62.050, reduced parking ratios, as described in subsection 18.62.060, and waivers and reductions, as described in subsection 18.62.070, if the housing development proposed by the applicant meets at least one of the following requirements:

A. A minimum of 5 percent of the total units of the housing development is restricted and affordable to very low-income households as defined in Health and Safety Code Section 50105.

B. A minimum of 10 percent of the total units of the housing development is restricted and affordable to lower income households as defined in Health and Safety Code Section 50079.5.

C. A minimum of 10 percent of the total units of the housing development is sold to moderate income households, as defined by Health and Safety Code Section 50093, provided that all units are offered to the public for purchase.

D. The housing development qualifies as a senior citizen housing development, as defined in Sections 51.3 and 51.12 of the Civil Code, or a mobilehome park that limits residency based on age requirements for housing for older persons pursuant to Civil Code Sections 798.76 or 799.5.

E. A minimum of 10 percent of the total units of a housing development are used for transitional foster youth, as defined by Education Code Section 66025.9, disabled veterans, as defined in Government Code Section 18541, or homeless persons, as defined in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.), and are subject to a recorded affordability restriction of fifty-five (55) years and provided at the same affordability as very low income units.

F. All of the units of the housing development are used for students enrolled full-time at an institution of higher education accredited by the Western Association of Schools and Colleges or the Accrediting

Commission for Community and Junior Colleges, in which a minimum of 20 percent of the total dwelling units are for lower income households, with priority given to students experiencing homelessness (verified pursuant to Section 65195(b)(1)(f)(i)(IV) of the Government Code), and the rent for such units does not to exceed 30 percent of 65 percent of the area median income for a single-room occupancy unit type.

18.62.040 Density Bonus.

If a project meets the requirements set forth in section 18.62.030, the applicant shall be entitled to a density bonus calculated as set forth herein. Each component of any density calculation, including base density and bonus density, resulting in fractional units shall be separately rounded up to the next whole number.

A. *100% Affordable Housing Development.* If 100 percent of the units in the housing development are lower income or very low-income units, excluding manager's units, with up to 20 percent of the units for moderate income households, the City shall allow an 80 percent maximum density bonus and four (4) concessions or incentives meeting all the applicable eligibility requirements of this Chapter.

B. *Very Low-Income Housing Development.* A very low-income housing development that meets the requirements of subsection 18.62.030(A) shall be entitled to the following density bonus calculation and number of incentives or concessions:

Very Low-Income Unit Percentage	Density Bonus	Incentives or Concessions
5% - 9%	20% - 30%	1
10% - 11%	32.5% - 35%	2
12% - 13%	38.75% - 42.5%	2
14%	46.25%	2
15% - 99%	50%	3
100% (Can include a combination of very low and low income, with up to 20% moderate income)	80%	4

C. *Low Income Housing Development.* A low-income housing development that meets the requirements of subsection 18.62.030(B) shall be entitled to the following density bonus calculation:

Low-Income Unit Percentage	Density Bonus	Incentives or Concessions
10% - 13%	20% - 24.5%	1
14% - 16%	26% - 29%	1
17% - 20%	30.5% - 35%	2
24% - 99%	50%	3
100% (Can include a combination of very low and low income, with up to 20% moderate income)	80%	4

D. *Moderate Income Housing Development.* A moderate income housing development that meets the requirements of subsection 18.62.030(C) shall be entitled to the following density bonus calculation and number of concessions or incentives:

Moderate Income Unit Percentage	Density Bonus	Incentives or Concessions
10% - 15%	5% - 10%	1
16% - 19%	11% - 14%	1
20% - 29%	15% - 24%	2
30% - 35%	25% - 30%	3
36% - 42%	31% - 42.5%	3
43% - 44%	46.25 - 50%	3
45% - 99%	50%	3
100% (Can include a combination of very low and low income, with up to 20% moderate income)	80%	4

E. *Senior Citizen Housing Development.* A senior citizen housing development that meets the requirements of subsection 18.62.030(D) shall be entitled to a 20 percent density bonus.

F. *Transitional Housing Development.* A transitional housing development that meets the requirements of subsection 18.62.030(E) shall be entitled to a 20 percent density bonus.

G. *Student Housing Development.* A student housing development that meets the requirements of subsection 18.62.030(F) shall be entitled to a 35 percent density bonus and shall be entitled to one (1) concession or incentive.

18.62.050 Concessions or Incentives.

For purposes of this Chapter, concessions and incentives include the following:

A. A reduction in site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission as provided in Part 2.5 (commencing with Section 18901) of Division 13 of the Health and Safety Code, including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable and actual cost reductions, to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code.

B. Approval of mixed-use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located.

C. Other regulatory incentives or concessions proposed by the developer or the city, county, or city and county that result in identifiable and actual cost reductions to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code, or for rents for the targeted units to be set as specified in subdivision (c).

18.62.060 Parking Reductions.

If a housing development meets the requirements of 18.62.030, the following parking requirements apply. If the total number of parking spaces for a development is other than a whole number, the number shall be rounded up to the next whole number. For purposes of this section, a housing development may provide onsite parking through tandem parking or uncovered parking, but not through onstreet parking.

A. *General Parking Requirements.* Upon an applicant's request, the City may not require more than the following parking ratios for housing developments (inclusive of parking for persons with disabilities):

Studio	1 space
1 Bedroom	1 space
2 Bedroom	1.5 spaces
3 Bedroom	1.5 spaces
4 Bedroom	2.5 Spaces

B. *Special Parking Requirements.* Notwithstanding subsection (A), upon the request of a developer, the City shall not impose a parking ratio, inclusive of parking for persons with a disability and guests, that exceeds the following for specified projects:

Rental or for-sale housing development with at least 11% very low income or 20% low income units, within ½ mile of accessible major transit stop.	0.5 spaces per unit
For-sale housing development with at least 40 percent moderate-income units, within ½ mile of a major transit stop, as defined by Public Resources Code Section 21155(b), and where residents of the housing development have unobstructed access to the major transit stop.	0.5 spaces per bedroom
Rental housing development that is 100% affordable to lower income households, as defined by Health and Safety Code Section 50079.5, within ½ mile of accessible major transit stop.	0 spaces per unit
Rental senior citizen housing development that is 100% affordable to lower income households, either with paratransit service or within ½ mile of accessible bus route (operating at least eight times a day).	0 spaces per unit
Rental housing development that is 100% affordable to lower income households that is a special needs housing development, as defined in Health and Safety Code Section 51312.	0 spaces per unit
Rental housing development that is 100% affordable to lower income households that is a supportive housing development, as defined in Health and Safety Code Section 5675.14.	0 spaces per unit

C. The application of the ratios herein does not reduce or increase the number of incentives or concessions to which an applicant is entitled. An applicant may request parking incentives or concessions beyond those provided herein.

18.62.070 Waiver or Reduction of Development Standards.

If a development standard would physically prevent the housing development from being built at the permitted density and with the granted concessions or incentives, the developer may propose to have those standards waived or reduced. The City is not required to waive or reduce development standards that would cause a public health or safety problem, an environmental problem, harm historical property, or would be contrary to law. The waiver or reduction of a development standard does not count as a concession or incentive, and there is no limit on the number of development standard waivers that may be requested or granted.

18.62.080 Land Donation Bonus.

When an applicant for a tentative subdivision map, parcel map, or other housing development donates land to the City that meets the requirements of subsection (A), the applicant shall be entitled to the density bonus calculations in subsection (B).

A. Requirements. An applicant will be entitled to a density bonus if the land donation meets the following requirements:

1. The land is donated and transferred no later than the date of approval of the final subdivision map, parcel map, or residential development application to the City or to a housing developer approved by the City and by this time the transferred land shall have all permits and approvals, other than building permits, necessary for the development of the very low income housing, with the exception of any design review that would be allowed pursuant to Government Code Section 65583.2(I), as the same may be amended from time to time, if the design has not been reviewed prior to the time of transfer.
2. The zoning classification and general plan designation of the land is appropriate for affordable housing and the land is or will be served by adequate public facilities and infrastructure.
3. The transferred land is at least one acre in size or sufficient size to permit development of at least 40 units.
4. There is appropriate zoning and development standards to make the development of the affordable units feasible.
5. The transferred land is within the boundary of the proposed development. The applicant may submit a written request to the City to allow the transferred land to be located within ¼ mile of the boundary of the proposed project.

B. Density Bonus. Land donations made in accordance with subsection (A) shall be entitled to the following density bonus calculation and number of concessions or incentives:

Low Income Units Percentage	Density Bonus	Incentives or Concessions
10% - 19%	15% - 24%	0
20% -29%	25% - 34%	0
30% +	35%	0

18.62.090 Childcare Facilities Bonus.

When an applicant for a housing development includes a childcare facility that meets the requirements in subsection (A), the applicant shall be entitled to the density bonus in subsection (B):

A. Requirements. If an application for a housing development is submitted pursuant to this Chapter, and includes a childcare facility on the premises of, as part of, or adjacent to, the project, the City shall require as a condition of approval that the following occur:

1. The childcare facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable, pursuant to the State Density Bonus Law.
2. Of the children who attend the childcare facility, the children of very low income households, lower income households, or families of moderate income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very low income households, lower income households, or families of moderate income, pursuant to the State Density Bonus Law.

B. Density Bonus and Concessions or Incentives. If a housing development meets the requirements of subsection (A), then the City shall grant either of the following:

1. An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the childcare facility.
2. An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the childcare facility.

C. Notwithstanding any requirement of this section, the City shall not be required to provide a density bonus or concession for a childcare facility if it finds, based upon substantial evidence, that the community has adequate childcare facilities.

18.62.100 Condominium Conversions.

To receive a density bonus or concessions or incentives set forth in subsection (B), an applicant shall meet the requirements for condominium conversions set forth in subsection (A).

A. Requirements. An applicant proposing to convert apartments to condominiums shall meet the following requirements:

1. A minimum of 33 percent of the total units of the housing development shall be restricted and affordable to low-income or moderate-income households, or
2. A minimum of 15 percent of the total units of the housing development shall be restricted and affordable to lower-income households.

B. *Density Bonus or Concessions or Incentives.* If an applicant satisfies the conditions in subsection (A), the City shall grant a density bonus or other concessions or incentives of equivalent value. An applicant proposing to convert apartments to condominiums shall be ineligible for a density bonus, concession or incentives under this section if the apartments proposed for conversion constitute a housing development for which a density bonus, concession or incentives were previously provided under this Chapter. A density bonus awarded pursuant to this section shall be equal to a 25 percent increase in units to be provided within the existing structure or structure proposed for conversion. For concessions or incentives, the City shall not be required to provide cash transfer payments or monetary compensation but may include reductions or waivers of requirements which the City might otherwise apply as conditions of conversion approval.

C. Nothing in this Chapter shall be construed to require the City to approve a proposal to convert apartments to condominiums.

18.62.110 Project Application.

A. *Requirements.* To submit a complete application to the City for a density bonus and other concessions or incentives, the applicant shall:

1. Identify the section and/or subdivision of the State Density Bonus Law under which the application is made. See Government Code Section 65915, subdivision (b), paragraph (2) for requirements related to lower income households, very low income households, senior citizen housing development, transitional foster youth housing development, disabled veterans housing development, housing development for homeless persons, and moderate income common interest development; see Government Code Section 65915, subdivision (h) for donations of land; see Government Code Section 65915, subdivision (h) for child care facilities; and see Government Code Section 65915.5 for conversion of apartments to condominium projects.
2. Quantify the total density bonus requested, along with the factual and legal basis for the request in accordance with the State Density Bonus Law and this code.
3. Identify any incentives or concessions requested by the applicant, along with the factual and legal basis for the request in accordance with the State Density Bonus Law and this code.
4. Identify any waivers, reductions, or modifications of development standards requested by the applicant, along with the factual and legal basis for the request in accordance with the State Density Bonus Law and this code.
5. Provide a preliminary sketch plan showing the context and compatibility of the proposed project within the surrounding area, the number, type, size, and location of buildings, and parking. The design of proposed affordable dwelling units shall be compatible with the market-rate dwelling units within the project.
6. Provide information satisfactory to the Director to enable the City to determine whether the requirements of the State Density Bonus Law and this code have been met by the applicant, including, for example, the project cost per unit and whether any requested incentive or concession is necessary to make the housing units economically feasible. (See Government Code Section 65915, subdivision (d).) Such information may include capital costs, equity investment, debt service, projected revenues, operating expenses, and any other information deemed necessary by the Director.
7. Make payment for the requisite fees in connection with the application.

B. *Review.* The Director shall review the information provided by the applicant and shall make a recommendation the decision-making body for the proposed project regarding the density bonus and any requested concessions, incentives, waivers, reductions, or modifications. To the extent the Director recommends the grant of a density bonus, concession, incentive, waiver, reduction, or modification, any such grant shall be conditioned upon the applicant's compliance with all relevant obligations set forth in the State Density Bonus Law and this code.

C. *Approval.* The decision-making body for the proposed project shall also make the final decision on behalf of the City related to any application submitted in accordance with this section based on the Director's recommendation and on substantial evidence. This Chapter shall not be interpreted to require that the City grant a concession or incentive that has a specific, adverse impact, as defined in paragraph (2) of subdivision (d) of Government Code Section 65589.5, upon health or safety, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact, or that would have an adverse impact on any real property that is listed in the California Register of Historical Resources.

18.62.120 Enforcement; Conditions.

A. Affordable units under this section shall be constructed at the same time as the market-rate units.

B. The right to a density bonus or any other concession, incentive, or waiver under this chapter shall not be transferred to another development.

C. Where a developer proposes to simultaneously develop two or more parcels in the City, nothing in this section shall prohibit the City from using a density bonus and/or concession/incentive granted for one of the parcels on another of the multiple parcels.

D. The developer and/or property owner shall provide the City a yearly accounting of the total project units occupied and vacant, the total occupied and vacant units designated for households of moderate income, households of low income, and households of very low income.

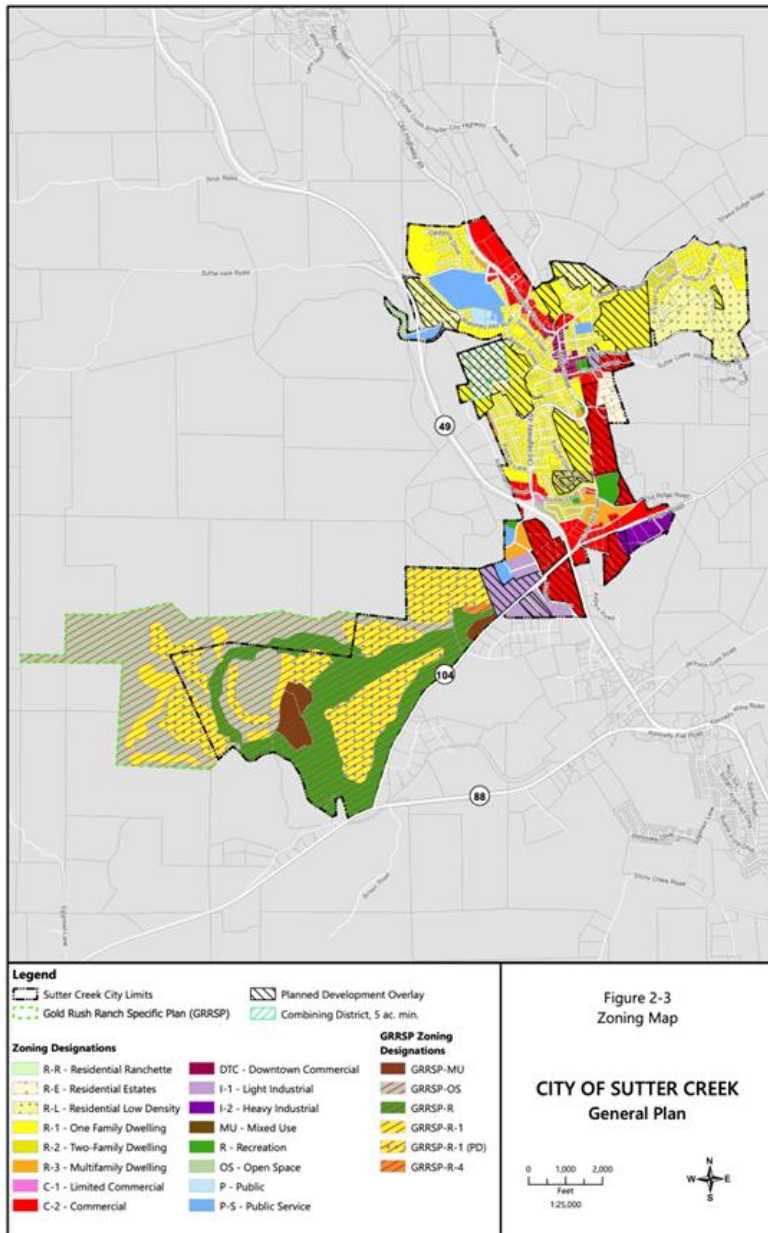
E. An applicant shall agree to ensure that a for-sale unit that qualified the applicant for award of a density bonus meets either of the following conditions:

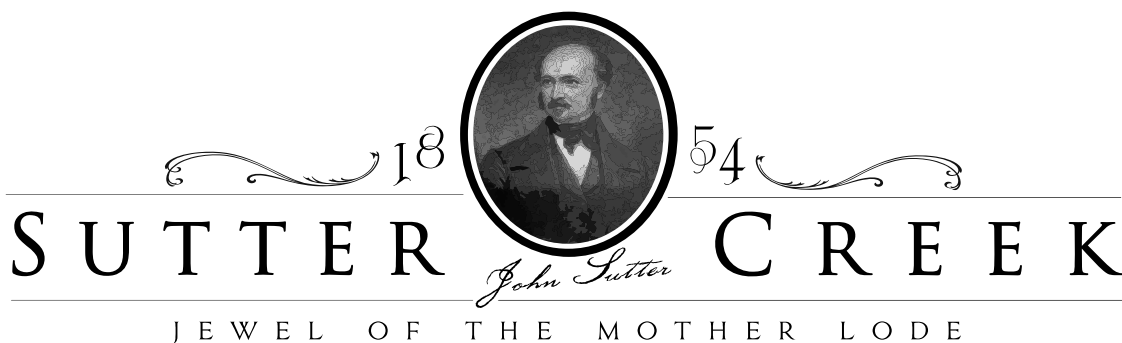
1. The unit is initially occupied by a person or family of very low, low, or moderate income, as required, and it is offered at an affordable housing costs and is subject to an equity sharing agreement, or
2. The unit is purchased by a qualified nonprofit housing corporation pursuant to a recorded contract that satisfies all of the requirements specified in paragraph 10 of subsection (a) of Section 402.1 of the Revenue and Taxation Code and that includes the restrictions set forth in Government Code Section 65915(c)(2).

F. An applicant shall agree to ensure the continue affordability of all very low and low-income rental units that qualified the applicant of the award of the density bonus for fifty-five (55) years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program.

G. The City may require a density bonus agreement or recorded affordability restrictions to effectuate any of the requirements of this Chapter and to ensure compliance therewith. Such agreements shall be on a form approved by the City Attorney.

Figure 1-Proposed Sutter Creek Zoning Map





STAFF REPORT

TO: MAYOR AND CITY COUNCIL MEMBERS
MEETING DATE: OCTOBER 16, 2023
FROM: SANDRA SPELLISCY, INTERIM CITY MANAGER
SUBJECT: AMENDMENTS TO SCMC CHAPTERS 2.06 AND 2.08

RECOMMENDATION:

Approve amendments on first reading, by title only. Move item to second reading at next regular Council meeting.

BACKGROUND:

The Council has previously discussed the need to update Chapter 2.06 of the municipal code in order to reflect the current practice of employing a city manager instead of a city administrator as the city's chief administrative officer, and that the city operates under a Council/Manager form of government. The change to Chapter 2.08 is to codify that the city clerk is a city employee who reports to the city manager, and is not appointed by the Council.

DISCUSSION:

As the city contemplates hiring a new permanent city manager, it is important that the municipal code contain an accurate description of the job and its duties, as well as the governance structure of the city and the city council – city manager relationship. Without these changes, there is a conflict between the job that was advertised and offered and what is contained in the municipal code. The proposed amendments are primarily language changes, with substantive changes proposed that reflect current practices or that are necessary to allow for efficient city operations.

BUDGET IMPACT:

None

ATTACHMENTS:

Proposed changes to SCMC Chapters 2.06 and 2.08 (redline version)
 Proposed changes to SCMC Chapters 2.06 and 2.08 (clean version)

Chapter 2.06 CITY ~~MANAGER~~ADMINISTRATOR

2.06.010 Office created.

The office of the city ~~manager~~administrator of the city is created and established. ~~In creating the office, the city council formally recognizes the city administrator as a city manager.~~ The city ~~manager~~administrator shall be appointed by the city council solely on the basis of his/her executive and administrative qualifications. He/she shall hold office ~~pursuant to a contract entered into between the city and the city manager. The City of Sutter Creek operates under a Council/Manager form of government wherein the Council is responsible for setting city policy and the annual budget, and the Manager is responsible for implementing that policy and guiding city expenditures in accordance with the budget priorities, for an indefinite term.~~ Whenever a reference is made to "city administrator" or "city director," in this Code or in any other ~~preexisting~~ ordinance, resolution or action, that reference shall be deemed to mean "city manager" within the meaning ~~of this Chapter, or definition of said title as defined in California Government Code Title 4, Division 2, Chapter 4, Article 1 (Sections 34850, et seq.).~~

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.020 Administrative head of city.

The city ~~manager~~administrator shall be the administrative head of the city government. ~~She/he reports directly to the full City Council and receives direction therefrom, but is not responsible to any individual Council member, under the direction and control of the council, except as otherwise provided in this chapter. He/she The Manager shall have authority~~ authority, including hiring, discipline and termination, over all department heads, employees, and all ~~non~~contract and professional employees, ~~with the exception of the City Attorney.~~

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.030 Powers and duties.

The city ~~administrator~~manager shall be responsible for the efficient administration of all the affairs of the city ~~that which~~ are under his/her control. In addition to ~~those~~his/her general powers as administrative head, and not as a limitation thereon, it shall be his/her duty and he/she shall have the powers set forth as follows:

- A. Enforcement. It shall be the duty of the city ~~administrator~~manager to enforce all laws and ordinances of the city ~~and~~ to see that all franchises, contracts, permits and privileges granted by the city council are faithfully observed.
- B. Authority Over Employees. It shall be the duty of the city ~~administrator~~manager and he/she shall have the authority to control, order and give directions to all heads of departments and to subordinate officers, employees, and all ~~non~~contracted and professional employees of the city under his/her jurisdiction, ~~including hiring, discipline and termination.~~
- C. Administrative ~~O~~Reorganization of Offices. It shall be the duty and responsibility of the city ~~administrator~~manager to ~~organize the department structure and scheduling of all employees in order to promote the~~to conduct studies and effect such administrative reorganization of offices, positions or units as ~~may be indicated in the interest of~~ efficient, effective and economical conduct of the city's business.
- D. Ordinances. It shall be the duty of the city ~~administrator~~manager to recommend to the city council for adoption such measures and ordinances as he/she deems necessary.

-
- E. Financial Reports. It shall be the duty of the city ~~administrator~~manager to keep the city council at all times fully advised as to the financial condition and needs of the city.
- F. Budget. It shall be the duty of the city ~~administrator~~manager to prepare and submit the proposed annual budget to the city council. The ~~administrator~~manager shall also propose an annual salary schedule for current and anticipated employees for the city, and shall be responsible for representing the city in negotiating the collective bargaining agreements with the city's employee associations. ~~plan to the city council. The mayor shall appoint a member, members of the council or other(s) to negotiate salary and benefits with the various employees and or employee associations.~~ Final approval of both budget and employee negotiations require majority approval of the ~~entire~~ city council.
- G. Purchasing Agent. It shall be the duty of the city ~~administrator~~manager to oversee the purchase of all supplies equipment, services and other needs for all departments and divisions of the city in accordance with the city's adopted budget and the city's procurement policy. ~~No expenditures shall be submitted or recommended to the city council except on report and approval of the city administrator.~~
- H. Investigations and Complaints. It shall be the duty of the city manager to make investigations into the affairs of the city and any department or division thereof, and the any contract or the proper performance of any contract or other obligations of the city. Further, it shall be the duty of the city ~~administrator~~manager to investigate all complaints in relation to matters concerning the administration of the city government, unless the council delegates the investigation to another entity.
- I. Signatures. The city manager shall have the same authority as the ~~mayor, as convenience to the parties may dictate, to mayor to~~ sign documents as specified in Section 40602 of the California Government Code, whenever such documents have been approved by the city council for execution. Additionally, the city manager shall have the authority to sign on behalf of the city, without council review, routine authorizations, applications, certifications subdivision improvement agreements, purchase orders, invoices, deed acceptances and other similar documents without council authorization so long as the execution is for the purpose of implementing an existing city policy, regulation, or approval. Only the city manager and the mayor shall be authorized to approve agreements on behalf of the city unless execution by another officer is expressly required by state or federal law.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997; Ord. 318 §1, 2006)

2.06.040 Additional agreements.

Nothing in this chapter shall be construed as a limitation on the power or authority of the city council to enter into any supplemental agreement with the city ~~administrator~~manager delineating additional terms and conditions of employment not inconsistent with any provisions of this chapter. ~~The positions of chief of police and city administrator are not to be considered incompatible.~~

(Ord. 273 (part), 1993; Ord. 284 (part), 1997; Ord. 294A §1, 2003)

2.06.050 Meetings.

- A. Attendance. The city ~~administrator~~manager shall attend all meetings of the city council unless excused ~~therefrom~~ by the mayor or the city council, except when his/her employment, discipline or removal is under consideration by the city council. The city ~~administrator~~manager may ~~shall, if so directed by the city council,~~ attend any or all meetings of the planning commission, or any other commissions, boards or committees created by the council. While in attendance, he ~~He~~/she shall inform ~~such~~ members of any matter being considered by the council within the jurisdiction of the body, and shall cooperate to the fullest extent with the members of all commissions, boards or committees appointed by the council.

-
- B. Discussions. The city ~~administrator~~manager may take part in council discussions, ~~when directed by the council,~~ but may not vote. He/she shall have the power to appear and address the council or any of its boards or commissions at any meeting.
 - C. Recommendations. The city ~~administrator~~manager, with the assistance of the City Clerk, shall ~~assemble the agenda packet for all regular, special and emergency city council meetings, recommend to the city council for adoption of such measures and ordinances as he/she deems necessary,~~ and shall make reports or ~~recommendations on agenda items for consideration~~suggestions as necessary or as requested by the city council.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.060 Personnel.

- A. Appointments. The city ~~administrator~~manager shall select ~~and recommend to the city council for appointment,~~ qualified candidates to fill staff vacancies occurring within the city or to fill newly created positions.
- B. Dismissal. The city ~~administrator~~manager shall approve, ~~may recommend to the city council~~ the dismissal or suspension of any city employee with appropriate documentation and after following the processes set forth in the city's personnel manual or any applicable collective bargaining agreement.
- C. Performance Evaluations. The city ~~administrator~~manager is responsible to see that all city staff receive an annual performance evaluation is evaluated at least annually. Draft department head evaluations will be prepared by the city administrator for review and approval by the city council. Department heads will evaluate their staff, with the final approval of the city manager regarding step increases, pay raises, performance bonuses, etc.- The city ~~administrator~~manager's performance will be evaluated by the city council annually prior to any Council decisions regarding pay increases, benefit augmentations, etc.- The city ~~administrator~~manager is responsible to audit and assure that all evaluations are consistent with the respective job descriptions as well as with all applicable city policies and procedures, and to conduct independent evaluations as he/she deems necessary. All evaluations will be discussed with the respective employees prior to becoming part of the personnel record.
- D. General Supervision. The city ~~administrator~~manager shall be responsible for the overall supervision of all employees and for the day-to-day operations of the city, ~~utilizing the appropriate department and shall supervise and direct the administration of computer and data processing, utility services, maintenance, fire, police, building, planning, museum and such other administrative services as may be placed under his/her jurisdiction by the city council.~~
- E. ~~Council-Administrator Relations. The city council and its formal committee members shall deal with the administrative services of the city through the city administrator, except for the purpose of inquiry. The city council or any committee thereof shall give directions and instruction to subordinates generally and with respect to new projects or additional duties through the city administrator. In the absence of the city administrator's attendance at duly convened meetings of city council, standing committees, directions and instructions can be given to subordinate city department heads, i.e., chief of police and director of public works. Copies of the directions and instructions will be provided to the city administrator within three working days.~~

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.070 Expenses.

The city ~~administrator~~manager shall be reimbursed for all actual and necessary expenses incurred by him/her in the performance of his/her official duties, including those incurred when traveling on business pertaining to the city, ~~pursuant to the city's personnel policy manual.~~ The council may require pre-authorization of expenses in certain circumstances.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.080 Compensation.

The salary and other benefits for the city ~~administrator~~manager shall be established by the council, agreed to by contract, and ~~shall be reviewed during the city manager's annual performance evaluation annually.~~ Such salary and benefits are to be independent of any salary or benefits negotiated for the benefit of other city employees unless so stated in the city manager's contract.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.090 ~~Dismissal; Disability; Resignation; Exemption.~~Removal.

The city ~~administrator~~manager may be dismissed by the city council, with or without cause at any time for any reason or no reason. ~~Ordinarily the Council shall give the city manager 30 days prior written notice of his/her dismissal, but this requirement may be waived by the council upon the finding of extraordinary circumstances that require immediate dismissal, upon thirty (30) days prior written notice to him/her of dismissal.~~ The removal of the city ~~administrator~~manager shall be ~~made~~effected only by either a four-fifths vote of council if the dismissal is without cause, (without cause) or a majority vote of the whole council in the instance of a "for cause" dismissal, as then constituted, convened in a regular council meeting, subject, however, to the following provisions:

- A. ~~Removal.~~ By For Cause. ~~Just Cause. "For cause" is defined as any facts which the Council determines would constitute the basis for a serious disciplinary infraction. Just cause" is defined as any facts which, based on relevant circumstances, may be reasonably relied on by the employer in the exercise of reasonable discretion as a basis for disciplinary action. "For cause/just cause" includes, but is not limited to:~~
1. Fraud in securing employment;
 2. Incompetence;
 - ~~3. Inefficiency;~~
 - ~~3.4.~~ 4. Inexcusable neglect of duty;
 - ~~4.5.~~ 5. Insubordination;
 - ~~5.6.~~ 6. Dishonesty;
 - ~~6.7.~~ 7. Being under the influence of alcohol or controlled substance while on duty;
 - ~~7.8.~~ 8. Inexcusable absence without leave;
 - ~~8.9.~~ 9. Conviction of a felony or ~~conviction of a~~ misdemeanor that which is of such a nature as to adversely affect the employee's ability to perform the duties and responsibilities of the city ~~administrator~~manager's position. A plea of guilty or a conviction following a plea of nolo contendere is deemed to be a conviction with the meaning of this section;

910. A finding of unlawful discrimination, including harassment, on the basis of race, religious creed, color, national origin, ancestry, physical handicap, marital status, sex, sexual orientation, gender identity or age, against the public or other employees while acting in the capacity of a city ~~administrator~~ manager.

10. Breach of the employment agreement.

B. Disability Termination. If the City Manager shall, for whatever reason, become incapable of performing any of the essential functions of the position, even with reasonable accommodation by the City, either (1) permanently, or (2) for a period exceeding the period of leave available to the Employee under the Family Medical Leave Act or the California Family Rights Act (if qualifying), or accrued sick leave, whichever is longer, then Employee shall be deemed to have suffered a disability. As the City Manager position requires Employee to devote a great deal of time both during and outside of normal office hours to the business of the City, Employee acknowledges and agrees that granting a leave longer than the time period stated in this section shall constitute an undue hardship on the City. In accordance with applicable law, any request for leave that constitutes an undue hardship shall be grounds for "for cause" termination.

Formatted: Font: 10 pt

Formatted: No bullets or numbering

Formatted: Font: 10 pt

Formatted: Indent: Left: 0", First line: 0"

C.B. Hearing. Within ~~three~~ seven days after the delivery to the city ~~manager~~ administrator of ~~a~~ such notice of dismissal ~~for cause, the city manager~~ he/she may, by written notification to the city clerk, request a hearing before the city council regarding its reasons for dismissal. ~~Thereafter, the city council shall fix a time for the hearing which shall be held at its usual meeting place, but before the expiration of the thirty day period, at which time the city administrator shall appear and be heard, with or without counsel. The Council shall schedule a meeting to discuss the dismissal with the city manager within fourteen days of receipt of the written notice. The City Council is under no obligation to take a particular action or any action during or after the conclusion the hearing.~~

D.C. Suspension Pending Hearing. After furnishing the city administrator with written notice of an intended dismissal, ~~the intended removal~~ the city council may suspend him/her from duty, but his/her compensation shall continue until the removal date set by the city council ~~subsequent to the aforesaid hearing.~~

E.D. Resignation. The city ~~administrator~~ manager shall give the city council thirty days prior written notice of ~~his/her intention to resign~~ his/her resignation from the position.

F.E. Exemption. The city manager is an exempt employee under the terms of the federal Fair Labor Standards Act, and The office of city administrator shall ~~will~~ not be represented by an association of, or an agent for, employees under his/her supervision, or any other employee association.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

• Chapter 2.08 - CITY CLERK^[2]

• 2.08.010 - Employee Appointed.

The ~~position of~~ city clerk ~~shall be appointed by the City Council and~~ shall be an employee of the City of Sutter Creek and serve under the direction of the city manager.

(Ord. 275 (part), 1994; Ord. 356, 2015)

Chapter 2.06 CITY MANAGER

2.06.010 Office created.

The office of the city manager of the city is created and established. The city manager shall be appointed by the city council solely on the basis of his/her executive and administrative qualifications. He/she shall hold office pursuant to a contract entered into between the city and the city manager. The City of Sutter Creek operates under a Council/Manager form of government wherein the Council is responsible for setting city policy and the annual budget, and the Manager is responsible for implementing that policy and guiding city expenditures in accordance with the budget priorities. Whenever a reference is made to "city administrator" or "city director," in this Code or in any other preexisting ordinance, resolution or action, that reference shall be deemed to mean "city manager" within the meaning of this Chapter.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.020 Administrative head of city.

The city manager shall be the administrative head of the city government. She/he reports directly to the full City Council and receives direction therefrom, but is not responsible to any individual Council member. The Manager shall have authority, including hiring, discipline and termination, over all department heads, employees, and all contract and professional employees, with the exception of the City Attorney.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.030 Powers and duties.

The city manager shall be responsible for the efficient administration of all the affairs of the city that are under his/her control. In addition to those general powers as administrative head, and not as a limitation thereon, it shall be his/her duty and he/she shall have the powers set forth as follows:

- A. Enforcement. It shall be the duty of the city manager to enforce all laws and ordinances of the city and to see that all franchises, contracts, permits and privileges granted by the city council are faithfully observed.
- B. Authority Over Employees. It shall be the duty of the city manager and he/she shall have the authority to control, order and give directions to all heads of departments and to subordinate officers, employees, and all contracted and professional employees of the city under his/her jurisdiction, including hiring, discipline and termination.
- C. Administrative Organization of Offices. It shall be the duty and responsibility of the city manager to organize the department structure and scheduling of all employees in order to promote the efficient, effective and economical conduct of the city's business.
- D. Ordinances. It shall be the duty of the city manager to recommend to the city council for adoption such measures and ordinances as he/she deems necessary.
- E. Financial Reports. It shall be the duty of the city manager to keep the city council at all times fully advised as to the financial condition and needs of the city.
- F. Budget. It shall be the duty of the city manager to prepare and submit the proposed annual budget to the city council. The manager shall also propose an annual salary schedule for current and anticipated employees

for the city, and shall be responsible for representing the city in negotiating the collective bargaining agreements with the city's employee associations. Final approval of both budget and employee negotiations require majority approval of the city council.

- G. Purchasing Agent. It shall be the duty of the city manager to oversee the purchase of all supplies, equipment, services and other needs for all departments and divisions of the city in accordance with the city's adopted budget and the city's procurement policy.
- H. Investigations and Complaints. It shall be the duty of the city manager to make investigations into the affairs of the city and any department or division thereof, and the performance of any contract or other obligation of the city. Further, it shall be the duty of the city manager to investigate all complaints in relation to matters concerning the administration of the city government, unless the council delegates the investigation to another entity.
- I. Signatures. The city manager shall have the same authority as the mayor to sign documents as specified in Section 40602 of the California Government Code, whenever such documents have been approved by the city council for execution. Additionally, the city manager shall have the authority to sign on behalf of the city, without council review, routine authorizations so long as the execution is for the purpose of implementing an existing city policy, regulation, or approval. Only the city manager and the mayor shall be authorized to approve agreements on behalf of the city unless execution by another officer is expressly required by state or federal law.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997; Ord. 318 §1, 2006)

2.06.040 Additional agreements.

Nothing in this chapter shall be construed as a limitation on the power or authority of the city council to enter into any supplemental agreement with the city manager delineating additional terms and conditions of employment not inconsistent with any provisions of this chapter.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997; Ord. 294A §1, 2003)

2.06.050 Meetings.

- A. Attendance. The city manager shall attend all meetings of the city council unless excused by the mayor or the city council, except when his/her employment, discipline or removal is under consideration by the city council. The city manager may attend any or all meetings of the planning commission, or any other commissions, boards or committees created by the council. While in attendance, he/she shall inform members of any matter being considered by the council within the jurisdiction of the body, and shall cooperate to the fullest extent with the members of all commissions, boards or committees appointed by the council.
- B. Discussions. The city manager may take part in council discussions but may not vote. He/she shall have the power to appear and address the council or any of its boards or commissions at any meeting.
- C. Recommendations. The city manager, with the assistance of the City Clerk, shall assemble the agenda packet for all regular, special and emergency city council meetings, and shall make reports or recommendations on agenda items for consideration as necessary or as requested by the city council.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.060 Personnel.

- A. Appointments. The city manager shall select qualified candidates to fill staff vacancies occurring within the city or to fill newly created positions.
- B. Dismissal. The city manager shall approve the dismissal or suspension of any city employee with appropriate documentation and after following the processes set forth in the city's personnel manual or any applicable collective bargaining agreement.
- C. Performance Evaluations. The city manager is responsible to see that all city staff receive an annual performance evaluation. Department heads will evaluate their staff, with the final approval of the city manager regarding step increases, pay raises, performance bonuses, etc. The city manager's performance will be evaluated by the city council annually prior to any Council decisions regarding pay increases, benefit augmentations, etc. The city manager is responsible to audit and assure that all evaluations are consistent with the respective job descriptions as well as with all applicable city policies and procedures, and to conduct independent evaluations as he/she deems necessary. All evaluations will be discussed with the respective employees prior to becoming part of the personnel record.
- D. General Supervision. The city manager shall be responsible for the overall supervision of all employees and for the day-to-day operations of the city.

E.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.070 Expenses.

The city manager shall be reimbursed for all actual and necessary expenses incurred by him/her in the performance of his/her official duties, including those incurred when traveling on business pertaining to the city, pursuant to the city's personnel policy manual. The council may require pre-authorization of expenses in certain circumstances.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.080 Compensation.

The salary and other benefits for the city manager shall be established by the council, agreed to by contract, and shall be reviewed during the city manager's annual performance evaluation. Such salary and benefits are to be independent of any salary or benefits negotiated for the benefit of other city employees unless so stated in the city manager's contract.

(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

2.06.090 Dismissal; Disability; Resignation; Exemption.

The city manager may be dismissed by the city council, with or without cause at any time for any reason or no reason. Ordinarily the Council shall give the city manager 30 days prior written notice of his/her dismissal, but this requirement may be waived by the council upon the finding of extraordinary circumstances that require immediate dismissal. The removal of the city manager shall be made by either a four-fifths vote of council if the dismissal is without cause, or a majority vote of the whole council in the instance of a "for cause" dismissal.

A. Removal For Cause. "For cause" is defined as any facts which the Council determines would constitute the basis for a serious disciplinary infraction. "For cause" includes, but is not limited to:

1. Fraud in securing employment;
2. Incompetence;
3. Inexcusable neglect of duty;
4. Insubordination;
5. Dishonesty;
6. Being under the influence of alcohol or controlled substance while on duty;
7. Inexcusable absence without leave;
8. Conviction of a felony or misdemeanor that is of such a nature as to adversely affect the employee's ability to perform the duties and responsibilities of the city manager's position. A plea of guilty or a conviction following a plea of nolo contendere is deemed to be a conviction with the meaning of this section;
9. A finding of unlawful discrimination, including harassment, on the basis of race, religious creed, color, national origin, ancestry, physical handicap, marital status, sex, sexual orientation, gender identity or age, against the public or other employees while acting in the capacity of a city manager.
10. Breach of the employment agreement.

B. Disability Termination. If the City Manager shall, for whatever reason, become incapable of performing any of the essential functions of the position, even with reasonable accommodation by the City, either (1) permanently, or (2) for a period exceeding the period of leave available to the Employee under the Family Medical Leave Act or the California Family Rights Act (if qualifying), or accrued sick leave, whichever is longer, then Employee shall be deemed to have suffered a disability. As the City Manager position requires Employee to devote a great deal of time both during and outside of normal office hours to the business of the City, Employee acknowledges and agrees that granting a leave longer than the time period stated in this section shall constitute an undue hardship on the City. In accordance with applicable law, any request for leave that constitutes an undue hardship shall be grounds for "for cause" termination.

C. Hearing. Within three days after the delivery to the city manager of a notice of dismissal for cause, the city manager may, by written notification to the city clerk, request a hearing before the city council regarding its reasons for dismissal. The Council shall schedule a meeting to discuss the dismissal with the city manager within fourteen days of receipt of the written notice. The City Council is under no obligation to take a particular action or any action during or after the conclusion the hearing.

D. Suspension Pending Hearing. After furnishing the city administrator with written notice of an intended dismissal, the city council may suspend him/her from duty, but his/her compensation shall continue until the removal date set by the city council.

E. Resignation. The city manager shall give the city council thirty-days prior written notice of his/her resignation from the position.

F. Exemption. The city manager is an exempt employee under the terms of the federal Fair Labor Standards Act, and shall not be represented by an association of, or an agent for, employees under his/her supervision, or any other employee association.

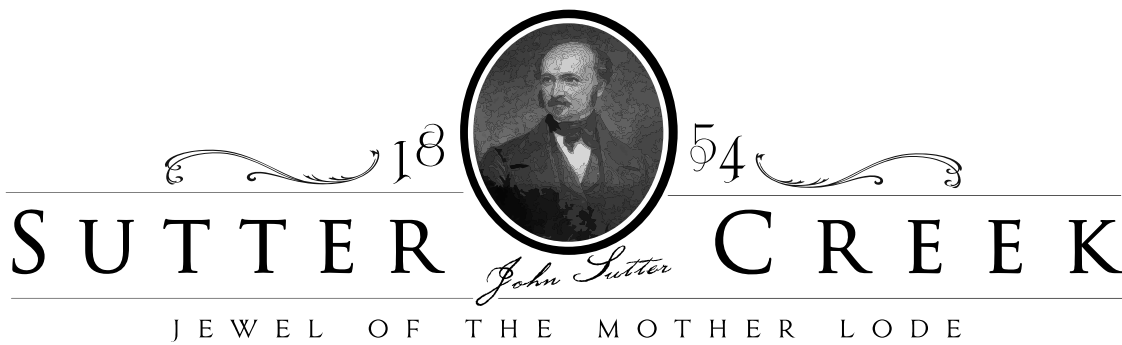
(Ord. 273 (part), 1993; Ord. 284 (part), 1997)

- **Chapter 2.08 - CITY CLERK^[2]**

- **2.08.010 - Employee.**

The city clerk shall be an employee of the City of Sutter Creek and serve under the direction of the city manager.

(Ord. 275 (part), 1994; Ord. 356, 2015)



STAFF REPORT

TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: OCTOBER 16, 2023
FROM: MARK HILDEBRAND, HILDEBRAND CONSULTING LLC
SUBJECT: SEWER CONNECTION FEE RECOMMENDATIONS

RECOMMENDATION:

Open public hearing and take public comment. Close public hearing. Adopt resolution 23-24 -* approving changes to sewer connection fees.

BACKGROUND:

The City's sewer connection fees were last updated in 2003, although they have been increased incrementally since then to reflect inflationary adjustments. In 2018 the Council approved development of a new sewer rate study, including an update to connection fees. The rate study was divided into two parts, with the first part looking at the collection system needs and the second part to focus on treatment and disposal. Sewer rates were increased in 2019 to account for capital needs in the collection part of the system, but because the analysis of the capital needs for the wastewater treatment system was halted when the WWTP Replacement Project was abandoned in 2021, the second part of the rate study was never completed.

The city has renewed work on the WWTP Replacement Project grant, but it is still not ready to finish the second part of the rate study. In the meantime, with several new development projects in the pipeline, Sutter Creek will be losing the opportunity to charge updated connections fees unless those fees are raised separately from Part 2 of the sewer rates. City staff asked Hildebrand Consulting to update the connection fees, in order to ensure that new development coming online in the near future is paying its fair share for infrastructure.

DISCUSSION:

This proposal represents an intermediate step in setting updated connection fees. These fees will need to be reviewed again when the City has a more concrete understanding of the capital costs to build a tertiary treatment plant.

BUDGET IMPACT:

Significant positive impact on sewer system capital improvement fund.

ATTACHMENTS: Final report, PowerPoint presentation.

2023 Sewer Connection Fee Study

October 16, 2023

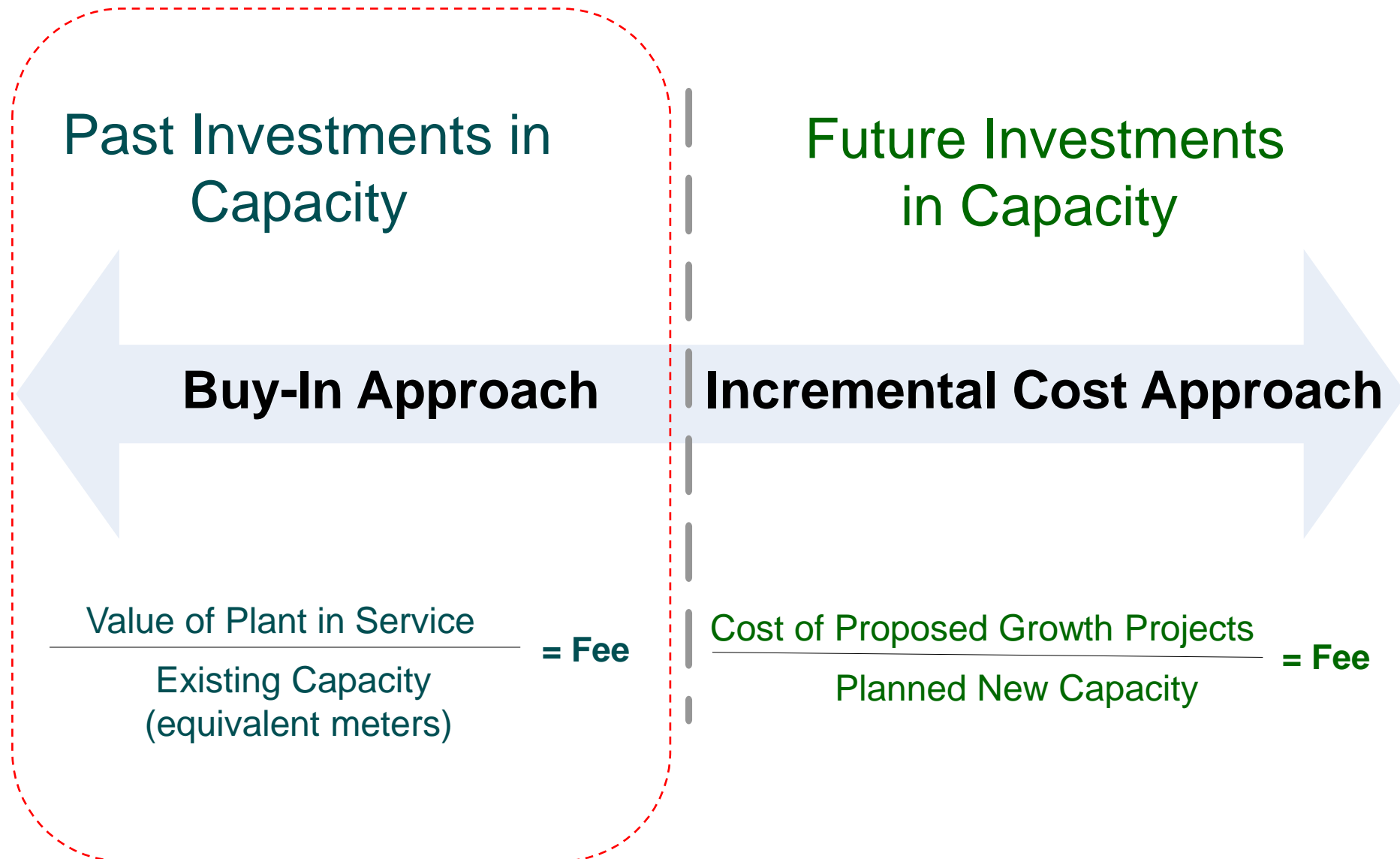
Sewer Connection Fees

- Connection fees are the one-time fees charged to new development for capacity in the sewer collection and treatment system.
- Also known as “capacity charges” or “developer impact fees” or “capital facility charges”
- The current fees are based on a study from 2003 (with inflationary adjustments since then)

Legal Standard

- Section 66013 of the Government Code states that connection fees shall not exceed the **estimated reasonable cost** of providing the service for which the charges are imposed.

Common Connection Fee Approaches



Recommended Methodology

- This Study recommends using the **Buy-In Approach** to calculate the Connection Fees.
- While the City does plan to expand its capacity in the future, the cost of those capacity-related projects are not sufficiently defined to use in this study

Value of Existing Sewer System

RCNLD of current assets ¹ :	\$17,028,500
Less outstanding principal on long-term debt ² :	-\$455,000
Plus past interest costs ³ :	\$792,300
Plus existing reserves ⁴ :	\$2,828,000
<hr/>	
Total System Valuation:	\$20,193,800

¹ See Appendix B. Does not include the value of any ARSA assets.

² Outstanding principal for 1997 COP

³ Interest paid on 1997 COP

⁴ This is the sum of all sewer cash reserves which were built up by existing customers

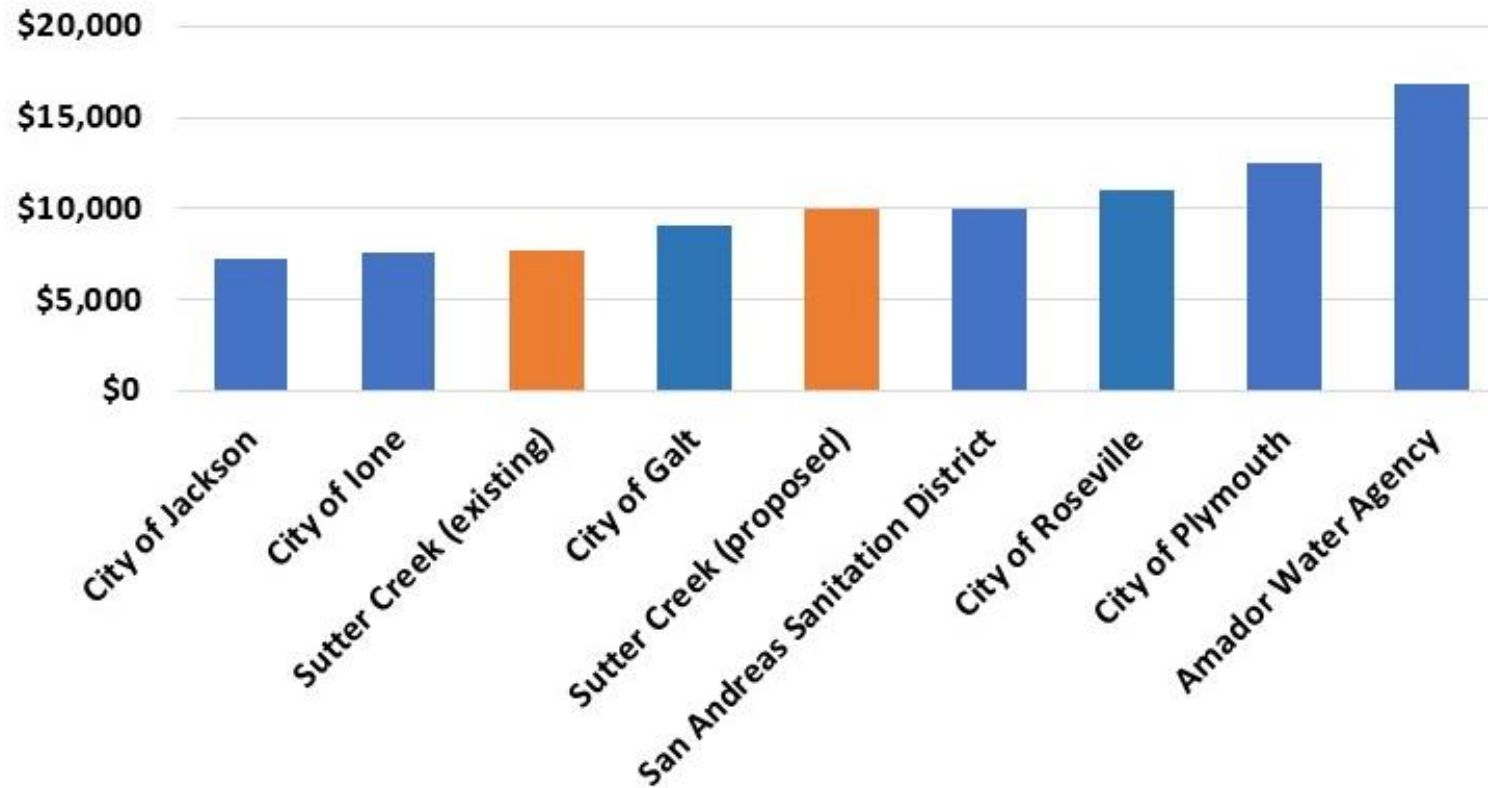
Fee Calculation

$$\frac{\text{Value of Available Capacity}}{\text{Available Capacity}} = \frac{\$20,193,800}{2,031 \text{ ESFUs}^1} = \text{\textit{\$9,943 per ESFU}}$$

¹“ESFUs = Equivalent single family units, a standard unit measure of sewer utility service based on the estimated volume of sewer flow from an average residential dwelling (131 gallons per day)

Survey of Regional Connection Fees

for typical single-family homes



Next Steps

- Receive public comments
- Council deliberation and vote
- Implement fee changes (if applicable)



Sewer Connection Fee Study

Final Report

October 16, 2023



Table of Contents

1. Introduction and Background	1
2. Acronyms.....	1
3. Connection Fee Authority	1
4. Introduction to Fee Methodologies.....	2
5. Recommended Study Methodology.....	4
6. Source Data	4
7. Connection Fee Calculation.....	4
8. Administration and Updates.....	6

APPENDIX A – GOVERNMENT CODE SECTIONS 66013, 66016, 66022, AND 66023

APPENDIX B - SEWER SYSTEM ASSET LIST

1. INTRODUCTION AND BACKGROUND

The City of Sutter Creek (City) contracted with Hildebrand Consulting, LLC to conduct a Sewer Connection Fee Study (Study). The overall purpose of the study was to review the City's existing Connection Fees which apply to new connections to the City's sewer system and update those fees as appropriate.

Based on available documentation, the last sewer connection fee study was conducted in 2008. Since that time the City has adjusted the fees for inflation. Given the amount of time since these fees were calculated and the possibility of significant new growth in the City, the City determined that it was time for a comprehensive review and update of the Sewer Connection Fees.

This report summarizes the analysis and recommendations of the Sewer Connection Fee update, including the legal requirements and the Study's methodology for calculating the Connection Fees.

2. ACRONYMS

The acronyms used in this study include:

ARSA	Amador Regional Sanitation Authority
CCI	Engineering News Record's 20-cities Construction Cost Index
ESFU	equivalent meter
ENR	Engineering News Record
RCNLD	replacement cost new less depreciation
WWTP	wastewater treatment plant

3. SUTTER CREEK SEWER UTILITY BACKGROUND

The City's Sewer Utility provides sewer collection, treatment and conveyance/disposal services for over 2,000 residential and business accounts located within the City of Sutter Creek, the City of Amador City (Amador City), and the former Amador County Service Area #4 (CSA #4), which is now owned and operated by the Amador Water Agency Wastewater Improvement District #11 (or Martell service area), which generally comprises the Martell and the Ridge Road areas. The Sewer Utility collects and treats about 138 million gallons of wastewater per year at the City's wastewater treatment plant (WWTP).

Secondary effluent produced by the WWTP is discharged to the Amador Regional Sanitation Authority (ARSA) system for storage and reuse/disposal. ARSA is a joint power agency providing wastewater conveyance and disposal services to its member agencies: City of Sutter Creek, Amador City, and Amador County. The ARSA system is a series of pipelines, storage reservoirs, stock troughs, and land application sites southwest of the City's WWTP.

CONNECTION FEE AUTHORITY

Connection fees are the one-time charges paid by new development for capacity in sewer capital facilities (i.e., the treatment plant and the collection system). Connection fees are also commonly referred to as “developer impact fees”, “capacity charges”, and “capital facility fees.” California state law gives the City broad authority to charge for capital facilities. The limitations of that authority are encompassed by the requirement that charges on new development bear a reasonable relationship to the needs created by, and the benefits accruing to that development. California courts use that reasonableness standard to evaluate the constitutionality of exactions on new development, including connection fees.

Government Code Section 66013 (see **Appendix A**) contains specific requirements related to the imposition of capital facility fees (referred to as “capacity charges” in the code). In general, capital facility fees must not exceed the estimated reasonable cost of providing service.

4. INTRODUCTION TO FEE METHODOLOGIES

There are various methods that can be used to calculate connection fees. Each method has varying advantages and disadvantages, as well as applicability in a given situation. Within all of the available methodologies there are two primary approaches. Other methodologies are usually some variation or combination of these two methods. The two primary methods are described below to illustrate the different perspectives that can be used to determine appropriate fees.

4.1. SYSTEM BUY-IN METHODOLOGY

The system Buy-In method is based on the average investment in the capital facilities by current customers. The ‘Buy-In’ concept means that existing system users, through service charges and fees, have financed a valuable public capital facility. The charge is designed to recognize the previous investments into the capacity/condition of the system and equitably charge developers for “joining” the system. The Buy-In fee is calculated by establishing the system’s current fixed asset value (accounting for depreciation), adding applicable assets (such as cash reserves), and deducting relevant liabilities (long-term debt, loans, etc.). The number of available units of service is then divided into this value (considered to be the utility’s equity) to establish the connection fees. By calculating the connection fees in this manner, new development buys into the existing capital facilities on par with existing development. The cost of future repair and replacement of the existing assets are then shared equally by all customers going forward (through user rates). The system Buy-In methodology has four distinct advantages:

- The Buy-In methodology is a common and generally well accepted methodology for calculating connection fees. The method is popular with developers in part because it can result in lower fees than other methods (since the capacity that is being purchased has been partially depreciated).
- The Buy-In methodology is simple because it includes only the cost of existing facilities and excludes the costs of future or planned facilities; therefore, it does not require a formal capital improvement program.
- The Buy-In methodology includes only the cost of existing facilities and excludes the cost of future or planned facilities; it therefore does not require a formal capital improvement plan to support the fee calculation.

- Connection fees based on the Buy-In method are a reimbursement for past capital costs. Therefore, the use (as defined in the Government Code) of the fee is to reimburse the City. Once reimbursed, the City is able to spend fee revenue as it desires (normally on capital projects), and the requirement for detailed accounting of fee revenues is greatly simplified.

The system Buy-In method is best applied in areas that are largely buildout and with infrastructure already in place.

4.2. INCREMENTAL METHODOLOGY

The Incremental cost methodology is also a common approach for connection fees, particularly for communities experiencing considerable new growth. The approach is based on the cost of new or planned capital facilities. The cost of growth-related facilities is allocated to the new development to be served by the facilities. The assumption is that the existing system is being used at full capacity by existing customers and that any new development will necessitate expansion of the system. As such, new customers pay for the Incremental costs for expanding the system.

The Incremental methodology is based on the cost of adding new capacity, which is derived from the City's capital improvement plan. To the extent that expansion-related projects also rehabilitate or improve the existing system (e.g., an aging 4" line is replaced with a new 6" line or a new transmission line is added where no line previously existed but also provides some redundancy value to the existing system), a portion of the cost of the project should be borne by existing customers. As a result, it is fairly common for only a portion of new capital facility costs to be included in fee calculations. The amount of capacity that will be provided by those projects is either based on an engineering analysis of the cumulative capacity provided by the totality of the projects or simply based on the amount of growth that those projects are designed to serve.

Connection fees based on the Incremental cost methodology are subject to statutory accounting requirements because fee revenue must be accounted for until the specific capital improvements are constructed. For reference, Appendix A includes statutory requirements for accounting for capital facility fees.

4.3. HYBRID METHODOLOGY

Many connection fee approaches combine both existing and planned facilities into fee calculations. This is because new development frequently benefits from both surplus capacity in existing facilities, but also requires new facilities to provide required capacity. Many facilities are oversized when initially constructed in anticipation of future development, particularly infrastructure such as sewer treatment plants. Other facilities, such as collection pipelines and effluent disposal are more easily added incrementally as development proceeds.

The hybrid approach recognizes that new customers are benefiting in part from the available facilities that are already in place and the additional capacity that will be built in order to accommodate them. As such, connection fees that are calculated using the hybrid method reflect the weighted average unit cost of the Buy-In methodology and the Incremental methodology.

5. RECOMMENDED STUDY METHODOLOGY

After considering the City's situation and the applicability of various methods, this Study recommends using the **Buy-In approach** to calculate the City's Sewer Connection Fees. We recommend this approach because some capacity remains available in the existing system to meet the immediate needs of future users. While additional capacity will be needed eventually, the City's capital improvement plan is not sufficiently developed to identify the exact projects nor their expected costs. Until which time the City has fully developed a capital improvement plan that properly identifies future expansion projects, the Buy-In approach is the most appropriate methodology to use.

6. SOURCE DATA

The following data was used for calculating the proposed Connection Fees:

- City of Sutter Creek fund balance sheet for the period ending June 30, 2022
- City of Sutter Creek Wastewater Fixed Assets Records through year end 2021
- Engineering News Record -- 20-Cities Construction Cost Index through October 2023
- Debt service schedule for 1997 USDA Certificate of Participation

7. CONNECTION FEE CALCULATION

The Connection Fee was calculated based on the City's sewer fixed asset records, customer information as found in the City's billing data from the most recent sewer rate study, historical and future debt financing costs, and existing reserves.

Appendix B provides a comprehensive list of the sewer assets that were included in the analysis and summarizes the sewer system valuation used in the fee calculations. Significantly, the asset register used for this study does not include any assets that are part of the ARSA treatment or disposal system. While the City pays its annual contribution for operating and maintaining the ARSA system, we are not aware of a historical record that demonstrates that Sutter Creek ever "paid into" the value of ARSA treatment and disposal capacity.

The first column lists the assets and groups the assets into various asset classes based on the function of each asset. The second column shows the year in which the asset was constructed. The third column shows the estimated service life of each asset as estimated by the City. The fourth column shows the remaining useful life of each respective asset, based on the information from columns 2 and 3. The fifth column shows the original cost of each asset. The sixth column shows the replacement cost of each asset, which is calculated by escalating the original cost of each asset to current dollars using the Engineering News Record's (ENR) 20-cities Construction Cost Index (CCI). The final column shows the "replacement cost new less depreciation" (RCNLD) of each asset. This value accounts for the increase in infrastructure costs (the replacement cost) while also recognizing that older assets have depreciated in value over time. Older assets that had theoretically "fully" depreciated were not assigned zero value, rather all assets that are still in service were assumed to retain 30 percent of their value.

Table 1 completes the explanation of the calculation of the connection fees based on the following steps:

1. The sewer system valuation (the RCNLD value from Appendix B) is reduced by the outstanding principal on the existing USDA debt (1997 Certificate of Participation).
2. Historical debt interest costs related to the sewer system improvements are added based on the logic that interest expense, while not captured by the asset register, are still real costs (borne by existing rate payers) to build the existing sewer system.
3. Sewer cash reserves are added to the sewer system valuation, based on the logic that an enterprise with cash reserves is more valuable than an enterprise with no reserves.
4. The adjusted sewer system valuation is then divided by the estimated number of Equivalent Single Family Units (ESFUs) derived from the City's customer account data from the most recent sewer rate study (2,031 ESFUs).

Table 1 - Calculation of Connection Fees

RCNLD of current assets ¹ :	\$17,028,500
Less outstanding principal on long-term debt ² :	-\$455,000
Plus past interest costs ³ :	\$792,300
Plus existing reserves ⁴ :	\$2,828,000
Total System Valuation:	\$20,193,800
Divided by number of ESFUs ⁵ :	2,031
Connection Fee per ESFU:	\$9,943

¹ See Appendix B. Does not include the value of any ARSA assets.

² Outstanding principal for 1997 COP

³ Interest paid on 1997 COP

⁴ This is the sum of all sewer cash reserves which were built up by existing customers

⁵ ESFU per dwelling unit, a standard unit measure of sewer utility service based on the estimated volume of sewer flow from an average residential dwelling

Connection fees are assessed based on ESFU values assigned by the City to new connections. Single family homes and multifamily dwelling units are considered to each have a value of 1 ESFU. Non-residential accounts are assigned an ESFU by the City based on estimated wastewater production. Each 131 gallons per day (as established by the City's 2019 Sewer Rate Study) equates to 1 ESFU.

8. ADMINISTRATION AND UPDATES

As previously discussed, when using the Buy-In methodology, state law does not require the City to track and report the use of the connection fee revenue. For reference, Appendix A includes the statutory requirements for accounting for connection fee revenue.

It is recommended that the City annually adjust the connection fee for the effects of inflation using the CCI. The connection fee presented in Table 1 has been indexed to a CCI value of 13,498 (October 2023).

The City of Lone currently accepts a portion of ARSA's treated effluent at the lower Henderson facilities as part of the 2007 Lone Disposal Agreement. The agreement with the City of Lone includes a five-year cancellation clause, which was invoked by Lone in July 2017. Since that time the City has been anticipating that the ARSA system will no longer be available to discharge treated effluent to the City of Lone going forward. The implication is that the City will need to find an alternative for discharging a portion or all of its treated wastewater. The solution to future treatment and disposal for the City may be a very expensive endeavor and it is recommended that the City's sewer connection fees be updated as soon as the project is defined and the costs can be properly estimated.

APPENDIX A – GOVERNMENT CODE SECTIONS 66013, 66016, 66022, AND 66023

66013. (a) Notwithstanding any other provision of law, when a local agency imposes fees for water connections or sewer connections, or imposes capacity charges, those fees or charges shall not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed, unless a question regarding the amount of the fee or charge imposed in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

(b) As used in this section:

(1) "Sewer connection" means the connection of a structure or project to a public sewer system.

(2) "Water connection" means the connection of a structure or project to a public water system, as defined in subdivision (f) of Section 116275 of the Health and Safety Code.

(3) "Capacity charge" means a charge for facilities in existence at the time a charge is imposed or charges for new facilities to be constructed in the future that are of benefit to the person or property being charged.

(4) "Local agency" means a local agency as defined in Section 66000.

(5) "Fee" means a fee for the physical facilities necessary to make a water connection or sewer connection, including, but not limited to, meters, meter boxes, and pipelines from the structure or project to a water distribution line or sewer main, and that does not exceed the estimated reasonable cost of labor and materials for installation of those facilities.

(c) A local agency receiving payment of a charge as specified in paragraph (3) of subdivision (b) shall deposit it in a separate capital facilities fund with other charges received, and account for the charges in a manner to avoid any commingling with other moneys of the local agency, except for investments, and shall expend those charges solely for the purposes for which the charges were collected.

Any interest income earned from the investment of moneys in the capital facilities fund shall be deposited in that fund.

(d) For a fund established pursuant to subdivision (c), a local agency shall make available to the public, within 180 days after the last day of each fiscal year, the following information for that fiscal year:

(1) A description of the charges deposited in the fund.

(2) The beginning and ending balance of the fund and the interest earned from investment of moneys in the fund.

(3) The amount of charges collected in that fiscal year.

(4) An identification of all of the following:

(A) Each public improvement on which charges were expended and the amount of the expenditure for each improvement, including the percentage of the total cost of the public improvement that was funded with those charges if more than one source of funding was used.

(B) Each public improvement on which charges were expended that was completed during that fiscal year.

(C) Each public improvement that is anticipated to be undertaken in the following fiscal year.

(5) A description of each interfund transfer or loan made from the capital facilities fund. The information provided, in the case of an interfund transfer, shall identify the public improvements on which the transferred moneys are, or will be, expended. The information, in the case of an interfund loan, shall include the date on which the loan will be repaid, and the rate of interest that the fund will receive on the loan.

(e) The information required pursuant to subdivision (d) may be included in the local agency's annual financial report.

(f) The provisions of subdivisions (c) and (d) shall not apply to any of the following:

(1) Moneys received to construct public facilities pursuant to a contract between a local agency and a person or entity, including, but not limited to, a reimbursement agreement pursuant to Section 66003.

(2) Charges that are used to pay existing debt service or which are subject to a contract with a trustee for bondholders that requires a different accounting of the charges, or charges that are used to reimburse the local agency or to reimburse a person or entity who advanced funds under a reimbursement agreement or contract for facilities in existence at the time the charges are collected.

(3) Charges collected on or before December 31, 1998.

(g) Any judicial action or proceeding to attack, review, set aside, void, or annul the ordinance, resolution, or motion imposing a fee or capacity charge subject to this section shall be brought pursuant to Section 66022.

(h) Fees and charges subject to this section are not subject to the provisions of Chapter 5 (commencing with Section 66000), but are subject to the provisions of Sections 66016, 66022, and 66023.

(i) The provisions of subdivisions (c) and (d) shall only apply to capacity charges levied pursuant to this section.

66016. (a) Prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, a local agency shall hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, and a statement that the data required by this section is available, shall be mailed at least 14 days prior to the meeting to any interested party who files a written request with the local agency for mailed notice of the meeting on new or increased fees or service charges. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service. At least 10 days prior to the meeting, the local agency shall make available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including General Fund revenues. Unless there has been voter approval, as prescribed by Section 66013 or 66014, no local agency shall levy a new fee or service charge or increase an existing fee or service charge to an amount which exceeds the estimated amount required to provide the service for which the fee or service charge is levied. If, however, the fees or service charges create revenues in excess of actual cost, those revenues shall be used to reduce the fee or service charge creating the excess.

(b) Any action by a local agency to levy a new fee or service charge or to approve an increase in an existing fee or service charge shall be taken only by ordinance or resolution. The legislative body of a local agency shall not delegate the authority to adopt a new fee or service charge, or to increase a fee or service charge.

(c) Any costs incurred by a local agency in conducting the meeting or meetings required pursuant to subdivision (a) may be recovered from fees charged for the services which were the subject of the meeting.

(d) This section shall apply only to fees and charges as described in Sections 51287, 56383, 57004, 65104, 65456, 65863.7, 65909.5, 66013, 66014, and 66451.2 of this code, Sections 17951, 19132.3, and 19852 of the Health and Safety Code, Section 41901 of the Public Resources Code, and Section 21671.5 of the Public Utilities Code.

(e) Any judicial action or proceeding to attack, review, set aside, void, or annul the ordinance, resolution, or motion levying a fee or service charge subject to this section shall be brought pursuant to Section 66022.

66022. (a) Any judicial action or proceeding to attack, review, set aside, void, or annul an ordinance, resolution, or motion adopting a new fee or service charge, or modifying or amending an existing fee or service charge, adopted by a local agency, as defined in Section 66000, shall be commenced within 120 days of the effective date of the ordinance, resolution, or motion.

If an ordinance, resolution, or motion provides for an automatic adjustment in a fee or service charge, and the automatic adjustment results in an increase in the amount of a fee or service charge, any action or proceeding to attack, review, set aside, void, or annul the increase shall be commenced within 120 days of the effective date of the increase.

(b) Any action by a local agency or interested person under this section shall be brought pursuant to Chapter 9 (commencing with Section 860) of Title 10 of Part 2 of the Code of Civil Procedure.

(c) This section shall apply only to fees, capacity charges, and service charges described in and subject to Sections 66013 and 66014.

66023. (a) Any person may request an audit in order to determine whether any fee or charge levied by a local agency exceeds the amount reasonably necessary to cover the cost of any product or service provided by the local agency. If a person makes that request, the legislative body of the local agency may retain an independent auditor to conduct an audit to determine whether the fee or charge is reasonable.

(b) Any costs incurred by a local agency in having an audit conducted by an independent auditor pursuant to subdivision (a) may be recovered from the person who requests the audit.

(c) Any audit conducted by an independent auditor to determine whether a fee or charge levied by a local agency exceeds the amount reasonably necessary to cover the cost of providing the product or service shall conform to generally accepted auditing standards.

(d) The procedures specified in this section shall be alternative and in addition to those specified in Section 54985.

(e) The Legislature finds and declares that oversight of local agency fees is a matter of statewide interest and concern. It is, therefore, the intent of the Legislature that this chapter shall supersede all conflicting local laws and shall apply in charter cities.

(f) This section shall not be construed as granting any additional authority to any local agency to levy any fee or charge which is not otherwise authorized by another provision of law, nor shall its provisions be construed as granting authority to any local agency to levy a new fee or charge when other provisions of law specifically prohibit the levy of a fee or charge.

APPENDIX B – SEWER SYSTEM ASSET REGISTER

Asset Description	Year Acquired	Estimated Service Life	Remaining Life	Original Cost	Replacement Cost	RCNLD*
Land - Sewer Plant	1950	na	na	\$ 84,862	\$ 2,089,200	\$ 2,089,200
Land - Sewer Plant	2002	na	na	\$ 511,500	\$ 982,300	\$ 982,300
Building-Sewer Plant	1950	40	0	\$ 200,000	\$ 4,923,700	\$ 1,477,100
Building-Recirculation Pump Room	1973	20	0	\$ 4,000	\$ 26,500	\$ 8,000
Building-Roto Straining Bldg #1	1986	20	0	\$ 61,530	\$ 179,900	\$ 54,000
Building-Sewer Office Bldg	1994	20	0	\$ 23,332	\$ 54,200	\$ 16,300
Building-Chlorine Bldg	1996	20	0	\$ 39,929	\$ 89,200	\$ 26,800
Trickling Bio Filter	1973	40	0	\$ 189,922	\$ 1,258,400	\$ 377,500
Building-Sewer Plant	1975	20	0	\$ 296,000	\$ 1,680,100	\$ 504,000
Roto-strainer #1	1990	20	0	\$ 40,000	\$ 106,100	\$ 31,800
Building-Sewer Plant	1994	20	0	\$ 205,488	\$ 477,100	\$ 143,100
Roto-strainer #2	1995	20	0	\$ 40,000	\$ 91,800	\$ 27,500
Building-Engr. Pond Expansion	1995	40	13	\$ 1,750	\$ 4,000	\$ 1,300
Building-Roto Straining Bldg #2	1997	20	0	\$ 69,000	\$ 148,700	\$ 44,600
Shaftless Screw Conveyor	2001	20	0	\$ 92,252	\$ 182,900	\$ 54,900
Shaftless Screw Conveyor WTF	2002	20	0	\$ 19,307	\$ 37,100	\$ 11,100
Dyna-Vac (VIN 1D9AC2521GS348225)	2017	20	15	\$ 136,942	\$ 160,100	\$ 120,100
70" Rotary Distributor Arm	2018	10	6	\$ 46,904	\$ 53,200	\$ 31,900
Plant Improvements 08-09	2010	40	28	\$ 639,096	\$ 911,600	\$ 638,100
Dewatering Press	2010	20	8	\$ 129,970	\$ 185,400	\$ 74,200
Misc equipment & small tools	1989	10	0	\$ 1,240	\$ 3,400	\$ 1,000
Speedaire compressor	1993	10	0	\$ 6,000	\$ 14,500	\$ 4,400
John Deere tractor	1995	20	0	\$ 52,384	\$ 120,200	\$ 36,100
Poly blend machine	1997	10	0	\$ 5,637	\$ 12,100	\$ 3,600
Kohler generator	1997	20	0	\$ 55,300	\$ 119,200	\$ 35,800
86 GMC Dump Truck	1997	10	0	\$ 4,000	\$ 8,600	\$ 2,600
Stenner Digital Pump	2017	5	0	\$ 1,115	\$ 1,300	\$ 400
IR Compressor	2017	10	5	\$ 1,188	\$ 1,400	\$ 700
2019 Dodge Ram 2500	2020	5	3	\$ 51,500	\$ 56,400	\$ 33,800
4.5 Barnes sewer pumps	2021	5	4	\$ 16,637	\$ 17,200	\$ 13,800
Collection System	1930	40	0	\$ 100,000	\$ 6,185,000	\$ 1,855,500
Collection System	1940	40	0	\$ 200,000	\$ 10,376,500	\$ 3,113,000
Claire Adjuster #1	1950	40	0	\$ 264,000	\$ 6,499,300	\$ 1,949,800
Collection System	1960	40	0	\$ 100,000	\$ 1,523,700	\$ 457,100
Claire Adjuster #2	1972	40	0	\$ 33,692	\$ 241,300	\$ 72,400
Collection System	1987	40	5	\$ 41,562	\$ 118,400	\$ 35,500
Drainage Replacements	1990	40	8	\$ 24,916	\$ 66,100	\$ 19,800
Drainage Replacements	1991	40	9	\$ 3,517	\$ 9,100	\$ 2,700
Replace pipes	1992	40	10	\$ 15,845	\$ 39,900	\$ 12,000
Collection System	1993	40	11	\$ 311,575	\$ 750,900	\$ 225,300
Collection system	1994	40	12	\$ 76,125	\$ 176,700	\$ 53,000
Replace Pipes	1995	40	13	\$ 21,344	\$ 49,000	\$ 15,900
Strainer / mono blade	1996	40	14	\$ 18,915	\$ 42,300	\$ 14,800
Replace Pipes (creek/park)	1996	40	14	\$ 540,355	\$ 1,207,200	\$ 422,500
Backflow/traps/boxrisers	1997	40	15	\$ 9,880	\$ 21,300	\$ 8,000
Sewer Line Modifications	1997	40	15	\$ 157,205	\$ 338,800	\$ 127,100
Collection System	2000	40	18	\$ 100,000	\$ 201,800	\$ 90,800
3 Sewer Alldos Pumps & Inst.	2003	40	21	\$ 17,400	\$ 32,600	\$ 17,100
Boston Alley Sewer Line Repl.	2003	40	21	\$ 16,827	\$ 31,600	\$ 16,600
Sewer Line Digital Locator	2003	40	21	\$ 8,795	\$ 16,500	\$ 8,700
Sewer Line Replacements	2008	40	26	\$ 107,323	\$ 162,200	\$ 105,400
E. Ridge Business Sanitary Sewer	2018	40	36	\$ 17,586	\$ 20,000	\$ 18,000
Sanitary Sewer Maholes	2018	40	36	\$ 47,185	\$ 53,600	\$ 48,200
Sanitary Sewer Manholes	2020	40	38	\$ 57,267	\$ 62,700	\$ 59,600
Sanitary Sewer Maholes	2021	40	39	\$ 60,123	\$ 62,200	\$ 60,600
Badger St. / Main St. Line Replacement	2019	40	37	\$ 353,517	\$ 393,400	\$ 118,000
Vacuum Truck	2019	20	17	\$ 150,000	\$ 166,900	\$ 50,100
Relining Chlorine Contact Chamber	2016	10	4	\$ 12,000	\$ 14,600	\$ 4,400
Rotostrainer Modifications	2017	20	15	\$ 19,474	\$ 22,800	\$ 6,800
Secondary Sewer Pumps (3)	2021	10	9	\$ 15,012	\$ 15,500	\$ 4,700
Totals:				\$ 6,124,231	\$ 59,223,600	\$ 15,971,600

*All assets are assumed to retain 30% of their value while still in service.

RESOLUTION 23-24-*

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SUTTER CREEK APPROVING CHANGES TO THE SEWER
CONNECTION FEES**

WHEREAS, the City of Sutter Creek (“City”) provides sewer collection, treatment, and conveyance/disposal services to residential and commercial accounts located within the City as well as to the City of Amador and the Martell wastewater service areas of the Amador Water Agency; and

WHEREAS, sewer connection fees are the one-time charges paid by new development for “buy-in” to existing capital facilities; and

WHEREAS, the City of Sutter Creek has not raised connection fees (except for minor inflation-related increases) since 2003; and

WHEREAS, it is necessary for new development to pay its fair share of past capital expenditures for the city’s sewer infrastructure; and

WHEREAS, the City of Sutter Creek finds that the proposed connection fee increase bears a reasonable relationship to the needs created by, and the benefits accruing to, new development occurring in the city.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective immediately, the City shall begin charging connection fees in the amount of \$9,943.00 per ESFU (equivalent single-family unit) for new residential and commercial customers, and that city staff shall take all necessary steps to implement the new fee structure.

The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the 16th day of October 2023, by the following vote.

AYES:

NOES:

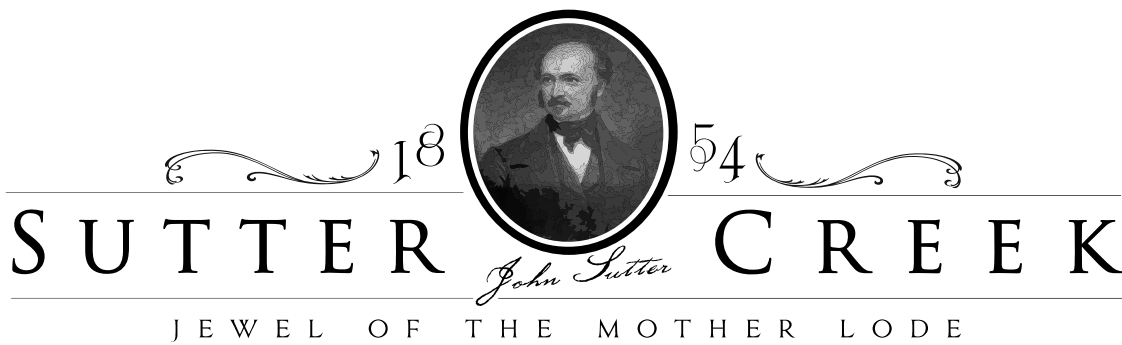
ABSTAIN:

ABSENT:

ATTEST:

Claire Gunselman, Mayor

Karen Darrow, City Clerk



STAFF REPORT

TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: OCTOBER 16, 2023
FROM: GEORGE ALLEN PUBLIC WORKS FOREMAN
SUBJECT: CITY CEMETERY

RECOMMENDATION:

For informational purposes.

BACKGROUND:

The City of Sutter Creek owns and maintains 4.5 acres of cemetery with over 980 graves in it. Also, the city maintains an additional acre that includes the New Protestant cemetery and the I.O.O.F cemetery. Currently there is 68 plots that are presold, not occupied and there are 66 plots that are still available for sale.

In past years the city staff applies herbicide in the spring time to all the cemetery and for well over twenty years the Cal Fire Pine Grove crew would come before the Memorial Day holiday and take care of any of the noxious weeds that grew through the herbicide spray, until this year. The last time Cal Fire Pine Grove crew was in the cemetery was on February 17th to help in the removal of a large live oak that came down this winter. Staff did receive a quote from a local contractor for removal that was over \$11,000 dollars to remove the tree that Cal Fire did for less than \$1,000 dollars.

In 2021 the City contracted with Rubini Tree service to take out a dead white oak on the southeast corner at a cost of approximately \$5,000 dollars. In 2022 we had two trees taken down a dead red oak and a dead live oak at a cost of approximately \$8,400 dollars with a \$1,600 bill from Diamond crane service to help with the removal of the trees to avoid damaging the headstones and ornamental iron work below the trees.

DISCUSSION:

In the future with the unknown status of the Cal Fire crews, there will be a need to dedicate more Public Works staff time to the cemetery to do the upkeep that is required.

When the crews were there, it took approximately 3 days to clean it, (15 crew members x 6 hours a day x 3 days) so that would be an additional 270-man hours that needs to be added to the budget.

BUDGET IMPACT:

Looking in years past budgets in 2008-2009 there was \$2000 dollars budgeted to the cemetery, all the way to 2021-2022 it was raised to \$2500 dollars. In the current budget there was a remaining balance of \$1611 dollars with an allocation of \$3,353 dollars in staff time, leaving a deficit in the cemetery fund.

ATTACHMENTS:



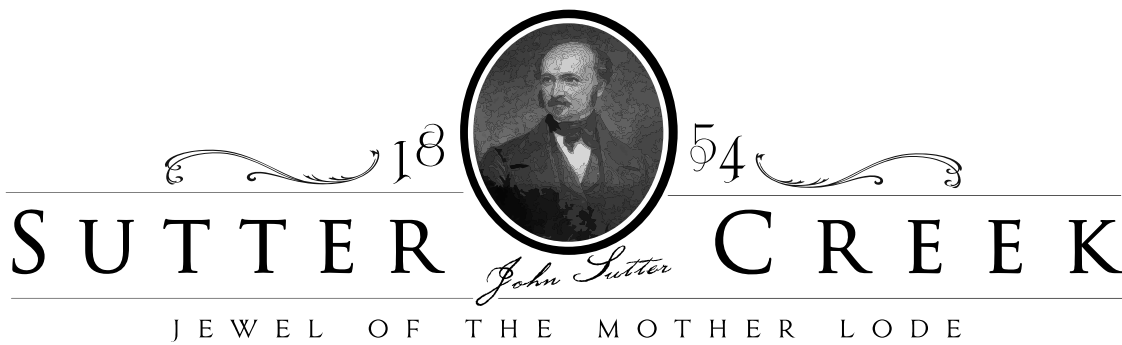
Removal of a dead white oak in 2021.



Live oak that was blown down this last winter.



Vandalism that resulted in a higher-than-normal water bill



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: OCTOBER 16, 2023
FROM: SANDRA SPELLISCY, INTERIM CITY MANAGER
SUBJECT: COUNTY SALES TAX INCREASE PROPOSAL

RECOMMENDATION:

Advise Amador County Board of Supervisors that Sutter Creek will not be participating in a countywide self-help sales tax increase ballot measure.

BACKGROUND:

In 2019, frustrated by the inability to find sufficient funds to properly repair and maintain its streets and roads, Amador County and its incorporated cities began discussions about crafting a ballot measure to ask voters to increase the sales tax throughout the county, and to dedicate those increased revenues to transportation improvements. Although the discussions reached an advanced level, ultimately the pandemic derailed the effort, and a final ballot measure was not crafted for voter consideration. Sutter Creek was recently asked by the Board of Supervisors if it was interested in re-joining an effort to put a countywide sales tax increase before the voters in the November 2024 general election.

DISCUSSION:

The sales tax increase previously considered by the Amador County local governments would have raised sales taxes by .5%, from 7.75% to 8.25%. Because the proposal called for a special tax, with revenues to be dedicated specifically for transportation purposes, the increase would need to be approved by two-thirds of the voters participating in the election. The previous proposal also included a ten-year sunset on the tax increase. Finally, the proposal contemplated sharing the new revenues between the county and the cities on a per capita basis.

Sutter Creek streets and roads have not been properly repaired and maintained for many, many years. The only source of funding for transportation purposes outside of general fund revenues has been small amounts of gas tax revenue and SB1 funds, which have not been enough to cover even a small portion of the city's needs. While an alternative source of revenue is desperately needed, participating in a countywide tax measure that will only raise limited funds for a set period of time, and that requires a difficult to accomplish two-thirds voter threshold, will not provide the city with a sustainable source of revenue to allow it to begin to address its significant

infrastructure problems. (See analysis of Sutter Creek’s revenue share from self-help measure in attached report.)

A better course for the city would be to pursue its own tax increase, allowing it to capture all of the increased revenues from sales taxes within the city limits, and give the city the ability to make its own decisions on duration and size of increase, and how the money should be spent. No decisions need to be made at this juncture about if or how the city would proceed with its own proposal, but because of timing with the November 2024 general election, the city needs to let the county know now if it is not joining in a countywide effort.

BUDGET IMPACT:

N/A

ATTACHMENTS:

January 2020 white paper – Amador County

Our Roads, Our Responsibility

A Proposed Solution to Amador County's Road Repair, Maintenance and Improvement Funding Shortfall



January, 2020

This white paper was prepared by an ad-hoc committee comprised of local elected officials and staff from the County of Amador and each of the county's five incorporated cities, Amador County Transportation Commission staff, and members of the public. Ad-hoc committee members included the following:

Frank Axe, District 4 Supervisor, County of Amador
Brian Oneto, District 5 Supervisor, County of Amador
David Growth, Mayor, City of Amador City
Robert Stimpson, Mayor, City of Jackson
Jon Colburn, Council Member, City of Plymouth
Robin Peters, Mayor, City of Sutter Creek
Jon Hanken, City Manager, City of Ione
Rex Osborn, City Manager, City of Plymouth
Amy Gedney, City Manager, City of Sutter Creek
John Gedney, Executive Director, Amador County Transportation Commission
Michael Colton, Finance Director, City of Plymouth
Steve Christensen, public member
Gary Reinoehl, public member

Our Roads, Our Responsibility

Introduction

Local government is responsible for providing the basic services society thrives on: sewer, water, refuse collection, parks, planning & zoning, street and roads, among others. Society relies on these services and expects delivery to be prompt, efficient and cost effective.

However, local government budgets have been ravaged in recent decades. Cities and counties that rely heavily on property tax revenue can experience dramatic decreases in revenues during economic downturns. In addition, statewide ballot measures have limited governments' ability to raise needed revenues through taxes and fees, and the revenues produced by even well-intentioned revenue measures never seem to trickle down from Sacramento at a rate which allows small jurisdictions like those in Amador County to catch up with costs. All this while demand for services continues and costs rise.

Funding for repair, maintenance and improvement of city and county streets and roads is a particularly daunting task. Road repair and maintenance projects are among the most expensive facing local government, and while some revenue is generated through the statewide gas tax program, the amount distributed at the local level is paltry compared with the cost of needed work. Most recently, SB-1 promised a steady stream of revenue from additional taxes levied at the pump, but most of the revenues seem to find their way to larger urban areas and revenues received locally fall dismally short of the need. The result of this imbalance between revenues and needs is deferred maintenance – city and county streets and roads which go un-repaired and deteriorate further due to the funding gap.

Exasperated by the situation, in early 2019 representatives of the five incorporated cities and the county began to collaboratively study the problem. Early on, it became abundantly clear that each of the cities and the county were suffering the same fate, and each reported significant pressure from the public to do something about it. It was generally agreed that waiting for state or federal sources to step in with help was not the answer – if we're to close the funding gap for streets and roads repair, we'll have to do it ourselves. The concept of a self-help revenue measure was born.

Transportation infrastructure needs in Amador County

The generally poor condition of Amador County’s streets and roads is partly understandable, as most are well over 50 years – and some over 100 years old. Unfortunately, years of inadequate funding for routine maintenance has allowed many area roadways to reach a point of no return – a condition beyond which repair isn’t an option. History has shown that it costs much less to maintain streets in good condition than to repair or replace streets that have failed, so it’s important to address street & road repairs early to avoid the high cost of wholesale replacement.

In 2015 each of the five cities and the county participated in a pavement management study, and in 2020 the study was updated for current conditions. The study was designed to identify improvement needs for area streets and roads, assign a pavement condition index (PCI) to each roadway, and then develop a strategy for improving deteriorated roadways and maintaining others to avoid more costly repairs. As a measure of pavement condition, the PCI ranges from 0 to 100 with a newly constructed street having a PCI of 100, and a failed street having a PCI of 25 or less. Generally speaking, street conditions are considered “good” when the PCI is between 70 and 100; “fair” with a PCI between 50 and 69; and “poor” with a PCI between 25 and 49. A common goal is to maintain a PCI of 75 or higher.

The average PCIs for each of the cities and the county for 2015 and 2020 are summarized in Table 1. As is evident, pavement conditions are actively deteriorating and each of the cities and the county are facing significant road repair and improvement needs.

Table 1 – Pavement Management Study Results					
	Average PCI ¹		Remaining Service Life (years) ²		Funding Needed To Increase to “Good” PCI (75+) Over 20 years
	2015	2020	2015	2020	
County of Amador	57	45	11	8	\$174.3 million
Amador City	85	66	29	19	\$746,643
Ione	68	58	20	16	\$13 million
Jackson	56	45	14	12	\$12.7 million
Plymouth	75	65	21	15	\$2.6 million
Sutter Creek	59	51	17	13	\$8.7 million

¹ Average of all roadways in the network.

² An estimate of the amount of time required for pavements to reach a “very poor/failed” condition, or a PCI of less than 25, if no maintenance were to occur.

Infrastructure funding and funding gaps

Conventional sources of funding for streets and roads projects include gas tax (HUTA) revenues, grants, and more recently SB-1 gas tax revenues. Gas tax and SB-1 are annual funding streams that may be used for road repair and maintenance. Grants can generate significant revenues, but opportunities are limited or intermittent and grants are not often awarded for basic repair and maintenance of existing facilities. For this reason, grants are not considered a viable solution for the purposes of this analysis.

Table 2 shows current levels of gas tax and SB-1 funding for each of the cities and the county, together with annual funding requirements extrapolated from the most recent pavement management studies.

Table 2 – Funding Breakdown					
	Gas Tax	SB-1	Annual Revenue Available	Annual Revenue Needed	Annual Revenue Shortfall
County of Amador	\$1,624,089	\$1,604,388	\$3,228,477	\$8,715,000	(\$5,486,523)
Amador City	\$3,211	\$9,473	\$12,684	\$37,332	(\$24,648)
Ione	\$138,179	\$165,911	\$304,090	\$650,000	(\$345,910)
Jackson	\$80,745	\$98,190	\$178,935	\$635,000	(\$456,065)
Plymouth	\$17,279	\$25,644	\$42,923	\$130,000	(\$87,077)
Sutter Creek	\$43,151	\$55,184	\$98,335	\$435,065	(\$336,730)
Total			\$3,865,444	\$10,602,397	(\$6,736,953)

As shown above, revenues available to each of the cities and the county fall far short of those needed to improve roadway conditions to acceptable levels, and then to maintain them at those levels.

Options moving forward

Fundamentally, local government is charged with providing its residents with adequately maintained roadways, but adequate revenues are not available to get the job done. The five cities and the county have met to evaluate options to address the problem on a regional scale. As it turns out, options are rather limited. They include:

- Budget only available revenues and allow area roadways to continue to deteriorate (i.e. continue on the current path);
- Wait for other sources of revenue to materialize, e.g. assume state and federal funding sources will recognize our needs and fund them;
- Divert revenues from other programs such as police and fire protection;
- Develop a new revenue stream that is focused specifically on local needs.

As discussed above, available revenues are not sufficient to prevent continued roadway deterioration. Current budgeting has led to mounting deferred maintenance obligations, which will eventually cause our roadway conditions to fall below the “repair” and into the “replace” category. Our pavement management studies concluded that replacement of a failed roadway can cost more than 16 times the cost of maintaining it properly. Clearly, the status quo is not a viable option.

While state and federal funding can be an important source of revenue for road construction and improvements, it is not typically a significant source of funding for maintenance and repair of existing roadways. Likewise, grant monies are mostly focused on new facilities, rather than on maintenance or repair of existing facilities.

Diverting revenues from other needed programs is always an option, and from time to time every city and county government has made such adjustments on an as-needed basis. However, most municipal budgets are strained, and reasonable adjustments intended to balance revenues between disparate needs have mostly been made already. The unfortunate reality is that road maintenance and repairs are very costly, and those costs almost always outstrip the ability to shift revenues without negatively affecting other programs.

Development of a new revenue stream appears to be the only viable option.

What other counties and cities have done

Research shows that Amador County and its five incorporated cities are not the only entities to face this dilemma. To date, the voters of more than 25 California counties involving numerous jurisdictions have elected to initiate “self-help” measures to raise the revenues needed to address their budget shortfalls. Most self-help measures have taken the form of a local sales or use tax; for example, the addition of a half-cent sales tax which is specifically designated for local uses. According to the Self-Help Counties Coalition, 88% of California’s population – more than 34 million people – currently live in self-help counties.

All of the sales tax consumers pay at local retailers currently flows to the state, and of that only 0.75% is returned to cities and counties for local use – the vast majority of sales tax revenues are not available for local government to apply to local needs. By contrast, 100% of a self-help sales or use tax would return directly to Amador’s cities and the county for direct application to its roadways. It is estimated that at least \$3 million annually would be collected by a half-cent local sales or use tax, all of which would flow back to this county’s roadways.

A recommended solution for Amador County

The five incorporated cities and the county have collaborated to develop a self-help revenue measure which would directly and significantly address area roadway needs. The fundamentals are as follows:

- Place a half-cent sales/use tax measure on the November, 2020 ballot for voter approval. A half-cent measure is projected to generate more than \$3 million annually in badly needed revenue;
- The cities and the county enter into a revenue sharing agreement which is fair and agreeable to all entities, and which recognizes a regional goal of improving and maintaining area roadways collaboratively, for the benefit of the public at large. The revenue sharing agreement incorporates a simple formula based on proportional distribution of revenues by population;
- All revenues would be restricted to roadway repair, maintenance and improvements. Each of the cities and the county have developed different standards for roadway improvements, so each entity would individually dictate the actual improvements to be made. Importantly though, no revenues could be used for non-transportation expenditures.
- Public safeguards and transparency would be incorporated into the measure. Safeguards would include a sunset clause (10 years, after which the measure would expire unless voters extended it voluntarily); regular audits to provide public transparency regarding how revenues were spent; annual assessment of the results of maintenance project implementation; formation of a citizen oversight committee to monitor the program and ensure its efficacy; and regional coordination of the program through the Amador County Transportation Commission.

Table 3 presents the revenue distribution plan that has been developed by the cities and the county.

Table 3 – Self-help Projected Revenues			
	2019 Population	% of Total County Population	Population- Based Proportional Revenue
County of Amador	21,774	63.11	\$1,893,227
Amador City	188	0.54	\$16,346
Ione	4,200	12.17	\$365,186
Jackson	4,770	13.82	\$414,747
Plymouth	1,012	2.93	\$87,992
Sutter Creek	2,559	7.42	\$222,502

As shown, revenues generated through a self-help measure, structured as recommended, would over time help each of the cities and the county achieve their pavement management goals for at least the coming decade.

As a bonus, in addition to revenues generated directly by the measure, self-help entities are eligible for additional funding through the self-help provisions of SB-1. Two separate programs are available, one which automatically grants additional monies to cities and counties that have elected to institute self-help measures, and another which provides funding to self-help counties for projects on a competitive basis. In both cases, those monies are set aside solely for self-help entities. SB-1 self-help monies may be used, in part, to help those cities with smaller populations to initiate projects that might otherwise be out of reach using annual revenues alone.

Summary

As Amador County's residents we are proud of our communities, and we deserve adequately maintained roadways to ensure safe and efficient travel for our families and friends. Unfortunately, the cost of maintaining our roadways in good or better conditions far outweighs the revenues available to local governments to get the job done. To avoid siphoning revenues from other important programs, the five cities and the county have concluded that the best solution is a half-cent self-help sales or use tax, the proceeds of which would fund only Amador County roadway repairs, maintenance and improvements. Every penny of a self-help measure's proceeds would accrue to Amador County's roadways, and every penny would directly benefit the residents of Amador County. With appropriate safeguards in place, the public would be able to track where self-help revenues have been applied to ensure their intentions have been met.



POLICE

SUTTER CREEK

TO: Sandra Spelliscy, Interim City Manager

FROM: James O'Connell, Chief of Police

DATE: October 16, 2023

DEPARTMENT INFORMATION September 2023

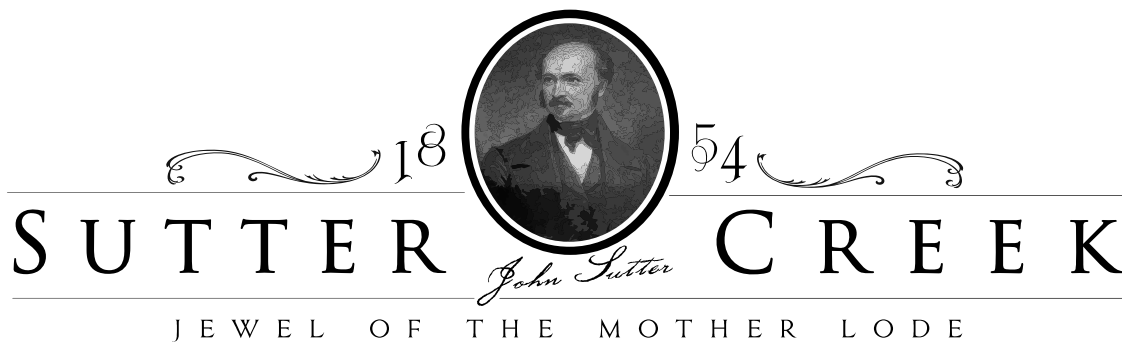
Monthly Statistics	
Calls for Service	92
Traffic Stops	55
Officer Initiated Incidents	288
Business Checks	157
Vehicle/Pedestrian Checks	37
Total Officer Reports	33
Arrests	10
Other Office Initiated Incidents	233
Moving Citations	5
Parking Citations	2
Total	912

Downtown Foot Patrol:

During the month of September, SCPD continued to conduct daily foot patrol in the downtown area and average over 30 minutes per officer each day.

Volunteer Service:

In addition, our dedicated Volunteers contributed over 7 hours of service, including citation and records processing, and responding to requests for collision reports.



STAFF REPORT

TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: OCTOBER 16, 2023
FROM: GEORGE ALLEN PUBLIC WORKS FOREMAN
SUBJECT: PUBLIC WORKS DEPARTMENT REPORT FOR SEPTEMBER 2023

Objective: The objective of this staff report is to provide a monthly status update regarding activities within the Public Works Department.

Wastewater Treatment Plant Status:

The WWTP did meet all the effluent quality discharge requirements for the month of September.

Table 1. Monthly Status of required reporting constituents.

Constituent	Monthly Results	Monthly Limits
Monthly Influent Flow	10.454 Mg. 0.348 mgd daily avg	.48mgd ¹
Effluent BOD, mg/L	7.8 mg/L	30 mg/l
Effluent Settleable Matter, mL/L	< 0.1 ml/L	0.5 ml/l
Effluent TSS, mg/L	9.2 mg/L	30 mg/l
Total Coliform, MPN	< 1.8 mpn	23 mpn
Sludge Wasted	0 gallons	
Rain	0.0 in.	51.94 in. YTD –26.42” Last YTD

¹ The .48 mgd is daily dry weather flow (May through October).

Plant Compliance Issues:

- The August 2023 monthly report was electronically submitted to Regional Water Quality Control Board.

Operational Strategy Modifications:

- The rag bin was hauled on September 6, 2023.
- Received parts to fix number 1 and 2 roto-strainers and had them reinstalled with the use of a rented mini excavator.
- Rebuilding the deck and stairway at the recirculation building was completed.
- A regular sludge wasting schedule was not kept with a total of 0 gallons dewatered. The conveyor belt that is used for the hauling the sludge from the press to the roll off bin lost a roller and is being rebuilt by Dixon Y Machine.

Collection System Status:

SSMP Activity

Calls for service

- 9/24/2023 59 Boston Alley; City main line plug.

Sewer System Cleaning and Maintenance.

- For September 2023, there was 175 feet of sewer line cleaned. Total amount cleaned for 2023 is 25,739 feet.
- The Sutter Crest West pump station lost a sewer grinder pump on September 21, the new one is on order and will be here middle of November.

Service Requests

Responded to nine service requests in September.

- Two were for street issues;
- One was for sewer issue;
- Three were for facility issues;
- Two were for storm drain issues;
- Two were for forwarded for code enforcement issues;

Effluent Disposal

- Rented a mini excavator and repaired two broken lines at Hoskins irrigation site.
- Used mini excavator to clear rock slide and two trees over the pipeline road that runs from the treatment plant to Sutter-Ione Rd.
- Cleaning of the dam faces and their spillways for the upcoming Division of Safety of Dams inspection.
- Ongoing operation, maintenance, and repair at Hoskins irrigation site.
- Ongoing operation, maintenance, and repair at the Preston irrigation site.
- Ongoing maintenance of the cattle water troughs along the pipeline.
- Performing weed and rodent abatement at the three reservoirs.
- Rain for Rent installed a floating suction at Preston Reservoir to supply Ione Tertiary plant with clearer water. Waiting on custom piece of pipe to hook up the siphon to the outlet of Preston Reservoir
- Sending weekly updates to the Regional Board on reservoir levels and volumes.
- Daily flow checks and level readings.

Streets and City Right of Way.

- Repaired Handicap sign that had been driven over on Main Street.
- Marking of multiple plots in the city cemetery.
- Ongoing patching of abundant number of potholes.
- Replacement of rusted out culvert on Gold Strike Ct.
- Ongoing cleaning of streets and roads for weeds.
- Ongoing roadside trash cleanup.

Parks and Buildings

- Replaced water heater in the Auditorium that feeds the men's bathroom and the staff bathroom.
- Ongoing weeding of the city-maintained flower beds
- Preparing the pool for winter, draining the fixture in the bathrooms of water so there is no damage from freezing.
- Getting the pool cover out to put over the pool in the third week of October.
- Ongoing cleaning and maintenance at the swimming pool.
- Ongoing mowing of the parks and pool lawns.
- Finished a new room in the basement of Auditorium for the Police.
- Ongoing set up and take down for the meetings in the Community Center.
- Ongoing cleanup of Community Center, Auditorium and Grammar School for the use as rentals.

September 2023 Building Permits Issued																			Item 14C	
Submitted	Prepared	Permit #	Issue Date	Final (F) or Expire Date	APN	Address	Owner	Contractor	Description	New Const Y/N	SQ FT	Commercial Valuation	Residential Valuation	Commerical Permit Fee	Residential Permit Fee	(WGA) Plan Check	SCFEF (Strong Motion)	SB 1473 Fee	Grand Total	
8/30/2023	8/31/2023	2023-SEP-01	9/5/23	3/5/24	018-171-014	64 Karsan Dr.	Carillo, Rebecca	Perspective Builders Inc.	Other				16,000.00		352.00		2.08	1.00	\$ 355.08	Upgrad
9/5/2023	9/6/2023	2023-SEP-02	9/6/23	F	018-152-044	37 Spanish St.	Penny Mello Family Trust	Hal Schafer Construction	Sewer Line				2,500.00		163.97		0.50	1.00	\$ 165.47	
4/10/2023	9/7/2023	2023-SEP-03	9/7/23	3/7/24	040-220-047	237 Manor Ct.	Kent, Tom & Melissa	Matthew Massaglia	New SFD	Y	2674		313,603.00		7,438.64	4,484.53	40.77	13.00	\$ 11,976.94	
9/6/2023	9/7/2023	2023-SEP-04	9/7/23	3/7/24	018-220-027	140 Greenstone Ter	Osborne, Catherine	Jamen's Plumbing	Water Heater				2,350.00		110.00		0.50	1.00	\$ 111.50	
8/24/2023	9/5/2023	2023-SEP-05	9/11/23	3/11/24	040-231-009	389 Silksworth Ln.	Dedge, Joanne & Dick	Petkus Brothers	Other				23,295.00		518.74	333.12	3.03	1.00	\$ 855.89	
9/5/2023	9/11/2023	2023-SEP-06	9/12/23	3/12/24	018-264-003	194 Lorinda Dr.	Hunerlack, Rene & Michael	All Sierra Roof	Re-roof				16,000.00		352.00		2.08	1.00	\$ 355.08	w/ batt
9/5/2023	9/7/2023	2023-SEP-07	9/12/23	3/12/24	018-152-035	113 Badger Rd.	Nelson, Gary	All Sierra Roof	Re-roof				8,000.00		176.00		1.04	1.00	\$ 178.04	
8/21/2023	8/28/2023	2023-SEP-08	9/12/23	3/12/24	040-190-016	187 Ridgecrest Ct.	Ellis, Jeffrey	Sunrun	Solar				30,620.00		450.30	359.07	3.98	2.00	\$ 815.35	
9/6/2023	9/12/2023	2023-SEP-10	9/12/23	3/12/24	018-162-015	52 Boston Alley	Powers, Liz	All Sierra Roof	Re-roof				18,000.00		396.00		2.34	1.00	\$ 399.34	
9/12/2023	9/13/2023	2023-SEP-10	9/13/23	3/13/24	040-190-021	152 Ridgecrest Ct.	Danczyk, Paul	Infinite Energy Co.	Re-roof				30,520.00		671.44		3.97	2.00	\$ 677.41	
9/18/2023	9/18/2023	2023-SEP-11	9/18/23	3/18/24	044-020-071	150 Academy Dr.	Brusatori, Jack	Mountain Air	HVAC			16,195.00		356.29			4.53	1.00	\$ 361.82	
9/18/2023	9/19/2023	2023-SEP-12	9/20/23	3/20/24	018-320-016	105 Mark Ln.	Robinson Family Trust	Carter's Quality Roofing	Re-roof				8,000.00		176.00		1.04	1.00	\$ 178.04	
8/30/2023	8/30/2023	2023-SEP-13	9/20/23	3/20/24	018-133-019	91 Fullen St.	Renfree, Nathan	Gilmore Home Services	HVAC				15,289.00		339.11		1.99	1.00	\$ 342.10	
9/19/2023	9/19/2023	2023-SEP-14	9/20/23	3/20/24	018-180-017	35 Church St.	City of Sutter Creek	Determined by Owner	Windows			8,745.00					2.45	1.00	\$ 3.45	
9/12/2023	9/19/2023	2023-SEP-15	9/20/23	3/20/24	018-080-011-501 / 018-080-	236 Mill St. & 210 Werner Rd.	Schafer H Trust & Sutter Hill Development	Schafer Construction	Grading				1,500.00		110.00	174.00	0.50	1.00	\$ 285.50	
9/18/2023	9/20/2023	2023-SEP-16	9/21/23	3/21/24	018-281-003	235 Patricia Ln.	Kohler, Elise	KoKo Roofing	Re-roof				9,650.00		212.30		1.25	1.00	\$ 214.55	w/ batt
9/18/2023	9/20/2023	2023-SEP-17	9/21/23	3/21/24	040-210-016	287 Ursula Dr.	Yardley, Doug	Halls Window Center	Windows				47,000.00		1,034.00		6.11	2.00	\$ 1,042.11	
9/12/2023	9/13/2023	2023-SEP-18	9/13/23	3/13/24	018-331-011	305 Gold Strike Ct.	Kantner, James & Brenna	Comfort Controls Heating &	HVAC				16,468.00		362.29		2.14	1.00	\$ 365.43	
9/25/2023	9/26/2023	2023-SEP-19	9/26/23	3/26/24	018-203-004	4 Nickerson St.	Campbell, Pearl	Klonowski Roofing	Re-roof				34,000.00		748.00		4.42	2.00	\$ 754.42	
9/25/2023	9/26/2023	2023-SEP-20	9/26/23	3/26/24	040-210-006	296 Sierra Ct.	Bueno, Vince	Klonowski Roofing	Re-roof				32,800.00		721.60		4.26	2.00	\$ 727.86	
9/11/2023	9/25/2023	2023-SEP-21	9/26/23	3/26/24	040-210-053	306 California St.	Steger, Judith	Sunrun	Solar				44,961.00		450.30	359.07	5.84	2.00	\$ 817.21	
9/13/2023	9/25/2023	2023-SEP-22	9/26/23	3/26/24	018-091-018	51 N Marre	Worsham, Robert	Sunrun	Solar				48,351.00		465.05	359.07	6.29	2.00	\$ 832.41	
9/11/2023	9/25/2023	2023-SEP-23	9/26/23	3/26/24	040-200-027	229 Ridgecrest Ct.	Yates, Michael	Sunrun	Solar				41,103.00		450.30	359.07	5.34	2.00	\$ 816.71	
9/1/2023	9/25/2023	2023-SEP-24	9/26/23	3/26/24	018-253-022	115 Jean Ct.	Hoffman, Jamie	Sunrun	Solar				39,600.00		668.10	500.64	5.15	2.00	\$ 1,175.89	
9/25/2023	9/26/2023	2023-SEP-25	9/28/23	3/28/24	044-020-032	12280 Old Ridge Rd.	Brusatori, Ray & Ambrose	Determined by Owner	Electrical			1,500.00		204.00			0.50	1.00	\$ 205.50	w/ batt
9/26/2023	9/27/2023	2023-SEP-26	9/27/23	3/27/24	018-220-019	90 Gold Dust Trail	Foster, Glenn & Vicki	Sierra Pacific Home & Comf	Water Heater				6,275.00		138.05		0.82	1.00	\$ 139.87	
											Totals	26,440.00	805,885.00	560.29	16,504.19	6,928.57	112.92	47.00	\$ 24,152.97	

City of Sutter Creek
City Treasurer's Report
September 2023

Receipts & Disbursements Report

City's Checking Account

Receipts

Deposits	\$	421,357	
Reversal of Bank Charges		-	
Total			\$ 421,357

Disbursements

Accounts Payable	\$	321,226	
Payroll & Benefits		108,954	
Bank Charges		5	
Total			\$ 430,185

Net Amount of Investment Transfers \$ -

Recap of City Treasury

Investments on Hand September 30, 2023

		Market or Withdrawal Value	Rate of Return
	Bank of Marin Checking	\$ 953,909	0.01%
	Bank of Marin Money Market	\$ 11,621	0.76%
	Bank of Marin Money Market #2	\$ 2,056,565	1.77%
*	California State Treasurer's LAIF	\$ 1,610,046	3.15%
	Bank of Marin CD	\$ 1,000,000	3.50%
	Total	<u>\$ 5,632,141</u>	
	Total this month last year	\$ 4,658,054	
*	LAIF 1	\$ 59,200	
	LAIF 2	\$ 1,550,846	

The investment information provided in this report reflects the City's ability to meet expenditure requirements for the next six months. The investment portfolio is in compliance with the City's investment policy.

Victoria Runquist

10/11/2023



STAFF REPORT

TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: OCTOBER 16, 2023
FROM: KAREN DARROW, ADMINISTRATIVE SERVICES SUPERVISOR
SUBJECT: ADMINISTRATIVE SERVICES SEPTEMBER 2023 REPORT

RECOMMENDATION:

For information.

BACKGROUND:

The Administrative Services Department encompasses a variety of functions on behalf of the City including Human Resources, Risk Management, the Office of the City Clerk and Public Engagement and Marketing.

Included is an overview of the activity within the Administrative Services department for the month of September 2023.

DISCUSSION:

Human Resources

- City Manager recruitment and interviews
- Public Works Director recruitment

Risk Management

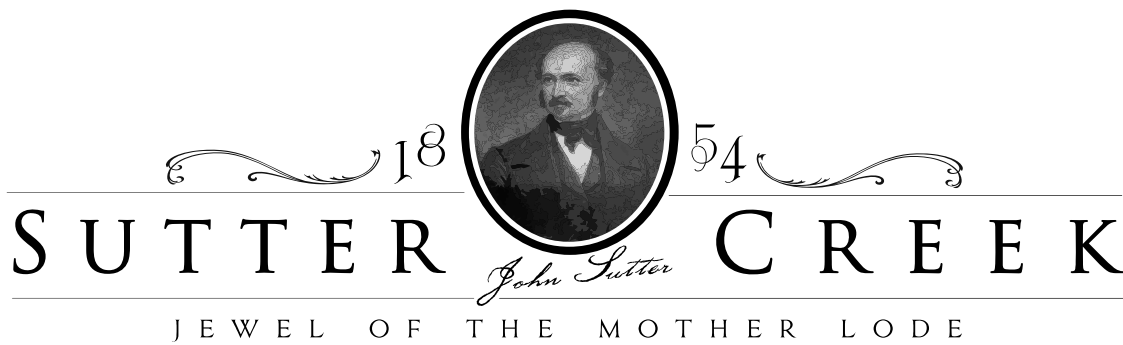
- Review and oversight of one active Workers Comp claims and two ongoing liability claims.
- Process and management of one lawsuit.

City Clerk

- 8-Public Record Request Responses, 13-Citizen Inquiries responses and 3- Public Hearing Notices.
- Agenda preparation, minutes and follow up for:
3-City Council, 1-Planning Commission, 1- ARSA, 1- Marketing and 2- DRC meetings.
- Issuance of 1- Design Clearance permit and 3 sign permits.
- Update and review content for the City of Sutter Creek website.

Public Engagement and Marketing

- Crafted 10 social media marketing ads designed to reach specific target groups.
- Transition to two new websites.



TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: OCTOBER 16, 2023
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: FINANCE DEPT. SEPT 2023 REPORT

RECOMMENDATION:

Informational only.

BACKGROUND:

To provide information regarding the activities of the Finance Department for the month of September 2023.

DISCUSSION:

Accounts Receivable

- Twenty six (26) building permits were issued for a total of \$24,153.
- Facility rental revenue (including utilities) for the month of September was \$3,700.
- TOT collected for August 2023 was \$18,751.
- Currently we have 342 Sewer customers enrolled in Auto Pay and 196 enrolled in E-Bill.

Accounts Payables

- Seventy-two (72) warrant checks were issued in the amount of \$289,591.

Misc.

- The new Finance Supervisor is undergoing training.
- Special Events Permits were issued for:
 - SCBPA – Ladies Night
 - Knight Foundry Alliance – Feast at the Foundry

2023-24
Cash Flow Report
for the Month of September 2023

Funds	Beg Balance	Cash In	Cash Out	Adj	Balance
01 - General Fund	143,393	106,059	72,922	-119,186	57,344
39 - General Reserve	699,722	0	0	0	699,722
86 - General Savings Reserve	72,318	0	0	0	72,318
95 - General Operations Reserve	103,010	0	0	0	103,010
96 - General Capital Reserves	49,843	0	0	0	49,843
04 - Crestview Light District	5,062	0	102	-1	4,959
07 - Cemetary Sell of Plots	-12,967	0	254	-515	-13,736
17 - Monteverde Store	1,014	0	138	0	876
29 - Swimming Pool	-68,478	0	13,641	-1,028	-83,147
59 - Auditorium & Community Center Rentals	-25,352	27,603	6,795	-6,457	-11,001
03 - Streets and Sidewalks	-43,909	45,786	5,952	-17,711	-21,786
91 - Road Capital Improvements	124,601	5,557	0	1	130,159
10 - Sewer M&O	1,453,354	137,595	49,081	-8,127	1,533,741
11 - Sewer WCRF Hook up Fees	615,713	7,761	0	0	623,474
12 - Sewer Line Replacement	608,746	0	0	0	608,746
14 - Sewer Cap Reserves	992,685	0	0	0	992,685
15 - Sewer Debt Service	2,750	0	0	0	2,750
80 - Effluent Disposal	-503,107	27,705	112,704	-27,483	-615,589
09 - HMGP Hazard Mitigation Grant Proj	1,221	0	0	0	1,221
19 - Knights Foundary Restore	2,974	0	0	0	2,974
20 - FEMA	-34,621	0	9,079	0	-43,700
28 - Public Safety/AB109, Grant	20,235	0	0	0	20,235
47 - Grant Projects non-CIP	54,216	0	0	0	54,216
50 - COPS Fast Program	2,655	0	0	0	2,655
57 - First Time Home Buyers Grant	216,135	0	0	0	216,135
30 - Traffic Mitig - S. Crest Gopher Flat	-77,710	0	0	0	-77,710
31 - Traffic Mitig - S.Hill/Mesa de Oro	80,122	1,464	0	0	81,586
32 - Traffic Mitig - Crestview	-24,779	0	0	0	-24,779
33 - Traffic Mitig - Sutter Ione	-38,262	0	0	0	-38,262
34 - Traffic Mitig - Highway 49 Bypass	60,869	0	0	0	60,869
35 - Traffic Mitig - General	226,516	4,629	0	0	231,145
36 - Traffic Mitig - County Regional	22,438	3,878	0	0	26,316
37 - Parking In Lieu	65,496	0	0	0	65,496
38 - Fire Mitigation	37,464	695	0	0	38,159
42 - AB1600	158,467	6,960	0	0	165,427
73 - Park Impact Fee	54,226	8,760	0	0	62,986
89 - Capital Improvement Projects	-249,244	0	50,557	0	-299,801
48 - Covid-19	577,075	0	0	0	577,075
81 - Visitor Center and Store	-23,892	0	0	-525	-24,417
87 - Refuse	3,365	0	0	0	3,365
88 - City Council Discretionary	20,633	0	0	0	20,633
92 - Pension & Ins Reserve	136,845	0	0	0	136,845
93 - Vehicle Cap Reserve	17,240	0	0	0	17,240
94 - Vacation Cash Out and Accruals	84,266	0	0	0	84,266
Totals	5,612,348	384,452	321,225	-181,032	5,494,543

September 2023 Expense Report

FUND	FUND Name	ACCT	ACCT Name	DEPT	DEPT Name	Annual Budget	Current Actual	Year-to-Date Actual	Pct(%)	Balance	Projected YE
1	General Fund	40015	Sal/Wages-Elect	1010	City Council	15,120.00	2,520.00	3,780.00	25.00%	11,340.00	15,120.00
1	General Fund	41000	FICA	1010	City Council	950.00	156.24	234.36	24.67%	715.64	950.00
1	General Fund	41010	SUI	1010	City Council	200.00	46.92	70.38	35.19%	129.62	200.00
1	General Fund	41030	Medicare	1010	City Council	220.00	36.54	54.81	24.91%	165.19	220.00
1	General Fund	52010	Gen. Supplies	1010	City Council	100.00	64.65	64.65	64.65%	35.35	100.00
1	General Fund	65030	Membership/Dues	1010	City Council	2,015.00	-	-	0.00%	2,015.00	2,015.00
1	General Fund	65040	Travel,Conf,Trg	1010	City Council	2,000.00	700.00	700.00	35.00%	1,300.00	2,000.00
DEPT 1010 Subtotal ----->						20,605.00	3,524.35	4,904.20	23.80%	15,700.80	20,605.00
1	General Fund	40000	Salaries	1020	City Clerk	41,650.00	5,054.46	10,108.92	24.27%	31,541.08	41,650.00
1	General Fund	40024	Vacation Payout	1020	City Clerk	2,490.00	-	-	0.00%	2,490.00	2,490.00
1	General Fund	41000	FICA	1020	City Clerk	2,727.00	313.38	626.76	22.98%	2,100.24	2,727.00
1	General Fund	41010	SUI	1020	City Clerk	79.00	-	-	0.00%	79.00	79.00
1	General Fund	41020	PERS	1020	City Clerk	3,378.00	388.17	776.34	22.98%	2,601.66	3,378.00
1	General Fund	41025	PERS Unfunded	1020	City Clerk	8,135.00	641.39	1,924.17	23.65%	6,210.83	8,135.00
1	General Fund	41030	Medicare	1020	City Clerk	638.00	73.29	146.58	22.97%	491.42	638.00
1	General Fund	41040	Employee Benefi	1020	City Clerk	11,160.00	1,281.24	2,860.39	25.63%	8,299.61	11,160.00
1	General Fund	41050	Workers Comp.	1020	City Clerk	3,079.00	820.00	1,640.00	53.26%	1,439.00	3,079.00
1	General Fund	52010	Gen. Supplies	1020	City Clerk	176.00	-	10.94	6.22%	165.06	176.00
1	General Fund	60013	Network Svcs Co	1020	City Clerk	196.00	-	-	0.00%	196.00	196.00
1	General Fund	60016	Muni Code Web	1020	City Clerk	1,960.00	-	-	0.00%	1,960.00	1,960.00
1	General Fund	61057	Contracts-Other	1020	City Clerk	2,450.00	-	-	0.00%	2,450.00	2,450.00
1	General Fund	65040	Travel,Conf,Trg	1020	City Clerk	245.00	-	-	0.00%	245.00	245.00
1	General Fund	66012	Water Utilities	1020	City Clerk	98.00	10.52	35.96	36.69%	62.04	98.00
1	General Fund	66014	PG&E Utilities	1020	City Clerk	466.00	3.61	7.45	1.60%	458.55	466.00
DEPT 1020 Subtotal ----->						78,927.00	8,586.06	18,137.51	22.98%	60,789.49	78,927.00
1	General Fund	40015	Sal/Wages-Elect	1030	City Treasurer	2,250.00	375.00	562.50	25.00%	1,687.50	2,250.00
1	General Fund	41000	FICA	1030	City Treasurer	140.00	23.26	34.89	24.92%	105.11	140.00
1	General Fund	41030	Medicare	1030	City Treasurer	33.00	5.44	8.16	24.73%	24.84	33.00
1	General Fund	65030	Membership/Dues	1030	City Treasurer	100.00	-	-	0.00%	100.00	100.00
DEPT 1030 Subtotal ----->						2,523.00	403.70	605.55	24.00%	1,917.45	2,523.00
1	General Fund	40000	Salaries	1040	City Manager	82,500.00	8,688.40	17,774.40	21.54%	64,725.60	82,500.00
1	General Fund	41000	FICA	1040	City Manager	5,115.00	538.68	1,102.01	21.54%	4,012.99	5,115.00
1	General Fund	41010	SUI	1040	City Manager	81.00	-	-	0.00%	81.00	81.00
1	General Fund	41020	PERS	1040	City Manager	6,336.00	-	-	0.00%	6,336.00	6,336.00
1	General Fund	41025	PERS Unfunded	1040	City Manager	8,301.00	654.48	1,963.44	23.65%	6,337.56	8,301.00
1	General Fund	41030	Medicare	1040	City Manager	1,196.00	125.98	257.72	21.55%	938.28	1,196.00

1 General Fund	41040 Employee Benefi	1040 City Manager	8,541.00	-	-	0.00%	8,541.00	8,541.00
1 General Fund	41050 Workers Comp.	1040 City Manager	10,445.00	1,538.00	3,076.00	29.45%	7,369.00	10,445.00
1 General Fund	52009 Postage Expense	1040 City Manager	-	24.45	24.45	0.00%	(24.45)	24.45
1 General Fund	52010 Gen. Supplies	1040 City Manager	750.00	-	-	0.00%	750.00	750.00
1 General Fund	53015 Repair/Maint	1040 City Manager	-	-	603.50	0.00%	(603.50)	603.50
1 General Fund	55019 EE Development	1040 City Manager	125.00	-	-	0.00%	125.00	125.00
1 General Fund	60013 Network Svcs Co	1040 City Manager	750.00	112.50	112.50	15.00%	637.50	750.00
1 General Fund	61055 Prof Services	1040 City Manager	-	-	113.99	0.00%	(113.99)	113.99
1 General Fund	62010 Communications	1040 City Manager	-	80.30	173.39	0.00%	(173.39)	173.39
1 General Fund	65040 Travel,Conf,Trg	1040 City Manager	1,000.00	350.00	350.00	35.00%	650.00	1,000.00
1 General Fund	66012 Water Utilities	1040 City Manager	150.00	10.74	30.49	20.33%	119.51	150.00
1 General Fund	66014 PG&E Utilities	1040 City Manager	425.00	3.68	7.60	1.79%	417.40	425.00
DEPT 1040 Subtotal ----->			125,715.00	12,127.21	25,589.49	20.36%	100,125.51	125,715.00
1 General Fund	40000 Salaries	1050 Finance	76,161.00	8,929.72	17,619.46	23.13%	58,541.54	76,161.00
1 General Fund	40024 Vacation Payout	1050 Finance	3,399.00	-	-	0.00%	3,399.00	3,399.00
1 General Fund	41000 FICA	1050 Finance	4,541.00	553.64	1,092.41	24.06%	3,448.59	4,541.00
1 General Fund	41010 SUI	1050 Finance	270.00	-	141.09	52.26%	128.91	270.00
1 General Fund	41020 PERS	1050 Finance	4,174.00	516.86	1,026.13	24.58%	3,147.87	4,174.00
1 General Fund	41025 PERS Unfunded	1050 Finance	13,946.00	1,099.49	3,298.47	23.65%	10,647.53	13,946.00
1 General Fund	41030 Medicare	1050 Finance	1,062.00	129.48	255.48	24.06%	806.52	1,062.00
1 General Fund	41040 Employee Benefi	1050 Finance	19,132.00	957.55	2,710.37	14.17%	16,421.63	19,132.00
1 General Fund	41050 Workers Comp.	1050 Finance	5,127.00	1,365.00	2,730.00	53.25%	2,397.00	5,127.00
1 General Fund	52010 Gen. Supplies	1050 Finance	7,140.00	475.04	1,393.55	19.52%	5,746.45	7,140.00
1 General Fund	60013 Network Svcs Co	1050 Finance	4,620.00	329.64	1,288.93	27.90%	3,331.07	4,620.00
1 General Fund	60016 Muni Code Web	1050 Finance	1,960.00	-	-	0.00%	1,960.00	1,960.00
1 General Fund	60020 MOM online fees	1050 Finance	4,200.00	1,272.64	3,287.60	78.28%	912.40	4,200.00
1 General Fund	61015 Audit & Acctg	1050 Finance	15,120.00	-	1,975.68	13.07%	13,144.32	15,120.00
1 General Fund	61057 Contracts-Other	1050 Finance	504.00	-	-	0.00%	504.00	504.00
1 General Fund	65040 Travel,Conf,Trg	1050 Finance	2,184.00	200.00	200.00	9.16%	1,984.00	2,184.00
1 General Fund	66012 Water Utilities	1050 Finance	400.00	34.21	81.22	20.31%	318.78	400.00
1 General Fund	66014 PG&E Utilities	1050 Finance	2,520.00	(1,624.89)	(1,412.94)	-56.07%	3,932.94	2,520.00
1 General Fund	67010 O&M Equipment	1050 Finance	420.00	-	-	0.00%	420.00	420.00
1 General Fund	69070 PayChex & Bank	1050 Finance	5,460.00	561.78	1,116.19	20.44%	4,343.81	5,460.00
DEPT 1050 Subtotal ----->			172,340.00	14,800.16	36,803.64	21.36%	135,536.36	172,340.00
1 General Fund	40000 Salaries	1060 Police Dept	450,849.00	44,295.87	92,476.38	20.51%	358,372.62	450,849.00
1 General Fund	40020 Overtime	1060 Police Dept	45,000.00	3,824.89	8,526.24	18.95%	36,473.76	45,000.00
1 General Fund	40024 Vacation Payout	1060 Police Dept	17,657.00	-	-	0.00%	17,657.00	17,657.00
1 General Fund	41000 FICA	1060 Police Dept	30,743.00	2,983.49	6,727.19	21.88%	24,015.81	30,743.00
1 General Fund	41010 SUI	1060 Police Dept	1,127.00	161.00	161.00	14.29%	966.00	1,127.00
1 General Fund	41020 PERS	1060 Police Dept	69,452.00	7,243.66	14,404.75	20.74%	55,047.25	69,452.00

1 General Fund	41025 PERS Unfunded	1060 Police Dept	166,907.00	13,754.34	41,263.02	24.72%	125,643.98	166,907.00
1 General Fund	41030 Medicare	1060 Police Dept	7,190.00	697.75	1,573.30	21.88%	5,616.70	7,190.00
1 General Fund	41040 Employee Benefi	1060 Police Dept	113,880.00	5,148.10	18,426.78	16.18%	95,453.22	113,880.00
1 General Fund	41050 Workers Comp.	1060 Police Dept	31,559.00	8,401.00	16,802.00	53.24%	14,757.00	31,559.00
1 General Fund	52010 Gen. Supplies	1060 Police Dept	3,500.00	502.96	1,558.75	44.54%	1,941.25	3,500.00
1 General Fund	52012 Fuel	1060 Police Dept	32,000.00	2,394.22	4,503.54	14.07%	27,496.46	32,000.00
1 General Fund	53015 Repair/Maint	1060 Police Dept	-	185.87	279.08	0.00%	(279.08)	279.08
1 General Fund	55001 Special Depart	1060 Police Dept	1,000.00	-	300.00	30.00%	700.00	1,000.00
1 General Fund	55040 Clothing	1060 Police Dept	3,000.00	-	-	0.00%	3,000.00	3,000.00
1 General Fund	55050 Safety Equip	1060 Police Dept	30,000.00	-	-	0.00%	30,000.00	30,000.00
1 General Fund	60013 Network Svcs Co	1060 Police Dept	7,000.00	225.00	1,725.00	24.64%	5,275.00	7,000.00
1 General Fund	61058 Dispatching	1060 Police Dept	100,000.00	-	28,888.35	28.89%	71,111.65	100,000.00
1 General Fund	62010 Communications	1060 Police Dept	5,500.00	480.54	1,114.24	20.26%	4,385.76	5,500.00
1 General Fund	65030 Membership/Dues	1060 Police Dept	350.00	-	-	0.00%	350.00	350.00
1 General Fund	65040 Travel,Conf,Trg	1060 Police Dept	5,000.00	-	971.95	19.44%	4,028.05	5,000.00
1 General Fund	66012 Water Utilities	1060 Police Dept	500.00	81.45	198.47	39.69%	301.53	500.00
1 General Fund	66014 PG&E Utilities	1060 Police Dept	7,000.00	(3,868.75)	(3,364.10)	-48.06%	10,364.10	7,000.00
1 General Fund	67009 Vehicle Maintna	1060 Police Dept	10,000.00	-	1,986.65	19.87%	8,013.35	10,000.00
1 General Fund	67010 O&M Equipment	1060 Police Dept	7,000.00	-	241.47	3.45%	6,758.53	7,000.00
1 General Fund	69050 Misc-Bookings	1060 Police Dept	200.00	-	-	0.00%	200.00	200.00
1 General Fund	69055 Misc-Court/Invs	1060 Police Dept	100.00	-	-	0.00%	100.00	100.00
1 General Fund	70040 Machinery &	1060 Police Dept	49,000.00	1,700.00	27,882.20	56.90%	21,117.80	49,000.00
DEPT 1060 Subtotal ----->			1,195,514.00	88,211.39	266,646.26	22.30%	928,867.74	1,195,514.00
1 General Fund	40015 Sal/Wages-Elect	1090 Planning	6,750.00	1,125.00	1,462.50	21.67%	5,287.50	6,750.00
1 General Fund	41000 FICA	1090 Planning	-	69.80	90.74	0.00%	(90.74)	90.74
1 General Fund	41010 SUI	1090 Planning	-	20.72	25.90	0.00%	(25.90)	25.90
1 General Fund	41030 Medicare	1090 Planning	-	16.30	21.19	0.00%	(21.19)	21.19
1 General Fund	52010 Gen. Supplies	1090 Planning	200.00	-	22.32	11.16%	177.68	200.00
1 General Fund	61027 Housing Element	1090 Planning	-	-	736.00	0.00%	(736.00)	736.00
1 General Fund	61045 Planner	1090 Planning	132,600.00	740.00	3,128.80	2.36%	129,471.20	132,600.00
1 General Fund	61048 LAFCO Expense	1090 Planning	8,000.00	-	5,358.00	66.98%	2,642.00	8,000.00
1 General Fund	61050 Computer Maint.	1090 Planning	100.00	-	-	0.00%	100.00	100.00
1 General Fund	61057 Contracts-Other	1090 Planning	7,500.00	-	-	0.00%	7,500.00	7,500.00
1 General Fund	64011 PH Notices	1090 Planning	1,200.00	1,067.76	1,258.02	104.84%	(58.02)	1,258.02
DEPT 1090 Subtotal ----->			156,350.00	3,039.58	12,103.47	7.74%	144,246.53	156,350.00
1 General Fund	55065 E&P Reimb Engr.	1115 Engineering	70,000.00	5,109.25	11,854.25	16.93%	58,145.75	70,000.00
1 General Fund	61025 Engineering	1115 Engineering	50,000.00	1,215.28	1,750.28	3.50%	48,249.72	50,000.00
1 General Fund	61028 Plan Chk & Insp	1115 Engineering	35,000.00	89.00	723.50	2.07%	34,276.50	35,000.00
DEPT 1115 Subtotal ----->			155,000.00	6,413.53	14,328.03	9.24%	140,671.97	155,000.00

1 General Fund	40000 Salaries	1130 Parks & Recreat	59,907.00	5,937.02	11,348.30	18.94%	48,558.70	59,907.00
1 General Fund	40020 Overtime	1130 Parks & Recreat	-	164.17	164.17	0.00%	(164.17)	164.17
1 General Fund	40024 Vacation Payout	1130 Parks & Recreat	3,298.00	-	-	0.00%	3,298.00	3,298.00
1 General Fund	41000 FICA	1130 Parks & Recreat	3,714.00	364.49	699.25	18.83%	3,014.75	3,714.00
1 General Fund	41010 SUI	1130 Parks & Recreat	153.00	52.61	105.73	69.10%	47.27	153.00
1 General Fund	41020 PERS	1130 Parks & Recreat	5,461.00	510.90	972.39	17.81%	4,488.61	5,461.00
1 General Fund	41025 PERS Unfunded	1130 Parks & Recreat	15,772.00	1,243.45	3,730.35	23.65%	12,041.65	15,772.00
1 General Fund	41030 Medicare	1130 Parks & Recreat	869.00	85.23	163.53	18.82%	705.47	869.00
1 General Fund	41040 Employee Benefi	1130 Parks & Recreat	21,637.00	1,444.83	3,929.95	18.16%	17,707.05	21,637.00
1 General Fund	41050 Workers Comp.	1130 Parks & Recreat	4,194.00	1,117.00	2,234.00	53.27%	1,960.00	4,194.00
1 General Fund	52010 Gen. Supplies	1130 Parks & Recreat	1,000.00	58.03	62.29	6.23%	937.71	1,000.00
1 General Fund	52012 Fuel	1130 Parks & Recreat	6,000.00	861.76	1,562.15	26.04%	4,437.85	6,000.00
1 General Fund	53015 Repair/Maint	1130 Parks & Recreat	13,000.00	418.73	1,020.41	7.85%	11,979.59	13,000.00
1 General Fund	54010 Small Equipment	1130 Parks & Recreat	-	92.54	92.54	0.00%	(92.54)	92.54
1 General Fund	55015 Beautification	1130 Parks & Recreat	5,000.00	-	-	0.00%	5,000.00	5,000.00
1 General Fund	55040 Clothing	1130 Parks & Recreat	900.00	-	366.88	40.76%	533.12	900.00
1 General Fund	55085 Weed Control	1130 Parks & Recreat	7,000.00	-	-	0.00%	7,000.00	7,000.00
1 General Fund	55090 Restrooms	1130 Parks & Recreat	400.00	-	-	0.00%	400.00	400.00
1 General Fund	55095 Taxes/Fees/Lics	1130 Parks & Recreat	200.00	-	-	0.00%	200.00	200.00
1 General Fund	60013 Network Svcs Co	1130 Parks & Recreat	-	-	322.16	0.00%	(322.16)	322.16
1 General Fund	61057 Contracts-Other	1130 Parks & Recreat	17,000.00	-	16,835.00	99.03%	165.00	17,000.00
1 General Fund	64010 Advertising	1130 Parks & Recreat	-	-	29.80	0.00%	(29.80)	29.80
1 General Fund	66012 Water Utilities	1130 Parks & Recreat	13,000.00	2,844.57	9,742.72	74.94%	3,257.28	13,000.00
1 General Fund	66014 PG&E Utilities	1130 Parks & Recreat	2,000.00	166.57	334.46	16.72%	1,665.54	2,000.00
1 General Fund	67009 Vehicle Maintna	1130 Parks & Recreat	3,000.00	1.23	720.52	24.02%	2,279.48	3,000.00
1 General Fund	67010 O&M Equipment	1130 Parks & Recreat	1,500.00	-	-	0.00%	1,500.00	1,500.00
1 General Fund	67015 O&M Blg/Structu	1130 Parks & Recreat	23,000.00	-	438.00	1.90%	22,562.00	23,000.00
1 General Fund	67020 Janitorial	1130 Parks & Recreat	9,000.00	1,250.12	1,250.12	13.89%	7,749.88	9,000.00
1 General Fund	69070 PayChex & Bank	1130 Parks & Recreat	-	-	20.00	0.00%	(20.00)	20.00
1 General Fund	70040 Machinery &	1130 Parks & Recreat	3,000.00	-	-	0.00%	3,000.00	3,000.00
DEPT 1130 Subtotal ----->			220,005.00	16,613.25	56,144.72	25.52%	163,860.28	220,005.00
1 General Fund	55010 Community Prom	1150 Marketing	2,000.00	72.61	238.32	11.92%	1,761.68	2,000.00
1 General Fund	55012 Holiday decor	1150 Marketing	8,000.00	410.00	410.00	5.13%	7,590.00	8,000.00
1 General Fund	55015 Beautification	1150 Marketing	2,000.00	-	-	0.00%	2,000.00	2,000.00
1 General Fund	60014 Internet Servic	1150 Marketing	3,200.00	-	-	0.00%	3,200.00	3,200.00
1 General Fund	64010 Advertising	1150 Marketing	750.00	-	-	0.00%	750.00	750.00
1 General Fund	68012 Lease-Prkg lot	1150 Marketing	41,480.00	3,490.46	10,471.38	25.24%	31,008.62	41,480.00
DEPT 1150 Subtotal ----->			57,430.00	3,973.07	11,119.70	19.36%	46,310.30	57,430.00
1 General Fund	41040 Employee Benefi	1510 Sewer Treatment	-	85.56	260.94	0.00%	(260.94)	260.94

1 General Fund	62010 Communications	1510 Sewer Treatment	-	-	28.95	0.00%	(28.95)	28.95
1 General Fund	69070 PayChex & Bank	1510 Sewer Treatment	-	-	20.00	0.00%	(20.00)	20.00
DEPT 1510 Subtotal ----->			-	85.56	309.89	0.00%	(309.89)	309.89
1 General Fund	41040 Employee Benefi	6100 Central Servies	2,400.00	-	697.50	29.06%	1,702.50	2,400.00
1 General Fund	52010 Gen. Supplies	6100 Central Servies	1,250.00	155.22	252.22	20.18%	997.78	1,250.00
1 General Fund	53015 Repair/Maint	6100 Central Servies	-	-	224.38	0.00%	(224.38)	224.38
1 General Fund	53020 Equipmt Maint.	6100 Central Servies	375.00	29.35	64.01	17.07%	310.99	375.00
1 General Fund	60010 Computer Hardwr	6100 Central Servies	1,250.00	-	-	0.00%	1,250.00	1,250.00
1 General Fund	60013 Network Svcs Co	6100 Central Servies	20,000.00	976.15	3,284.80	16.42%	16,715.20	20,000.00
1 General Fund	60014 Internet Servic	6100 Central Servies	2,750.00	2,703.00	3,429.71	124.72%	(679.71)	3,429.71
1 General Fund	62010 Communications	6100 Central Servies	3,250.00	345.53	1,027.34	31.61%	2,222.66	3,250.00
1 General Fund	65010 Risk Management	6100 Central Servies	157,500.00	9,258.50	143,767.00	91.28%	13,733.00	157,500.00
1 General Fund	65030 Membership/Dues	6100 Central Servies	1,000.00	-	-	0.00%	1,000.00	1,000.00
1 General Fund	65040 Travel,Conf,Trg	6100 Central Servies	1,000.00	-	-	0.00%	1,000.00	1,000.00
1 General Fund	67010 O&M Equipment	6100 Central Servies	1,750.00	-	-	0.00%	1,750.00	1,750.00
DEPT 6100 Subtotal ----->			192,525.00	13,467.75	152,746.96	79.34%	39,778.04	192,525.00
1 General Fund	61030 Legal	6130 City Attorney	30,000.00	1,477.50	3,803.71	12.68%	26,196.29	30,000.00
FUND TOTAL			2,406,934.00	172,723.11	603,243.13	25.06%	2,234,210.89	2,406,934.00
			=====	=====	=====		=====	
3 Streets/Sidewal	40000 Salaries	1020 City Clerk	8,500.00	1,031.52	2,063.04	24.27%	6,436.96	8,500.00
3 Streets/Sidewal	40024 Vacation Payout	1020 City Clerk	508.00	-	-	0.00%	508.00	508.00
3 Streets/Sidewal	41000 FICA	1020 City Clerk	556.00	63.96	127.92	23.01%	428.08	556.00
3 Streets/Sidewal	41010 SUI	1020 City Clerk	16.00	-	-	0.00%	16.00	16.00
3 Streets/Sidewal	41020 PERS	1020 City Clerk	689.00	79.23	158.46	23.00%	530.54	689.00
3 Streets/Sidewal	41025 PERS Unfunded	1020 City Clerk	1,660.00	130.90	392.70	23.66%	1,267.30	1,660.00
3 Streets/Sidewal	41030 Medicare	1020 City Clerk	130.00	14.97	29.94	23.03%	100.06	130.00
3 Streets/Sidewal	41040 Employee Benefi	1020 City Clerk	2,278.00	10.00	59.55	2.61%	2,218.45	2,278.00
3 Streets/Sidewal	41050 Workers Comp.	1020 City Clerk	628.00	167.00	334.00	53.18%	294.00	628.00
3 Streets/Sidewal	52010 Gen. Supplies	1020 City Clerk	40.00	-	2.23	5.58%	37.77	40.00
3 Streets/Sidewal	60013 Network Svcs Co	1020 City Clerk	40.00	-	-	0.00%	40.00	40.00
3 Streets/Sidewal	60016 Muni Code Web	1020 City Clerk	400.00	-	-	0.00%	400.00	400.00
3 Streets/Sidewal	61057 Contracts-Other	1020 City Clerk	500.00	-	-	0.00%	500.00	500.00
3 Streets/Sidewal	65040 Travel,Conf,Trg	1020 City Clerk	50.00	-	-	0.00%	50.00	50.00
3 Streets/Sidewal	66012 Water Utilities	1020 City Clerk	20.00	2.13	4.24	21.20%	15.76	20.00
3 Streets/Sidewal	66014 PG&E Utilities	1020 City Clerk	95.00	0.74	1.52	1.60%	93.48	95.00
DEPT 1020 Subtotal ----->			16,110.00	1,500.45	3,173.60	19.70%	12,936.40	16,110.00
3 Streets/Sidewal	40000 Salaries	1040 City Manager	16,500.00	1,737.68	3,554.88	21.54%	12,945.12	16,500.00

3 Streets/Sidewal	41000 FICA	1040 City Manager	1,023.00	107.74	220.41	21.55%	802.59	1,023.00
3 Streets/Sidewal	41010 SUI	1040 City Manager	16.00	-	-	0.00%	16.00	16.00
3 Streets/Sidewal	41020 PERS	1040 City Manager	1,267.00	-	-	0.00%	1,267.00	1,267.00
3 Streets/Sidewal	41025 PERS Unfunded	1040 City Manager	1,660.00	130.90	392.70	23.66%	1,267.30	1,660.00
3 Streets/Sidewal	41030 Medicare	1040 City Manager	239.00	25.20	51.55	21.57%	187.45	239.00
3 Streets/Sidewal	41040 Employee Benefi	1040 City Manager	1,708.00	-	-	0.00%	1,708.00	1,708.00
3 Streets/Sidewal	41050 Workers Comp.	1040 City Manager	2,089.00	308.00	616.00	29.49%	1,473.00	2,089.00
3 Streets/Sidewal	52010 Gen. Supplies	1040 City Manager	150.00	-	-	0.00%	150.00	150.00
3 Streets/Sidewal	55019 EE Development	1040 City Manager	25.00	-	-	0.00%	25.00	25.00
3 Streets/Sidewal	60013 Network Svcs Co	1040 City Manager	150.00	22.50	22.50	15.00%	127.50	150.00
3 Streets/Sidewal	62010 Communications	1040 City Manager	-	16.06	16.06	0.00%	(16.06)	16.06
3 Streets/Sidewal	65040 Travel,Conf,Trg	1040 City Manager	200.00	70.00	70.00	35.00%	130.00	200.00
3 Streets/Sidewal	66012 Water Utilities	1040 City Manager	30.00	2.15	4.27	14.23%	25.73	30.00
3 Streets/Sidewal	66014 PG&E Utilities	1040 City Manager	85.00	0.74	1.52	1.79%	83.48	85.00
DEPT 1040 Subtotal ----->			25,142.00	2,420.97	4,949.89	19.69%	20,192.11	25,142.00
3 Streets/Sidewal	40000 Salaries	1050 Finance	14,507.00	1,700.90	3,356.09	23.13%	11,150.91	14,507.00
3 Streets/Sidewal	40024 Vacation Payout	1050 Finance	648.00	-	-	0.00%	648.00	648.00
3 Streets/Sidewal	41000 FICA	1050 Finance	865.00	105.45	208.07	24.05%	656.93	865.00
3 Streets/Sidewal	41010 SUI	1050 Finance	52.00	-	-	0.00%	52.00	52.00
3 Streets/Sidewal	41020 PERS	1050 Finance	795.00	98.46	195.46	24.59%	599.54	795.00
3 Streets/Sidewal	41025 PERS Unfunded	1050 Finance	2,656.00	209.43	628.29	23.66%	2,027.71	2,656.00
3 Streets/Sidewal	41030 Medicare	1050 Finance	202.00	24.66	48.66	24.09%	153.34	202.00
3 Streets/Sidewal	41040 Employee Benefi	1050 Finance	3,644.00	147.82	394.29	10.82%	3,249.71	3,644.00
3 Streets/Sidewal	41050 Workers Comp.	1050 Finance	976.00	260.00	520.00	53.28%	456.00	976.00
3 Streets/Sidewal	52010 Gen. Supplies	1050 Finance	1,360.00	64.04	174.27	12.81%	1,185.73	1,360.00
3 Streets/Sidewal	60013 Network Svcs Co	1050 Finance	880.00	62.79	188.37	21.41%	691.63	880.00
3 Streets/Sidewal	60016 Muni Code Web	1050 Finance	400.00	-	-	0.00%	400.00	400.00
3 Streets/Sidewal	60020 MOM online fees	1050 Finance	800.00	-	-	0.00%	800.00	800.00
3 Streets/Sidewal	61015 Audit & Acctg	1050 Finance	2,880.00	-	376.32	13.07%	2,503.68	2,880.00
3 Streets/Sidewal	61057 Contracts-Other	1050 Finance	96.00	-	-	0.00%	96.00	96.00
3 Streets/Sidewal	65040 Travel,Conf,Trg	1050 Finance	416.00	-	-	0.00%	416.00	416.00
3 Streets/Sidewal	66012 Water Utilities	1050 Finance	32.00	6.52	13.75	42.97%	18.25	32.00
3 Streets/Sidewal	66014 PG&E Utilities	1050 Finance	480.00	(143.54)	(103.17)	-21.49%	583.17	480.00
3 Streets/Sidewal	67010 O&M Equipment	1050 Finance	80.00	-	-	0.00%	80.00	80.00
3 Streets/Sidewal	69070 PayChex & Bank	1050 Finance	1,040.00	29.05	59.85	5.75%	980.15	1,040.00
DEPT 1050 Subtotal ----->			32,809.00	2,565.58	6,060.25	18.47%	26,748.75	32,809.00
3 Streets/Sidewal	40000 Salaries	1120 Streets/Roads	68,062.00	7,408.00	14,217.21	20.89%	53,844.79	68,062.00
3 Streets/Sidewal	40020 Overtime	1120 Streets/Roads	-	289.07	289.07	0.00%	(289.07)	289.07
3 Streets/Sidewal	40024 Vacation Payout	1120 Streets/Roads	2,501.00	-	-	0.00%	2,501.00	2,501.00
3 Streets/Sidewal	41000 FICA	1120 Streets/Roads	4,220.00	455.69	875.92	20.76%	3,344.08	4,220.00

3 Streets/Sidewal	41010 SUI	1120 Streets/Roads	164.00	-	-	0.00%	164.00	164.00
3 Streets/Sidewal	41020 PERS	1120 Streets/Roads	8,052.00	820.13	1,545.72	19.20%	6,506.28	8,052.00
3 Streets/Sidewal	41025 PERS Unfunded	1120 Streets/Roads	16,930.00	1,348.22	4,044.66	23.89%	12,885.34	16,930.00
3 Streets/Sidewal	41030 Medicare	1120 Streets/Roads	987.00	106.56	204.80	20.75%	782.20	987.00
3 Streets/Sidewal	41040 Employee Benefi	1120 Streets/Roads	23,225.00	1,961.04	5,349.81	23.03%	17,875.19	23,225.00
3 Streets/Sidewal	41050 Workers Comp.	1120 Streets/Roads	4,764.00	1,281.00	2,562.00	53.78%	2,202.00	4,764.00
3 Streets/Sidewal	52010 Gen. Supplies	1120 Streets/Roads	1,485.00	667.96	667.96	44.98%	817.04	1,485.00
3 Streets/Sidewal	52012 Fuel	1120 Streets/Roads	5,940.00	1,126.67	2,121.24	35.71%	3,818.76	5,940.00
3 Streets/Sidewal	55040 Clothing	1120 Streets/Roads	396.00	-	401.98	101.51%	(5.98)	401.98
3 Streets/Sidewal	55060 Patching	1120 Streets/Roads	4,950.00	149.92	291.91	5.90%	4,658.09	4,950.00
3 Streets/Sidewal	55070 Signs	1120 Streets/Roads	248.00	-	-	0.00%	248.00	248.00
3 Streets/Sidewal	55075 Flood Control	1120 Streets/Roads	990.00	-	-	0.00%	990.00	990.00
3 Streets/Sidewal	55085 Weed Control	1120 Streets/Roads	4,950.00	-	-	0.00%	4,950.00	4,950.00
3 Streets/Sidewal	60014 Internet Servic	1120 Streets/Roads	-	-	30.26	0.00%	(30.26)	30.26
3 Streets/Sidewal	61057 Contracts-Other	1120 Streets/Roads	5,940.00	-	-	0.00%	5,940.00	5,940.00
3 Streets/Sidewal	66014 PG&E Utilities	1120 Streets/Roads	-	104.87	164.35	0.00%	(164.35)	164.35
3 Streets/Sidewal	66025 Street Lights	1120 Streets/Roads	31,680.00	2,965.13	5,900.96	18.63%	25,779.04	31,680.00
3 Streets/Sidewal	67009 Vehicle Maintna	1120 Streets/Roads	1,980.00	-	487.62	24.63%	1,492.38	1,980.00
3 Streets/Sidewal	67010 O&M Equipment	1120 Streets/Roads	990.00	-	-	0.00%	990.00	990.00
DEPT 1120 Subtotal ----->			188,454.00	18,684.26	39,155.47	20.78%	149,298.53	188,454.00
FUND TOTAL			262,515.00	25,171.26	53,339.21	20.32%	209,175.79	262,515.00
			=====	=====	=====		=====	
4 Crestview Lgt/D	40000 Salaries	1120 Streets/Roads	687.00	-	-	0.00%	687.00	687.00
4 Crestview Lgt/D	40024 Vacation Payout	1120 Streets/Roads	25.00	-	-	0.00%	25.00	25.00
4 Crestview Lgt/D	41000 FICA	1120 Streets/Roads	43.00	-	-	0.00%	43.00	43.00
4 Crestview Lgt/D	41010 SUI	1120 Streets/Roads	2.00	-	-	0.00%	2.00	2.00
4 Crestview Lgt/D	41020 PERS	1120 Streets/Roads	81.00	-	-	0.00%	81.00	81.00
4 Crestview Lgt/D	41025 PERS Unfunded	1120 Streets/Roads	171.00	-	-	0.00%	171.00	171.00
4 Crestview Lgt/D	41030 Medicare	1120 Streets/Roads	10.00	-	-	0.00%	10.00	10.00
4 Crestview Lgt/D	41040 Employee Benefi	1120 Streets/Roads	235.00	-	-	0.00%	235.00	235.00
4 Crestview Lgt/D	41050 Workers Comp.	1120 Streets/Roads	48.00	-	-	0.00%	48.00	48.00
4 Crestview Lgt/D	52010 Gen. Supplies	1120 Streets/Roads	15.00	6.75	6.75	45.00%	8.25	15.00
4 Crestview Lgt/D	52012 Fuel	1120 Streets/Roads	60.00	-	-	0.00%	60.00	60.00
4 Crestview Lgt/D	55040 Clothing	1120 Streets/Roads	4.00	-	-	0.00%	4.00	4.00
4 Crestview Lgt/D	55060 Patching	1120 Streets/Roads	50.00	-	-	0.00%	50.00	50.00
4 Crestview Lgt/D	55070 Signs	1120 Streets/Roads	3.00	-	-	0.00%	3.00	3.00
4 Crestview Lgt/D	55075 Flood Control	1120 Streets/Roads	10.00	-	-	0.00%	10.00	10.00
4 Crestview Lgt/D	55085 Weed Control	1120 Streets/Roads	50.00	-	-	0.00%	50.00	50.00
4 Crestview Lgt/D	61057 Contracts-Other	1120 Streets/Roads	60.00	-	-	0.00%	60.00	60.00
4 Crestview Lgt/D	66025 Street Lights	1120 Streets/Roads	320.00	-	-	0.00%	320.00	320.00
4 Crestview Lgt/D	67009 Vehicle Maintna	1120 Streets/Roads	20.00	-	4.93	24.65%	15.07	20.00
4 Crestview Lgt/D	67010 O&M Equipment	1120 Streets/Roads	10.00	-	-	0.00%	10.00	10.00

DEPT 1120 Subtotal ----->			1,904.00	6.75	11.68	0.61%	1,892.32	1,904.00
4 Crestview Lgt/D	66025 Street Lights	1450 CrestView Lgt	-	100.62	200.14	0.00%	(200.14)	200.14
4 Crestview Lgt/D	55040 Clothing	1510 Sewer Treatment	-	-	2.50	0.00%	(2.50)	2.50
FUND TOTAL			1,904.00	107.37	214.32	11.26%	1,689.68	1,904.00
			=====	=====	=====		=====	
7 Cemetery	40000 Salaries	1020 City Clerk	850.00	103.14	206.28	24.27%	643.72	850.00
7 Cemetery	40024 Vacation Payout	1020 City Clerk	51.00	-	-	0.00%	51.00	51.00
7 Cemetery	41000 FICA	1020 City Clerk	56.00	6.39	12.78	22.82%	43.22	56.00
7 Cemetery	41010 SUI	1020 City Clerk	2.00	-	-	0.00%	2.00	2.00
7 Cemetery	41020 PERS	1020 City Clerk	69.00	7.92	15.84	22.96%	53.16	69.00
7 Cemetery	41025 PERS Unfunded	1020 City Clerk	166.00	13.09	39.27	23.66%	126.73	166.00
7 Cemetery	41030 Medicare	1020 City Clerk	13.00	1.50	3.00	23.08%	10.00	13.00
7 Cemetery	41040 Employee Benefi	1020 City Clerk	228.00	27.98	61.29	26.88%	166.71	228.00
7 Cemetery	41050 Workers Comp.	1020 City Clerk	63.00	17.00	34.00	53.97%	29.00	63.00
7 Cemetery	52010 Gen. Supplies	1020 City Clerk	4.00	-	0.22	5.50%	3.78	4.00
7 Cemetery	60013 Network Svcs Co	1020 City Clerk	4.00	-	-	0.00%	4.00	4.00
7 Cemetery	60016 Muni Code Web	1020 City Clerk	40.00	-	-	0.00%	40.00	40.00
7 Cemetery	61057 Contracts-Other	1020 City Clerk	50.00	-	-	0.00%	50.00	50.00
7 Cemetery	65040 Travel,Conf,Trg	1020 City Clerk	5.00	-	-	0.00%	5.00	5.00
7 Cemetery	66012 Water Utilities	1020 City Clerk	2.00	0.21	0.62	31.00%	1.38	2.00
7 Cemetery	66014 PG&E Utilities	1020 City Clerk	10.00	0.07	0.15	1.50%	9.85	10.00
DEPT 1020 Subtotal ----->			1,613.00	177.30	373.45	23.15%	1,239.55	1,613.00
7 Cemetery	40000 Salaries	1050 Finance	850.00	-	-	0.00%	850.00	850.00
7 Cemetery	40024 Vacation Payout	1050 Finance	51.00	-	-	0.00%	51.00	51.00
7 Cemetery	41000 FICA	1050 Finance	56.00	-	-	0.00%	56.00	56.00
7 Cemetery	41010 SUI	1050 Finance	2.00	-	-	0.00%	2.00	2.00
7 Cemetery	41020 PERS	1050 Finance	69.00	-	-	0.00%	69.00	69.00
7 Cemetery	41025 PERS Unfunded	1050 Finance	166.00	-	-	0.00%	166.00	166.00
7 Cemetery	41030 Medicare	1050 Finance	13.00	-	-	0.00%	13.00	13.00
7 Cemetery	41040 Employee Benefi	1050 Finance	228.00	-	-	0.00%	228.00	228.00
7 Cemetery	41050 Workers Comp.	1050 Finance	63.00	-	-	0.00%	63.00	63.00
7 Cemetery	52010 Gen. Supplies	1050 Finance	4.00	-	-	0.00%	4.00	4.00
7 Cemetery	60013 Network Svcs Co	1050 Finance	4.00	-	-	0.00%	4.00	4.00
7 Cemetery	60016 Muni Code Web	1050 Finance	40.00	-	-	0.00%	40.00	40.00
7 Cemetery	61057 Contracts-Other	1050 Finance	50.00	-	-	0.00%	50.00	50.00
7 Cemetery	65040 Travel,Conf,Trg	1050 Finance	5.00	-	-	0.00%	5.00	5.00
7 Cemetery	66012 Water Utilities	1050 Finance	2.00	-	-	0.00%	2.00	2.00
7 Cemetery	66014 PG&E Utilities	1050 Finance	10.00	-	-	0.00%	10.00	10.00

DEPT 1050 Subtotal ----->			1,613.00	-	-	0.00%	1,613.00	1,613.00
7 Cemetery	40000 Salaries	1130 Parks & Recreat	-	254.40	491.52	0.00%	(491.52)	491.52
7 Cemetery	41000 FICA	1130 Parks & Recreat	-	12.19	26.11	0.00%	(26.11)	26.11
7 Cemetery	41020 PERS	1130 Parks & Recreat	-	14.27	27.17	0.00%	(27.17)	27.17
7 Cemetery	41030 Medicare	1130 Parks & Recreat	-	2.88	6.13	0.00%	(6.13)	6.13
7 Cemetery	55040 Clothing	1130 Parks & Recreat	-	-	6.00	0.00%	(6.00)	6.00
DEPT 1130 Subtotal ----->			-	283.74	556.93	0.00%	(556.93)	556.93
7 Cemetery	41040 Employee Benefi	1400 Cemetery	-	86.15	175.74	0.00%	(175.74)	175.74
7 Cemetery	66012 Water Utilities	1400 Cemetery	-	86.59	391.01	0.00%	(391.01)	391.01
DEPT 1400 Subtotal ----->			-	172.74	566.75	0.00%	(566.75)	566.75
FUND TOTAL			3,226.00	633.78	1,497.13	0.00%	1,728.87	3,226.00
			=====	=====	=====		=====	
10 Sewer M&O	41040 Employee Benefi		-	-	174.93	0.00%	(174.93)	174.93
10 Sewer M&O	40000 Salaries	1020 City Clerk	17,000.00	2,063.04	4,126.08	24.27%	12,873.92	17,000.00
10 Sewer M&O	40024 Vacation Payout	1020 City Clerk	1,016.00	-	-	0.00%	1,016.00	1,016.00
10 Sewer M&O	41000 FICA	1020 City Clerk	1,113.00	127.92	255.84	22.99%	857.16	1,113.00
10 Sewer M&O	41010 SUI	1020 City Clerk	32.00	-	-	0.00%	32.00	32.00
10 Sewer M&O	41020 PERS	1020 City Clerk	1,379.00	158.43	316.86	22.98%	1,062.14	1,379.00
10 Sewer M&O	41025 PERS Unfunded	1020 City Clerk	3,321.00	261.79	785.37	23.65%	2,535.63	3,321.00
10 Sewer M&O	41030 Medicare	1020 City Clerk	260.00	29.91	59.82	23.01%	200.18	260.00
10 Sewer M&O	41040 Employee Benefi	1020 City Clerk	4,555.00	28.47	144.51	3.17%	4,410.49	4,555.00
10 Sewer M&O	41050 Workers Comp.	1020 City Clerk	1,257.00	335.00	670.00	53.30%	587.00	1,257.00
10 Sewer M&O	52010 Gen. Supplies	1020 City Clerk	80.00	-	4.47	5.59%	75.53	80.00
10 Sewer M&O	60013 Network Svcs Co	1020 City Clerk	80.00	-	-	0.00%	80.00	80.00
10 Sewer M&O	60016 Muni Code Web	1020 City Clerk	800.00	-	-	0.00%	800.00	800.00
10 Sewer M&O	61057 Contracts-Other	1020 City Clerk	1,000.00	-	-	0.00%	1,000.00	1,000.00
10 Sewer M&O	65040 Travel,Conf,Trg	1020 City Clerk	100.00	-	-	0.00%	100.00	100.00
10 Sewer M&O	66012 Water Utilities	1020 City Clerk	40.00	4.30	8.53	21.33%	31.47	40.00
10 Sewer M&O	66014 PG&E Utilities	1020 City Clerk	190.00	1.47	3.04	1.60%	186.96	190.00
DEPT 1020 Subtotal ----->			32,223.00	3,010.33	6,374.52	19.78%	25,848.48	32,223.00
10 Sewer M&O	40000 Salaries	1040 City Manager	33,000.00	3,475.36	7,109.76	21.54%	25,890.24	33,000.00
10 Sewer M&O	41000 FICA	1040 City Manager	2,046.00	215.47	440.80	21.54%	1,605.20	2,046.00
10 Sewer M&O	41010 SUI	1040 City Manager	32.00	-	-	0.00%	32.00	32.00
10 Sewer M&O	41020 PERS	1040 City Manager	2,534.00	-	-	0.00%	2,534.00	2,534.00
10 Sewer M&O	41025 PERS Unfunded	1040 City Manager	3,321.00	261.79	785.37	23.65%	2,535.63	3,321.00
10 Sewer M&O	41030 Medicare	1040 City Manager	479.00	50.40	103.11	21.53%	375.89	479.00

10 Sewer M&O	41040 Employee Benefi	1040 City Manager	3,416.00	-	-	0.00%	3,416.00	3,416.00
10 Sewer M&O	41050 Workers Comp.	1040 City Manager	4,178.00	615.00	1,230.00	29.44%	2,948.00	4,178.00
10 Sewer M&O	52010 Gen. Supplies	1040 City Manager	300.00	-	-	0.00%	300.00	300.00
10 Sewer M&O	53015 Repair/Maint	1040 City Manager	-	-	301.75	0.00%	(301.75)	301.75
10 Sewer M&O	55019 EE Development	1040 City Manager	50.00	-	-	0.00%	50.00	50.00
10 Sewer M&O	60013 Network Svcs Co	1040 City Manager	300.00	45.00	45.00	15.00%	255.00	300.00
10 Sewer M&O	61055 Prof Services	1040 City Manager	-	-	-	0.00%	-	-
10 Sewer M&O	62010 Communications	1040 City Manager	-	32.12	94.18	0.00%	(94.18)	94.18
10 Sewer M&O	65040 Travel,Conf,Trg	1040 City Manager	400.00	140.00	140.00	35.00%	260.00	400.00
10 Sewer M&O	66012 Water Utilities	1040 City Manager	60.00	4.30	14.64	24.40%	45.36	60.00
10 Sewer M&O	66014 PG&E Utilities	1040 City Manager	170.00	1.47	3.04	1.79%	166.96	170.00
DEPT 1040 Subtotal ----->			50,286.00	4,840.91	10,267.65	20.42%	40,018.35	50,286.00
10 Sewer M&O	40000 Salaries	1050 Finance	56,214.00	6,590.99	13,004.85	23.13%	43,209.15	56,214.00
10 Sewer M&O	40024 Vacation Payout	1050 Finance	2,509.00	-	-	0.00%	2,509.00	2,509.00
10 Sewer M&O	41000 FICA	1050 Finance	3,351.00	408.63	806.28	24.06%	2,544.72	3,351.00
10 Sewer M&O	41010 SUI	1050 Finance	200.00	-	-	0.00%	200.00	200.00
10 Sewer M&O	41020 PERS	1050 Finance	3,080.00	381.49	757.37	24.59%	2,322.63	3,080.00
10 Sewer M&O	41025 PERS Unfunded	1050 Finance	10,294.00	811.53	2,434.59	23.65%	7,859.41	10,294.00
10 Sewer M&O	41030 Medicare	1050 Finance	784.00	95.57	188.57	24.05%	595.43	784.00
10 Sewer M&O	41040 Employee Benefi	1050 Finance	14,121.00	732.85	2,616.58	18.53%	11,504.42	14,121.00
10 Sewer M&O	41050 Workers Comp.	1050 Finance	3,784.00	1,007.00	2,014.00	53.22%	1,770.00	3,784.00
10 Sewer M&O	52010 Gen. Supplies	1050 Finance	5,270.00	2,417.47	3,278.67	62.21%	1,991.33	5,270.00
10 Sewer M&O	60013 Network Svcs Co	1050 Finance	3,410.00	243.30	729.90	21.40%	2,680.10	3,410.00
10 Sewer M&O	60016 Muni Code Web	1050 Finance	800.00	-	-	0.00%	800.00	800.00
10 Sewer M&O	60020 MOM online fees	1050 Finance	3,100.00	-	-	0.00%	3,100.00	3,100.00
10 Sewer M&O	61015 Audit & Acctg	1050 Finance	11,160.00	-	1,178.24	10.56%	9,981.76	11,160.00
10 Sewer M&O	61057 Contracts-Other	1050 Finance	372.00	-	-	0.00%	372.00	372.00
10 Sewer M&O	65040 Travel,Conf,Trg	1050 Finance	1,612.00	250.00	250.00	15.51%	1,362.00	1,612.00
10 Sewer M&O	66012 Water Utilities	1050 Finance	124.00	25.25	65.44	52.77%	58.56	124.00
10 Sewer M&O	66014 PG&E Utilities	1050 Finance	1,860.00	(1,199.32)	(1,042.88)	-56.07%	2,902.88	1,860.00
10 Sewer M&O	67010 O&M Equipment	1050 Finance	310.00	-	-	0.00%	310.00	310.00
10 Sewer M&O	69070 PayChex & Bank	1050 Finance	4,030.00	609.93	1,256.74	31.18%	2,773.26	4,030.00
DEPT 1050 Subtotal ----->			126,385.00	12,374.69	27,538.35	21.79%	98,846.65	126,385.00
10 Sewer M&O	40000 Salaries	1510 Sewer Treatment	112,997.00	11,380.22	21,672.92	19.18%	91,324.08	112,997.00
10 Sewer M&O	40020 Overtime	1510 Sewer Treatment	4,000.00	3,466.70	3,667.38	91.68%	332.62	4,000.00
10 Sewer M&O	40024 Vacation Payout	1510 Sewer Treatment	4,163.00	-	-	0.00%	4,163.00	4,163.00
10 Sewer M&O	41000 FICA	1510 Sewer Treatment	7,006.00	916.90	1,566.74	22.36%	5,439.26	7,006.00
10 Sewer M&O	41010 SUI	1510 Sewer Treatment	242.00	-	-	0.00%	242.00	242.00
10 Sewer M&O	41020 PERS	1510 Sewer Treatment	17,329.00	1,851.58	3,524.26	20.34%	13,804.74	17,329.00
10 Sewer M&O	41025 PERS Unfunded	1510 Sewer Treatment	24,904.00	1,963.40	5,890.20	23.65%	19,013.80	24,904.00

10 Sewer M&O	41030 Medicare	1510 Sewer Treatment	1,638.00	214.43	366.41	22.37%	1,271.59	1,638.00
10 Sewer M&O	41040 Employee Benefi	1510 Sewer Treatment	34,164.00	1,674.52	6,873.45	20.12%	27,290.55	34,164.00
10 Sewer M&O	41050 Workers Comp.	1510 Sewer Treatment	7,910.00	2,106.00	4,212.00	53.25%	3,698.00	7,910.00
10 Sewer M&O	52010 Gen. Supplies	1510 Sewer Treatment	2,000.00	2,033.22	2,205.52	110.28%	(205.52)	2,205.52
10 Sewer M&O	52012 Fuel	1510 Sewer Treatment	6,500.00	641.20	998.67	15.36%	5,501.33	6,500.00
10 Sewer M&O	52015 Supplies - Chem	1510 Sewer Treatment	150,000.00	10,930.94	29,521.89	19.68%	120,478.11	150,000.00
10 Sewer M&O	52020 Supplies - Lab	1510 Sewer Treatment	9,000.00	366.00	713.00	7.92%	8,287.00	9,000.00
10 Sewer M&O	53015 Repair/Maint	1510 Sewer Treatment	-	6.13	70.10	0.00%	(70.10)	70.10
10 Sewer M&O	55040 Clothing	1510 Sewer Treatment	900.00	-	170.00	18.89%	730.00	900.00
10 Sewer M&O	55095 Taxes/Fees/Lics	1510 Sewer Treatment	30,000.00	303.23	716.15	2.39%	29,283.85	30,000.00
10 Sewer M&O	60011 Computer Softwr	1510 Sewer Treatment	8,500.00	-	-	0.00%	8,500.00	8,500.00
10 Sewer M&O	60013 Network Svcs Co	1510 Sewer Treatment	-	-	322.16	0.00%	(322.16)	322.16
10 Sewer M&O	60014 Internet Servic	1510 Sewer Treatment	2,500.00	194.40	593.20	23.73%	1,906.80	2,500.00
10 Sewer M&O	61025 Engineering	1510 Sewer Treatment	20,000.00	-	-	0.00%	20,000.00	20,000.00
10 Sewer M&O	61057 Contracts-Other	1510 Sewer Treatment	150,000.00	4,714.05	4,714.05	3.14%	145,285.95	150,000.00
10 Sewer M&O	62010 Communications	1510 Sewer Treatment	300.00	27.42	58.22	19.41%	241.78	300.00
10 Sewer M&O	65030 Membership/Dues	1510 Sewer Treatment	750.00	-	-	0.00%	750.00	750.00
10 Sewer M&O	65040 Travel,Conf,Trg	1510 Sewer Treatment	250.00	-	-	0.00%	250.00	250.00
10 Sewer M&O	66012 Water Utilities	1510 Sewer Treatment	23,000.00	1,519.63	3,665.41	15.94%	19,334.59	23,000.00
10 Sewer M&O	66014 PG&E Utilities	1510 Sewer Treatment	32,000.00	2,030.13	4,116.33	12.86%	27,883.67	32,000.00
10 Sewer M&O	67009 Vehicle Maintna	1510 Sewer Treatment	6,000.00	-	-	0.00%	6,000.00	6,000.00
10 Sewer M&O	67010 O&M Equipment	1510 Sewer Treatment	15,000.00	2,225.04	2,263.80	15.09%	12,736.20	15,000.00
10 Sewer M&O	67050 O & M-Sewer Plt	1510 Sewer Treatment	25,000.00	555.36	1,931.42	7.73%	23,068.58	25,000.00
10 Sewer M&O	67060 Sludge	1510 Sewer Treatment	55,000.00	4,231.86	9,387.47	17.07%	45,612.53	55,000.00
10 Sewer M&O	68020 Rentals-Mach/Eq	1510 Sewer Treatment	15,000.00	-	-	0.00%	15,000.00	15,000.00
10 Sewer M&O	69074 Principal Pymt	1510 Sewer Treatment	455,000.00	-	-	0.00%	455,000.00	455,000.00
10 Sewer M&O	70040 Machinery &	1510 Sewer Treatment	30,000.00	-	-	0.00%	30,000.00	30,000.00
DEPT 1510 Subtotal ----->			1,251,053.00	53,352.36	109,220.75	8.73%	1,141,832.25	1,251,053.00
10 Sewer M&O	40000 Salaries	1520 Sewer Collectio	53,497.00	4,626.74	8,830.58	16.51%	44,666.42	53,497.00
10 Sewer M&O	40020 Overtime	1520 Sewer Collectio	500.00	289.07	289.07	57.81%	210.93	500.00
10 Sewer M&O	40024 Vacation Payout	1520 Sewer Collectio	2,964.00	-	-	0.00%	2,964.00	2,964.00
10 Sewer M&O	41000 FICA	1520 Sewer Collectio	3,317.00	301.18	573.48	17.29%	2,743.52	3,317.00
10 Sewer M&O	41010 SUI	1520 Sewer Collectio	121.00	-	-	0.00%	121.00	121.00
10 Sewer M&O	41020 PERS	1520 Sewer Collectio	-	636.52	1,211.53	0.00%	(1,211.53)	1,211.53
10 Sewer M&O	41025 PERS Unfunded	1520 Sewer Collectio	12,452.00	981.70	2,945.10	23.65%	9,506.90	12,452.00
10 Sewer M&O	41030 Medicare	1520 Sewer Collectio	776.00	70.43	134.11	17.28%	641.89	776.00
10 Sewer M&O	41040 Employee Benefi	1520 Sewer Collectio	17,082.00	1,055.38	3,452.68	20.21%	13,629.32	17,082.00
10 Sewer M&O	41050 Workers Comp.	1520 Sewer Collectio	3,745.00	997.00	1,994.00	53.24%	1,751.00	3,745.00
10 Sewer M&O	52010 Gen. Supplies	1520 Sewer Collectio	50.00	-	-	0.00%	50.00	50.00
10 Sewer M&O	52012 Fuel	1520 Sewer Collectio	1,100.00	-	-	0.00%	1,100.00	1,100.00
10 Sewer M&O	55040 Clothing	1520 Sewer Collectio	650.00	-	114.48	17.61%	535.52	650.00
10 Sewer M&O	60011 Computer Softwr	1520 Sewer Collectio	7,500.00	-	-	0.00%	7,500.00	7,500.00

10 Sewer M&O	61020 Management	1520 Sewer Collectio	6,788.00	-	-	0.00%	6,788.00	6,788.00
10 Sewer M&O	61025 Engineering	1520 Sewer Collectio	5,000.00	-	-	0.00%	5,000.00	5,000.00
10 Sewer M&O	61055 Prof Services	1520 Sewer Collectio	500.00	-	-	0.00%	500.00	500.00
10 Sewer M&O	67009 Vehicle Maintna	1520 Sewer Collectio	5,000.00	-	-	0.00%	5,000.00	5,000.00
10 Sewer M&O	67010 O&M Equipment	1520 Sewer Collectio	2,000.00	-	-	0.00%	2,000.00	2,000.00
10 Sewer M&O	67015 O&M Blg/Structu	1520 Sewer Collectio	6,000.00	-	-	0.00%	6,000.00	6,000.00
10 Sewer M&O	67050 O & M-Sewer Plt	1520 Sewer Collectio	-	-	175.89	0.00%	(175.89)	175.89
10 Sewer M&O	70030 Improvements	1520 Sewer Collectio	900,000.00	-	-	0.00%	900,000.00	900,000.00
10 Sewer M&O	70032 Sewer Sys Impr	1520 Sewer Collectio	-	-	8,206.00	0.00%	(8,206.00)	8,206.00
10 Sewer M&O	70040 Machinery &	1520 Sewer Collectio	40,000.00	-	-	0.00%	40,000.00	40,000.00
DEPT 1520 Subtotal ----->			1,069,042.00	8,958.02	27,926.92	2.61%	1,041,115.08	1,069,042.00
10 Sewer M&O	41040 Employee Benefi	6100 Central Servies	2,400.00	-	472.50	19.69%	1,927.50	2,400.00
10 Sewer M&O	52010 Gen. Supplies	6100 Central Servies	1,250.00	155.21	252.19	20.18%	997.81	1,250.00
10 Sewer M&O	53015 Repair/Maint	6100 Central Servies	-	-	224.37	0.00%	(224.37)	224.37
10 Sewer M&O	53020 Equipmt Maint.	6100 Central Servies	375.00	29.35	64.00	17.07%	311.00	375.00
10 Sewer M&O	60010 Computer Hardwr	6100 Central Servies	1,250.00	-	-	0.00%	1,250.00	1,250.00
10 Sewer M&O	60013 Network Svcs Co	6100 Central Servies	20,000.00	976.15	3,284.80	16.42%	16,715.20	20,000.00
10 Sewer M&O	60014 Internet Servic	6100 Central Servies	2,750.00	2,703.00	3,429.71	124.72%	(679.71)	3,429.71
10 Sewer M&O	62010 Communications	6100 Central Servies	3,250.00	345.53	1,027.34	31.61%	2,222.66	3,250.00
10 Sewer M&O	65010 Risk Management	6100 Central Servies	157,500.00	9,258.50	143,767.00	91.28%	13,733.00	157,500.00
10 Sewer M&O	65030 Membership/Dues	6100 Central Servies	1,000.00	-	-	0.00%	1,000.00	1,000.00
10 Sewer M&O	65040 Travel,Conf,Trg	6100 Central Servies	1,000.00	-	-	0.00%	1,000.00	1,000.00
10 Sewer M&O	67010 O&M Equipment	6100 Central Servies	1,750.00	-	-	0.00%	1,750.00	1,750.00
DEPT 6100 Subtotal ----->			192,525.00	13,467.74	152,521.91	79.22%	40,003.09	192,525.00
10 Sewer M&O	61030 Legal	6130 City Attorney	30,000.00	1,477.50	3,803.71	12.68%	26,196.29	30,000.00
FUND TOTAL			2,751,514.00	97,481.55	337,653.81	12.27%	2,413,860.19	2,751,514.00
17 M.V.Store Trust	55017 MonteVerde Exp.	1130 Parks & Recreat	-	18.04	18.04	0.00%	(18.04)	18.04
17 M.V.Store Trust	66012 Water Utilities	1720 MonteVerde Muse	-	68.86	214.16	0.00%	(214.16)	214.16
17 M.V.Store Trust	66014 PG&E Utilities	1720 MonteVerde Muse	-	41.40	111.35	0.00%	(111.35)	111.35
17 M.V.Store Trust	67015 O&M Blg/Structu	1720 MonteVerde Muse	-	-	86.00	0.00%	(86.00)	86.00
DEPT 1720 Subtotal ----->			-	110.26	411.51	0.00%	(411.51)	411.51
FUND TOTAL			-	128.30	429.55	0.00%	(429.55)	429.55
20 FEMA	40024 Vacation Payout	1050 Finance	677.00	-	-	0.00%	677.00	677.00

20 FEMA	70029 Infrastructure	1115 Engineering	-	2,063.06	6,819.81	0.00%	(6,819.81)	6,819.81
20 FEMA	70029 Infrastructure	1120 Streets/Roads	-	-	175,158.72	0.00%	(175,158.72)	175,158.72
FUND TOTAL			677.00	2,063.06	181,978.53	0.00%	(181,301.53)	181,978.53
			=====	=====	=====		=====	
29 Swimming Pool	40000 Salaries	1140 Swimming Pool	-	654.36	1,245.75	0.00%	(1,245.75)	1,245.75
29 Swimming Pool	40010 Part-Time Wages	1140 Swimming Pool	5,627.00	-	-	0.00%	5,627.00	5,627.00
29 Swimming Pool	40020 Overtime	1140 Swimming Pool	-	62.46	62.46	0.00%	(62.46)	62.46
29 Swimming Pool	40024 Vacation Payout	1140 Swimming Pool	207.00	-	-	0.00%	207.00	207.00
29 Swimming Pool	41000 FICA	1140 Swimming Pool	349.00	36.97	72.88	20.88%	276.12	349.00
29 Swimming Pool	41010 SUI	1140 Swimming Pool	11.00	-	-	0.00%	11.00	11.00
29 Swimming Pool	41020 PERS	1140 Swimming Pool	971.00	112.94	215.00	22.14%	756.00	971.00
29 Swimming Pool	41025 PERS Unfunded	1140 Swimming Pool	1,162.00	91.61	274.83	23.65%	887.17	1,162.00
29 Swimming Pool	41030 Medicare	1140 Swimming Pool	82.00	8.65	17.06	20.80%	64.94	82.00
29 Swimming Pool	41040 Employee Benefi	1140 Swimming Pool	1,594.00	87.48	343.04	21.52%	1,250.96	1,594.00
29 Swimming Pool	41050 Workers Comp.	1140 Swimming Pool	394.00	105.00	210.00	53.30%	184.00	394.00
29 Swimming Pool	52010 Gen. Supplies	1140 Swimming Pool	100.00	22.12	22.12	22.12%	77.88	100.00
29 Swimming Pool	52015 Supplies - Chem	1140 Swimming Pool	11,000.00	215.33	667.66	6.07%	10,332.34	11,000.00
29 Swimming Pool	53015 Repair/Maint	1140 Swimming Pool	2,000.00	44.07	2,658.44	132.92%	(658.44)	2,658.44
29 Swimming Pool	55040 Clothing	1140 Swimming Pool	-	-	10.00	0.00%	(10.00)	10.00
29 Swimming Pool	55095 Taxes/Fees/Lics	1140 Swimming Pool	450.00	-	-	0.00%	450.00	450.00
29 Swimming Pool	61057 Contracts-Other	1140 Swimming Pool	43,000.00	-	28,519.75	66.33%	14,480.25	43,000.00
29 Swimming Pool	67010 O&M Equipment	1140 Swimming Pool	1,500.00	-	-	0.00%	1,500.00	1,500.00
29 Swimming Pool	67015 O&M Blg/Structu	1140 Swimming Pool	3,500.00	-	-	0.00%	3,500.00	3,500.00
DEPT 1140 Subtotal ----->			71,947.00	1,440.99	34,318.99	47.70%	37,628.01	71,947.00
FUND TOTAL			71,947.00	1,440.99	34,318.99	47.70%	37,628.01	71,947.00
			=====	=====	=====		=====	
42 AB 1600	65040 Travel,Conf,Trg	1060 Police Dept	-	-	328.98	0.00%	(328.98)	328.98
FUND TOTAL			-	-	328.98		(328.98)	
			=====	=====	=====		=====	
59 Building Facili	70028 Improvement Bld	1040 City Manager	-	8,744.60	8,744.60	0.00%	(8,744.60)	8,744.60
59 Building Facili	40000 Salaries	1050 Finance	19,947.00	2,338.74	4,614.63	23.13%	15,332.37	19,947.00
59 Building Facili	40024 Vacation Payout	1050 Finance	891.00	-	-	0.00%	891.00	891.00
59 Building Facili	41000 FICA	1050 Finance	1,189.00	145.00	286.11	24.06%	902.89	1,189.00
59 Building Facili	41010 SUI	1050 Finance	71.00	-	-	0.00%	71.00	71.00
59 Building Facili	41020 PERS	1050 Finance	1,093.00	135.37	268.74	24.59%	824.26	1,093.00
59 Building Facili	41025 PERS Unfunded	1050 Finance	3,653.00	287.96	863.88	23.65%	2,789.12	3,653.00
59 Building Facili	41030 Medicare	1050 Finance	784.00	33.92	66.92	8.54%	717.08	784.00

59 Building Facili	41040 Employee Benefi	1050 Finance	5,011.00	285.71	626.28	12.50%	4,384.72	5,011.00
59 Building Facili	41050 Workers Comp.	1050 Finance	1,343.00	357.00	714.00	53.16%	629.00	1,343.00
59 Building Facili	52010 Gen. Supplies	1050 Finance	1,870.00	111.86	333.82	17.85%	1,536.18	1,870.00
59 Building Facili	60013 Network Svcs Co	1050 Finance	1,210.00	86.33	258.99	21.40%	951.01	1,210.00
59 Building Facili	60020 MOM online fees	1050 Finance	1,100.00	-	-	0.00%	1,100.00	1,100.00
59 Building Facili	61015 Audit & Acctg	1050 Finance	3,960.00	-	797.44	20.14%	3,162.56	3,960.00
59 Building Facili	61057 Contracts-Other	1050 Finance	132.00	-	-	0.00%	132.00	132.00
59 Building Facili	65040 Travel,Conf,Trg	1050 Finance	572.00	50.00	50.00	8.74%	522.00	572.00
59 Building Facili	66012 Water Utilities	1050 Finance	44.00	8.96	20.77	47.20%	23.23	44.00
59 Building Facili	66014 PG&E Utilities	1050 Finance	660.00	(425.57)	(370.06)	-56.07%	1,030.06	660.00
59 Building Facili	67010 O&M Equipment	1050 Finance	110.00	-	-	0.00%	110.00	110.00
59 Building Facili	69070 PayChex & Bank	1050 Finance	1,430.00	116.17	239.38	16.74%	1,190.62	1,430.00
DEPT 1050 Subtotal ----->			45,070.00	3,531.45	8,770.90	19.46%	36,299.10	45,070.00
59 Building Facili	40000 Salaries	1130 Parks & Recreat	23,090.00	1,913.88	3,659.52	15.85%	19,430.48	23,090.00
59 Building Facili	40024 Vacation Payout	1130 Parks & Recreat	850.00	-	-	0.00%	850.00	850.00
59 Building Facili	41000 FICA	1130 Parks & Recreat	1,432.00	115.03	222.51	15.54%	1,209.49	1,432.00
59 Building Facili	41010 SUI	1130 Parks & Recreat	60.00	-	-	0.00%	60.00	60.00
59 Building Facili	41020 PERS	1130 Parks & Recreat	1,819.00	134.68	256.33	14.09%	1,562.67	1,819.00
59 Building Facili	41025 PERS Unfunded	1130 Parks & Recreat	6,143.00	484.31	1,452.93	23.65%	4,690.07	6,143.00
59 Building Facili	41030 Medicare	1130 Parks & Recreat	335.00	26.90	52.04	15.53%	282.96	335.00
59 Building Facili	41040 Employee Benefi	1130 Parks & Recreat	8,427.00	568.26	1,524.70	18.09%	6,902.30	8,427.00
59 Building Facili	41050 Workers Comp.	1130 Parks & Recreat	1,616.00	430.00	860.00	53.22%	756.00	1,616.00
59 Building Facili	52010 Gen. Supplies	1130 Parks & Recreat	100.00	50.80	50.80	50.80%	49.20	100.00
59 Building Facili	53015 Repair/Maint	1130 Parks & Recreat	25,000.00	730.66	2,885.16	11.54%	22,114.84	25,000.00
59 Building Facili	55040 Clothing	1130 Parks & Recreat	-	-	122.97	0.00%	(122.97)	122.97
59 Building Facili	60014 Internet Servic	1130 Parks & Recreat	-	(9,681.06)	(9,681.06)	0.00%	9,681.06	-
59 Building Facili	66012 Water Utilities	1130 Parks & Recreat	2,500.00	551.93	1,430.27	57.21%	1,069.73	2,500.00
59 Building Facili	66014 PG&E Utilities	1130 Parks & Recreat	50,000.00	(5,979.30)	(1,960.49)	-3.92%	51,960.49	50,000.00
59 Building Facili	67010 O&M Equipment	1130 Parks & Recreat	1,000.00	-	-	0.00%	1,000.00	1,000.00
59 Building Facili	67015 O&M Blg/Structu	1130 Parks & Recreat	4,000.00	-	595.17	14.88%	3,404.83	4,000.00
DEPT 1130 Subtotal ----->			126,372.00	(10,653.91)	1,470.85	1.16%	124,901.15	126,372.00
FUND TOTAL			171,442.00	1,622.14	18,986.35	11.07%	152,455.65	171,442.00
80 Effluent Disp.	40000 Salaries	1020 City Clerk	17,000.00	2,063.04	4,126.08	24.27%	12,873.92	17,000.00
80 Effluent Disp.	40024 Vacation Payout	1020 City Clerk	1,016.00	-	-	0.00%	1,016.00	1,016.00
80 Effluent Disp.	41000 FICA	1020 City Clerk	1,113.00	127.92	255.84	22.99%	857.16	1,113.00
80 Effluent Disp.	41010 SUI	1020 City Clerk	32.00	-	-	0.00%	32.00	32.00
80 Effluent Disp.	41020 PERS	1020 City Clerk	1,379.00	158.43	316.86	22.98%	1,062.14	1,379.00
80 Effluent Disp.	41025 PERS Unfunded	1020 City Clerk	3,321.00	261.79	785.37	23.65%	2,535.63	3,321.00
80 Effluent Disp.	41030 Medicare	1020 City Clerk	260.00	29.91	59.82	23.01%	200.18	260.00

80 Effluent Disp.	41040 Employee Benefi	1020 City Clerk	4,555.00	522.95	1,156.34	25.39%	3,398.66	4,555.00
80 Effluent Disp.	41050 Workers Comp.	1020 City Clerk	1,257.00	335.00	670.00	53.30%	587.00	1,257.00
80 Effluent Disp.	52010 Gen. Supplies	1020 City Clerk	80.00	-	4.47	5.59%	75.53	80.00
80 Effluent Disp.	60013 Network Svcs Co	1020 City Clerk	80.00	-	-	0.00%	80.00	80.00
80 Effluent Disp.	60016 Muni Code Web	1020 City Clerk	800.00	-	-	0.00%	800.00	800.00
80 Effluent Disp.	61057 Contracts-Other	1020 City Clerk	1,000.00	-	-	0.00%	1,000.00	1,000.00
80 Effluent Disp.	65040 Travel,Conf,Trg	1020 City Clerk	100.00	-	-	0.00%	100.00	100.00
80 Effluent Disp.	66012 Water Utilities	1020 City Clerk	40.00	4.30	13.63	34.08%	26.37	40.00
80 Effluent Disp.	66014 PG&E Utilities	1020 City Clerk	190.00	1.48	3.03	1.59%	186.97	190.00
DEPT 1020 Subtotal ----->			32,223.00	3,504.82	7,391.44	22.94%	24,831.56	32,223.00
80 Effluent Disp.	40000 Salaries	1040 City Manager	33,000.00	3,475.36	7,109.76	21.54%	25,890.24	33,000.00
80 Effluent Disp.	41000 FICA	1040 City Manager	2,046.00	215.47	440.80	21.54%	1,605.20	2,046.00
80 Effluent Disp.	41010 SUI	1040 City Manager	32.00	-	-	0.00%	32.00	32.00
80 Effluent Disp.	41020 PERS	1040 City Manager	2,534.00	-	-	0.00%	2,534.00	2,534.00
80 Effluent Disp.	41025 PERS Unfunded	1040 City Manager	3,321.00	261.79	785.37	23.65%	2,535.63	3,321.00
80 Effluent Disp.	41030 Medicare	1040 City Manager	479.00	50.40	103.11	21.53%	375.89	479.00
80 Effluent Disp.	41040 Employee Benefi	1040 City Manager	3,416.00	-	-	0.00%	3,416.00	3,416.00
80 Effluent Disp.	41050 Workers Comp.	1040 City Manager	4,178.00	615.00	1,230.00	29.44%	2,948.00	4,178.00
80 Effluent Disp.	52010 Gen. Supplies	1040 City Manager	300.00	-	-	0.00%	300.00	300.00
80 Effluent Disp.	53015 Repair/Maint	1040 City Manager	-	-	301.75	0.00%	(301.75)	301.75
80 Effluent Disp.	55019 EE Development	1040 City Manager	50.00	-	-	0.00%	50.00	50.00
80 Effluent Disp.	60013 Network Svcs Co	1040 City Manager	300.00	45.00	45.00	15.00%	255.00	300.00
80 Effluent Disp.	61055 Prof Services	1040 City Manager	-	-	-	0.00%	-	-
80 Effluent Disp.	62010 Communications	1040 City Manager	-	32.13	83.84	0.00%	(83.84)	83.84
80 Effluent Disp.	65040 Travel,Conf,Trg	1040 City Manager	400.00	140.00	140.00	35.00%	260.00	400.00
80 Effluent Disp.	66012 Water Utilities	1040 City Manager	60.00	4.30	13.63	22.72%	46.37	60.00
80 Effluent Disp.	66014 PG&E Utilities	1040 City Manager	170.00	1.47	3.04	1.79%	166.96	170.00
DEPT 1040 Subtotal ----->			50,286.00	4,840.92	10,256.30	20.40%	40,029.70	50,286.00
80 Effluent Disp.	40000 Salaries	1050 Finance	14,507.00	1,700.90	3,356.09	23.13%	11,150.91	14,507.00
80 Effluent Disp.	40024 Vacation Payout	1050 Finance	648.00	-	-	0.00%	648.00	648.00
80 Effluent Disp.	41000 FICA	1050 Finance	865.00	105.45	208.07	24.05%	656.93	865.00
80 Effluent Disp.	41010 SUI	1050 Finance	52.00	-	-	0.00%	52.00	52.00
80 Effluent Disp.	41020 PERS	1050 Finance	795.00	98.46	195.46	24.59%	599.54	795.00
80 Effluent Disp.	41025 PERS Unfunded	1050 Finance	2,656.00	209.43	628.29	23.66%	2,027.71	2,656.00
80 Effluent Disp.	41030 Medicare	1050 Finance	202.00	24.66	48.66	24.09%	153.34	202.00
80 Effluent Disp.	41040 Employee Benefi	1050 Finance	3,644.00	186.46	894.54	24.55%	2,749.46	3,644.00
80 Effluent Disp.	41050 Workers Comp.	1050 Finance	976.00	650.00	1,300.00	133.20%	(324.00)	1,300.00
80 Effluent Disp.	52010 Gen. Supplies	1050 Finance	1,360.00	109.36	345.70	25.42%	1,014.30	1,360.00
80 Effluent Disp.	60013 Network Svcs Co	1050 Finance	880.00	62.79	188.37	21.41%	691.63	880.00
80 Effluent Disp.	60016 Muni Code Web	1050 Finance	800.00	-	-	0.00%	800.00	800.00

80 Effluent Disp.	60020 MOM online fees	1050 Finance	800.00	-	-	0.00%	800.00	800.00
80 Effluent Disp.	61015 Audit & Acctg	1050 Finance	2,880.00	-	376.32	13.07%	2,503.68	2,880.00
80 Effluent Disp.	61057 Contracts-Other	1050 Finance	96.00	-	-	0.00%	96.00	96.00
80 Effluent Disp.	65040 Travel,Conf,Trg	1050 Finance	416.00	-	-	0.00%	416.00	416.00
80 Effluent Disp.	66012 Water Utilities	1050 Finance	32.00	6.51	17.28	54.00%	14.72	32.00
80 Effluent Disp.	66014 PG&E Utilities	1050 Finance	480.00	(475.45)	(435.06)	-90.64%	915.06	480.00
80 Effluent Disp.	67010 O&M Equipment	1050 Finance	80.00	-	-	0.00%	80.00	80.00
80 Effluent Disp.	69070 PayChex & Bank	1050 Finance	1,040.00	174.26	359.07	34.53%	680.93	1,040.00
DEPT 1050 Subtotal ----->			33,209.00	2,852.83	7,482.79	22.53%	25,726.21	33,209.00
80 Effluent Disp.	52012 Fuel	1120 Streets/Roads	-	2,149.70	2,149.70	0.00%	(2,149.70)	2,149.70
80 Effluent Disp.	40000 Salaries	1600 Effluent	-	(12,175.25)	(8,830.35)	0.00%	8,830.35	-
80 Effluent Disp.	40020 Overtime	1600 Effluent	-	(1,968.00)	(27,997.36)	0.00%	27,997.36	-
80 Effluent Disp.	41000 FICA	1600 Effluent	-	682.48	1,222.50	0.00%	(1,222.50)	1,222.50
80 Effluent Disp.	41020 PERS	1600 Effluent	-	1,511.94	2,877.15	0.00%	(2,877.15)	2,877.15
80 Effluent Disp.	41025 PERS Unfunded	1600 Effluent	-	2,486.97	7,460.91	0.00%	(7,460.91)	7,460.91
80 Effluent Disp.	41030 Medicare	1600 Effluent	-	159.59	285.88	0.00%	(285.88)	285.88
80 Effluent Disp.	41040 Employee Benefi	1600 Effluent	-	1,024.96	5,852.41	0.00%	(5,852.41)	5,852.41
80 Effluent Disp.	41050 Workers Comp.	1600 Effluent	-	3,012.00	6,024.00	0.00%	(6,024.00)	6,024.00
80 Effluent Disp.	52010 Gen. Supplies	1600 Effluent	-	(1,224.55)	(1,293.91)	0.00%	1,293.91	-
80 Effluent Disp.	52012 Fuel	1600 Effluent	-	-	(0.04)	0.00%	0.04	-
80 Effluent Disp.	53015 Repair/Maint	1600 Effluent	-	-	(87.08)	0.00%	87.08	-
80 Effluent Disp.	55040 Clothing	1600 Effluent	-	-	180.00	0.00%	(180.00)	180.00
80 Effluent Disp.	55095 Taxes/Fees/Lics	1600 Effluent	-	1,322.01	1,322.01	0.00%	(1,322.01)	1,322.01
80 Effluent Disp.	61030 Legal	1600 Effluent	-	-	(1,164.00)	0.00%	1,164.00	-
80 Effluent Disp.	67010 O&M Equipment	1600 Effluent	-	-	(1,800.09)	0.00%	1,800.09	-
80 Effluent Disp.	67055 ARSA	1600 Effluent	426,752.00	106,688.00	106,819.81	25.03%	319,932.19	426,752.00
DEPT 1600 Subtotal ----->			426,752.00	101,520.15	90,871.84	21.29%	335,880.16	426,752.00
FUND TOTAL			542,470.00	114,868.42	118,152.07		(120,735.38)	
			=====	=====	=====		=====	
81 Visitor Center	55016 Com Pro-Fair Bo	1150 Marketing	-	-	454.50	0.00%	(454.50)	454.50
81 Visitor Center	64010 Advertising	1150 Marketing	-	525.00	525.00	0.00%	(525.00)	525.00
DEPT 1150 Subtotal ----->			-	525.00	979.50	0.00%	(979.50)	979.50
81 Visitor Center	52010 Gen. Supplies	1155 Visitor Center	-	-	-	0.00%	-	-
81 Visitor Center	60014 Internet Servic	1155 Visitor Center	-	-	246.80	0.00%	(246.80)	246.80
81 Visitor Center	66014 PG&E Utilities	1155 Visitor Center	-	-	42.31	0.00%	(42.31)	42.31
81 Visitor Center	68015 Rentals -Bldgs	1155 Visitor Center	-	-	500.00	0.00%	(500.00)	500.00

DEPT 1155 Subtotal ----->			-	-	789.11	0.00%	(789.11)	789.11
FUND TOTAL			-	525.00	1,768.61		(2,446.87)	
			=====	=====	=====		=====	
89 CIP	64011 PH Notices	1090 Planning	-	-	490.92	0.00%	(490.92)	490.92
89 CIP	71120 Zoning Update	1090 Planning	-	9,638.00	16,496.00	0.00%	(16,496.00)	16,496.00
DEPT 1090 Subtotal ----->			-	9,638.00	16,986.92	0.00%	(16,986.92)	16,986.92
89 CIP	70030 Improvements	1130 Parks & Recreat	-	-	342.75	0.00%	(342.75)	342.75
89 CIP	72030 Construction	1130 Parks & Recreat	-	15,878.90	15,878.90	0.00%	(15,878.90)	15,878.90
DEPT 1130 Subtotal ----->			-	15,878.90	16,221.65	0.00%	(16,221.65)	16,221.65
89 CIP	71020 RFP/RFQ Design/	7110 WWTP Grant	-	24,821.50	33,821.50	0.00%	(33,821.50)	33,821.50
89 CIP	71025 Rate Study/Prop	7110 WWTP Grant	-	-	-	0.00%	-	-
DEPT 7110 Subtotal ----->			-	24,821.50	33,821.50	0.00%	(33,821.50)	33,821.50
FUND TOTAL			-	50,338.40	67,030.07		(73,170.07)	
			=====	=====	=====		=====	
94 Vacation Fund	40024 Vacation Payout	1060 Police Dept	-	-	7,500.14	0.00%	(7,500.14)	7,500.14
94 Vacation Fund	40024 Vacation Payout	1520 Sewer Collectio	-	-	200.00	0.00%	(200.00)	200.00
FUND TOTAL			-	-	7,700.14		(7,700.14)	
			=====	=====	=====		=====	

September 2023 Revenue Report

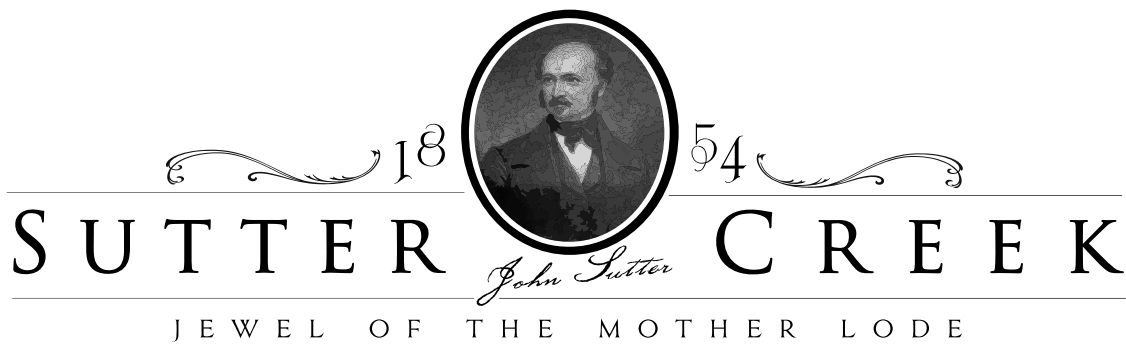
FUND	FUND Name	ACCT	ACCT Name	Annual Proforma	Current Actual	Year-to-Date Actual	Pct(%)	Difference	Projected YE
1	General Fund	30100	Prop Tax - Secured (County)	620,000.00	-	39,248.65	6.33%	580,751.35	620,000.00
1	General Fund	30105	Property Tax in Lieu of MVLF	290,000.00	-	-	0.00%	290,000.00	290,000.00
1	General Fund	30110	Prop Tax - Curr Supple(County)	15,000.00	-	6,763.48	45.09%	8,236.52	15,000.00
1	General Fund	30115	Delinquent Supplemental	2,800.00	-	111.28	3.97%	2,688.72	2,800.00
1	General Fund	30200	Prop Tax - Unsecured (County)	12,000.00	-	2,368.33	19.74%	9,631.67	12,000.00
1	General Fund	30210	Unsecured Supplemental	-	-	591.00	0.00%	(591.00)	591.00
1	General Fund	30220	Delinqt Unsecured Supplemental	-	-	20.26	0.00%	(20.26)	20.26
1	General Fund	30900	Prop Tax - Unsecured Prior (Co	-	-	253.48	0.00%	(253.48)	253.48
1	General Fund	31660	Tax, Franchise - Aces Waste	61,880.00	6,438.78	10,076.32	16.28%	51,803.68	61,880.00
1	General Fund	31662	Tax, Franchise - Comcast	35,000.00	-	7,685.51	21.96%	27,314.49	35,000.00
1	General Fund	31664	Tax, Franchise - PG&E	53,000.00	-	-	0.00%	53,000.00	53,000.00
1	General Fund	31670	Tax, Transfer - Real Property	21,000.00	-	6,179.26	29.43%	14,820.74	21,000.00
1	General Fund	31850	Tax, TOT - Transient Lodge Tax	350,000.00	30,375.31	97,773.59	27.94%	252,226.41	350,000.00
1	General Fund	31930	Tax - Gen'l Retail Sales	450,000.00	29,805.45	113,909.48	25.31%	336,090.52	450,000.00
1	General Fund	32100	License - Business	55,000.00	1,150.00	14,016.00	25.48%	40,984.00	55,000.00
1	General Fund	32111	Permit - Encroachments	31,000.00	254.00	882.50	2.85%	30,117.50	31,000.00
1	General Fund	32125	Permit - Garage Sale	50.00	10.00	30.00	60.00%	20.00	50.00
1	General Fund	32130	Permit / Licenses - Other	750.00	100.00	385.00	51.33%	365.00	750.00
1	General Fund	32135	Permit - Signs	800.00	100.00	600.00	75.00%	200.00	800.00
1	General Fund	33120	Sales Tax-Public Safety	16,000.00	1,415.32	2,490.12	15.56%	13,509.88	16,000.00
1	General Fund	33500	SB 2 State Planning Grant	25,500.00	-	-	0.00%	25,500.00	25,500.00
1	General Fund	33505	LEAP	57,100.00	-	-	0.00%	57,100.00	57,100.00
1	General Fund	33510	State Cops Grant	190,000.00	-	-	0.00%	190,000.00	190,000.00
1	General Fund	33512	Hm Prop Tax Relief - Exemption	6,000.00	-	-	0.00%	6,000.00	6,000.00
1	General Fund	34130	Zoning Application Fees	200.00	-	-	0.00%	200.00	200.00
1	General Fund	34131	Subdivision fees	5,500.00	-	-	0.00%	5,500.00	5,500.00
1	General Fund	34132	Fees - Variance & conditional	1,000.00	-	1,019.17	101.92%	(19.17)	1,019.17
1	General Fund	34135	Site Plans	50,000.00	-	15,863.33	31.73%	34,136.67	50,000.00
1	General Fund	34139	Building Permit Fees	65,000.00	16,875.58	35,133.51	54.05%	29,866.49	65,000.00
1	General Fund	34140	Plan Check Fees	68,000.00	7,102.57	16,900.59	24.85%	51,099.41	68,000.00
1	General Fund	34141	Fees-PD Services	250.00	7.80	93.95	37.58%	156.05	250.00
1	General Fund	34160	Fees - Police Reports	800.00	15.00	335.00	41.88%	465.00	800.00
1	General Fund	34168	Concealed Weapon	600.00	-	-	0.00%	600.00	600.00
1	General Fund	34210	PD Fee Special Services	1,500.00	-	4.76	0.32%	1,495.24	1,500.00
1	General Fund	34385	Fees - Admin Charges	-	100.00	150.00	0.00%	(150.00)	150.00
1	General Fund	35130	Fines - Vehicle Code	8,000.00	1,638.38	3,491.49	43.64%	4,508.51	8,000.00
1	General Fund	36100	Income - Interest Earnings	2,500.00	2,868.01	804.76	32.19%	1,695.24	2,500.00
FUND TOTAL				2,496,230.00	98,256.20	377,180.82	15.11%	2,119,049.18	2,496,230.00
3	Streets/Sidewal	33005	Vehicle License Fee	2,800.00	-	-	0.00%	2,800.00	2,800.00
3	Streets/Sidewal	33551	2107 Highway User Tax	21,000.00	-	5,392.20	25.68%	15,607.80	21,000.00
3	Streets/Sidewal	33552	2106 Highway User Tax	16,000.00	-	4,065.50	25.41%	11,934.50	16,000.00
3	Streets/Sidewal	33553	2105 Highway User Tax	15,000.00	-	3,883.90	25.89%	11,116.10	15,000.00
3	Streets/Sidewal	33554	2107-5 Highway User Tax	1,000.00	-	1,000.00	100.00%	-	1,000.00
3	Streets/Sidewal	33556	2103 Highway User Tax	22,000.00	-	6,942.78	31.56%	15,057.22	22,000.00
3	Streets/Sidewal	33558	Road Maintenance & Rehabilit	65,000.00	-	-	0.00%	65,000.00	65,000.00
3	Streets/Sidewal	33559	RSTP	-	45,600.00	45,600.00	0.00%	(45,600.00)	45,600.00
3	Streets/Sidewal	36100	Income - Interest Earnings	25.00	-	-	0.00%	25.00	25.00

FUND TOTAL		142,825.00	45,600.00	66,884.38	46.83%	75,940.62	142,825.00
4 Crestview Lgt/D	34280 Street Lighting Charges	2,650.00	-	-	0.00%	2,650.00	2,650.00
4 Crestview Lgt/D	36100 Income - Interest Earnings	-	-	15.59	0.00%	(15.59)	15.59
FUND TOTAL		2,650.00	-	15.59	0.59%	2,634.41	2,650.00
9 HMGP-Hazard Mit	36100 Income - Interest Earnings	-	-	4.07	0.00%	(4.07)	4.07
FUND TOTAL		-	-	4.07	0.00%	(4.07)	4.07
10 Sewer M&O	33520 WWTP Grant State Water Board	150,000.00	-	-	0.00%	150,000.00	150,000.00
10 Sewer M&O	34390 Effluent Disposal	298,004.00	-	-	0.00%	298,004.00	298,004.00
10 Sewer M&O	34410 Fees - Sewer Service Undist	1,953,727.00	150,510.00	416,451.46	21.32%	1,537,275.54	1,953,727.00
10 Sewer M&O	34411 Fees - Sewer Connection Charge	37,500.00	-	-	0.00%	37,500.00	37,500.00
10 Sewer M&O	34412 Septic Dumping Fee	52,000.00	4,447.94	14,831.79	28.52%	37,168.21	52,000.00
10 Sewer M&O	34413 Contract Sewer Rev AWA	203,093.00	18,809.00	51,838.66	25.52%	151,254.34	203,093.00
10 Sewer M&O	34414 Sewer Svc Chrges Amador City	44,475.00	3,234.00	10,430.66	23.45%	34,044.34	44,475.00
10 Sewer M&O	34479 Late Charges	34,680.00	2,821.88	8,030.44	23.16%	26,649.56	34,680.00
10 Sewer M&O	36100 Income - Interest Earnings	6,000.00	-	4,263.02	71.05%	1,736.98	6,000.00
FUND TOTAL		2,779,479.00	179,822.82	505,846.03	18.20%	2,273,632.97	2,779,479.00
11 Sewer WWTP	34411 Fees - Sewer Connection Charge	-	7,761.14	15,522.28	0.00%	(15,522.28)	15,522.28
11 Sewer WWTP	36100 Income - Interest Earnings	-	-	2,025.93	0.00%	(2,025.93)	2,025.93
FUND TOTAL		-	7,761.14	17,548.21		(17,548.21)	
12 Sewer Line Rep.	36100 Income - Interest Earnings	-	-	2,028.58	0.00%	(2,028.58)	2,028.58
FUND TOTAL		-	-	2,028.58		(2,028.58)	
14 Sewer Cap Res	36100 Income - Interest Earnings	-	-	3,469.69	0.00%	(3,469.69)	3,469.69
FUND TOTAL		-	-	3,469.69		(3,469.69)	
17 M.V.Store Trust	36100 Income - Interest Earnings	-	-	1.64	0.00%	(1.64)	1.64
17 M.V.Store Trust	36700 Income - Donations, Private So	3,791.00	-	-	0.00%	3,791.00	3,791.00
FUND TOTAL		3,791.00	-	1.64		(1.64)	
19 Knights Foundry	36100 Income - Interest Earnings	-	-	9.91	0.00%	(9.91)	9.91
FUND TOTAL		-	-	9.91		(9.91)	
20 FEMA	36100 Income - Interest Earnings	-	-	243.72	0.00%	(243.72)	243.72
FUND TOTAL		-	-	243.72		(243.72)	
26 COSC ComFac07-1	36100 Income - Interest Earnings	-	-	3.18	0.00%	(3.18)	3.18
FUND TOTAL		-	-	3.18		(3.18)	
28 Public Safety	36100 Income - Interest Earnings	-	-	67.46	0.00%	(67.46)	67.46
FUND TOTAL		-	-	67.46		(67.46)	

29 Swimming Pool	36710 Swimming Pool Revenues	-	-	9,189.00	0.00%	(9,189.00)	9,189.00
FUND TOTAL		-	-	9,189.00		(9,189.00)	
31 TM-Sutter Hill	36100 Income - Interest Earnings	-	-	265.24	0.00%	(265.24)	265.24
31 TM-Sutter Hill	36335 Income - Traffic Mitigation Fe	-	1,464.37	1,991.54	0.00%	(1,991.54)	1,991.54
FUND TOTAL		-	1,464.37	2,256.78		(2,256.78)	
34 TM-49/Bypass	36100 Income - Interest Earnings	-	-	202.84	0.00%	(202.84)	202.84
FUND TOTAL		-	-	202.84		(202.84)	
35 TM-General	36100 Income - Interest Earnings	-	-	739.42	0.00%	(739.42)	739.42
35 TM-General	36335 Income - Traffic Mitigation Fe	-	4,628.86	9,257.72	0.00%	(9,257.72)	9,257.72
FUND TOTAL		-	4,628.86	9,997.14		(9,997.14)	
36 TM-County Regin	36100 Income - Interest Earnings	-	-	33.34	0.00%	(33.34)	33.34
FUND TOTAL		-	-	33.34		(33.34)	
37 Parking in Lieu	36100 Income - Interest Earnings	-	-	218.26	0.00%	(218.26)	218.26
FUND TOTAL		-	-	218.26		(218.26)	
38 Fire Service	36100 Income - Interest Earnings	-	-	105.08	0.00%	(105.08)	105.08
FUND TOTAL		-	-	105.08		(105.08)	
39 General Reserve	36100 Income - Interest Earnings	-	-	2,331.75	0.00%	(2,331.75)	2,331.75
FUND TOTAL		-	-	2,331.75		(2,331.75)	
42 AB 1600	36100 Income - Interest Earnings	-	-	583.03	0.00%	(583.03)	583.03
42 AB 1600	36300 General Developer Impact Fee	-	6,960.13	(9,202.26)	0.00%	9,202.26	-
FUND TOTAL		-	6,960.13	(8,619.23)		8,619.23	
48 Covid-19	36100 Income - Interest Earnings	-	-	1,923.04	0.00%	(1,923.04)	1,923.04
FUND TOTAL		-	-	1,923.04		(1,923.04)	
50 COPS Fast Prog	36100 Income - Interest Earnings	-	-	8.85	0.00%	(8.85)	8.85
FUND TOTAL		-	-	8.85		(8.85)	
57 HOME Grant CA	33500 SB 2 State Planning Grant	-	-	29,034.40	0.00%	(29,034.40)	29,034.40
FUND TOTAL		-	-	29,034.40		(29,034.40)	
59 Building Facili	34745 Historical Grammer School Rev	14,000.00	2,155.00	4,463.50	31.88%	9,536.50	14,000.00
59 Building Facili	34746 Cribbs Field/Snack Shack Rent	200.00	-	240.00	120.00%	(40.00)	240.00
59 Building Facili	34747 Cribbs/Snack Utilities	-	-	75.00	0.00%	(75.00)	75.00

59 Building Facili	34748 Fees - Community Ctr Utilities	3,000.00	125.00	575.00	19.17%	2,425.00	3,000.00
59 Building Facili	34749 Fees - Community Center	6,500.00	-	1,930.00	29.69%	4,570.00	6,500.00
59 Building Facili	34750 Fees - Auditorium Use	12,000.00	350.00	2,350.00	19.58%	9,650.00	12,000.00
59 Building Facili	34751 Lease Revenue-AT&T Wireless	37,800.00	2,900.00	8,700.00	23.02%	29,100.00	37,800.00
59 Building Facili	34752 Fees- Auditorium Utilities	4,500.00	200.00	800.00	17.78%	3,700.00	4,500.00
59 Building Facili	34753 Fees-Jazzercise Rental Income	12,000.00	870.00	2,670.00	22.25%	9,330.00	12,000.00
FUND TOTAL		90,000.00	6,600.00	21,803.50		(21,803.50)	
60 Bypass Mitigatn	36100 Income - Interest Earnings	-	-	0.30	0.00%	(0.30)	0.30
FUND TOTAL		-	-	0.30		(0.30)	
73 Park Impact Fee	36100 Income - Interest Earnings	-	-	151.51	0.00%	(151.51)	151.51
73 Park Impact Fee	36373 Parks Regional Impact Fee	-	8,760.00	17,520.00	0.00%	(17,520.00)	17,520.00
FUND TOTAL		-	8,760.00	17,671.51		(17,671.51)	
80 Effluent Disp.	34390 Effluent Disposal	-	-	41,625.50	0.00%	(41,625.50)	41,625.50
FUND TOTAL		-	-	41,625.50		(41,625.50)	
86 General Savings	36100 Income - Interest Earnings	-	-	204.59	0.00%	(204.59)	204.59
FUND TOTAL		-	-	204.59		(204.59)	
87 Refuse	36100 Income - Interest Earnings	-	-	11.21	0.00%	(11.21)	11.21
FUND TOTAL		-	-	11.21		(11.21)	
88 City Council	36100 Income - Interest Earnings	-	-	68.76	0.00%	(68.76)	68.76
FUND TOTAL		-	-	68.76		(68.76)	
91 Road CIP	33558 Road Maintenance & Rehabilit	-	5,557.33	15,893.29	0.00%	(15,893.29)	15,893.29
91 Road CIP	36100 Income - Interest Earnings	-	-	356.38	0.00%	(356.38)	356.38
FUND TOTAL		-	5,557.33	16,249.67		(16,249.67)	
92 Pension & Ins	36100 Income - Interest Earnings	-	-	456.02	0.00%	(456.02)	456.02
FUND TOTAL		-	-	456.02		(456.02)	
93 Vehicle Cap Res	36100 Income - Interest Earnings	-	-	57.45	0.00%	(57.45)	57.45
FUND TOTAL		-	-	57.45		(57.45)	
94 Vacation Fund	36100 Income - Interest Earnings	-	-	121.65	0.00%	(121.65)	121.65
FUND TOTAL		-	-	121.65		(121.65)	
95 Gen'l Oper Res	36100 Income - Interest Earnings	-	-	588.63	0.00%	(588.63)	588.63
FUND TOTAL		-	-	588.63		(588.63)	

96 Gen Cap Res	36100 Income - Interest Earnings	-	-	166.10	0.00%	(166.10)	166.10
FUND TOTAL		-	-	166.10		(166.10)	



TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: OCTOBER 16, 2023

FROM: JODI ARROYOS, DEPUTY FINANCE SUPERVISOR

SUBJECT: WARRANTS PAID ON OCTOBER 2, 2023 AND CURRENT WARRANTS TO BE PAID

RECOMMENDATION:

Attached you will find two warrant reports. The first were paid on October 2, 2023 and the second is a current list of warrants to be paid.

BUDGET IMPACT:

Amount paid on October 2, 2023 was \$98,053.60
 Current list of warrants to be paid is \$65,373.59

REPORT.: Sep 26 23 Tuesday
 RUN....: Sep 26 23 Time: 12:07
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C30926 - 12:07

PAGE: 001
 ID #: PY-IP
 CTL.: SUT

PO BOX 660579 *** VENDOR.: ALH02 (ALHAMBRA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
73550923	WATER DELIVERY	09-23	09/14/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WATER DELIVERY	01 52010 1060		1	56.22	56.22
		(General Fund Gen. Supplies Police Dept)				
0002	WATER DELIVERY	01 52010 1050		1	23.61	23.61
		(General Fund Gen. Supplies Finance)				
0003	WATER DELIVERY	03 52010 1050		1	4.50	4.50
		(Streets/Sidewal Gen. Supplies Finance)				
0004	WATER DELIVERY	59 52010 1050		1	6.18	6.18
		(Building Facili Gen. Supplies Finance)				
0005	WATER DELIVERY	10 52010 1050		1	17.43	17.43
		(Sewer M&O Gen. Supplies Finance)				
0006	WATER DELIVERY	80 52010 1050		1	4.49	4.49
		(Effluent Disp. Gen. Supplies Finance)				
					Invoice Extension ---->	112.43
					Vendor Total ----->	112.43

P.O. BOX 611450 *** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
30000923	MONTEVERDE STORE	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MONTEVERDE STORE	17 66012 1720		1	68.86	68.86
		(M.V.Store Trust Water Utilities MonteVerde Muse)				
					Invoice Extension ---->	68.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50000923	HWY 49 GATEWAY	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	HWY 49 GATEWAY	01 66012 1130		1	68.86	68.86
		(General Fund Water Utilities Parks & Recreat)				
					Invoice Extension ---->	68.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50010923	BRYSON DR PARK	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	BRYSON DR PARK	01 66012 1130		1	532.35	532.35
		(General Fund Water Utilities Parks & Recreat)				
					Invoice Extension ---->	532.35

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50030923	MEDIAN STRIP & MINERS BEND	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MEDIAN STRIP & MINERS BEND	01 66012 1130		1	197.08	197.08
		(General Fund Water Utilities Parks & Recreat)				
					Invoice Extension ---->	197.08

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50040923	MAIN ST PARK	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MAIN ST PARK	01 66012 1130		1	223.61	223.61
		(General Fund Water Utilities Parks & Recreat)				
					Invoice Extension ---->	223.61

REPORT.: Sep 26 23 Tuesday
 RUN....: Sep 26 23 Time: 12:07
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C30926 - 12:07

PAGE: 002
 ID #: PY-IP
 CTL.: SUT

P.O. BOX 611450

*** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50050923	ORO MADRE WAY	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	ORO MADRE WAY	10 66012 1510		1	298.09	298.09
(Sewer M&O Water Utilities Sewer Treatment)						
Invoice Extension ---->						298.09

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50060923	CEMETERY	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	CEMETERY	07 66012 1400		1	86.59	86.59
(Cemetery Water Utilities Cemetery)						
Invoice Extension ---->						86.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50070923	CHURCH ST PARK	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	CHURCH ST PARK	01 66012 1130		1	1653.91	1653.91
(General Fund Water Utilities Parks & Recreat)						
Invoice Extension ---->						1653.91

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50080923	COMMUNITY & ADMIN BLDGS	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COMMUNITY & ADMIN BLDGS	59 66012 1130		1	171.82	171.82
(Building Facili Water Utilities Parks & Recreat)						
0002	COMMUNITY & ADMIN BLDGS	01 66012 1040		1	10.74	10.74
(General Fund Water Utilities City Manager)						
0003	COMMUNITY & ADMIN BLDGS	03 66012 1040		1	2.15	2.15
(Streets/Sidewal Water Utilities City Manager)						
0004	COMMUNITY & ADMIN BLDGS	10 66012 1040		1	4.30	4.30
(Sewer M&O Water Utilities City Manager)						
0005	COMMUNITY & ADMIN BLDGS	80 66012 1040		1	4.30	4.30
(Effluent Disp. Water Utilities City Manager)						
0006	COMMUNITY & ADMIN BLDGS	01 66012 1020		1	10.52	10.52
(General Fund Water Utilities City Clerk)						
0007	COMMUNITY & ADMIN BLDGS	07 66012 1020		1	.21	.21
(Cemetery Water Utilities City Clerk)						
0008	COMMUNITY & ADMIN BLDGS	80 66012 1020		1	4.30	4.30
(Effluent Disp. Water Utilities City Clerk)						
0009	COMMUNITY & ADMIN BLDGS	10 66012 1020		1	4.30	4.30
(Sewer M&O Water Utilities City Clerk)						
0010	COMMUNITY & ADMIN BLDGS	03 66012 1020		1	2.13	2.13
(Streets/Sidewal Water Utilities City Clerk)						
Invoice Extension ---->						214.77

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50090923	AUDITORIUM & CITY HALL	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	AUDITORIUM & CITY HALL	59 66012 1130		1	380.11	380.11
(Building Facili Water Utilities Parks & Recreat)						
0002	AUDITORIUM & CITY HALL	01 66012 1060		1	81.45	81.45
(General Fund Water Utilities Police Dept)						
0003	AUDITORIUM & CITY HALL	01 66012 1050		1	34.21	34.21
(General Fund Water Utilities Finance)						
0004	AUDITORIUM & CITY HALL	03 66012 1050		1	6.52	6.52
(Streets/Sidewal Water Utilities Finance)						
0005	AUDITORIUM & CITY HALL	59 66012 1050		1	8.96	8.96
(Building Facili Water Utilities Finance)						
0006	AUDITORIUM & CITY HALL	10 66012 1050		1	25.25	25.25
(Sewer M&O Water Utilities Finance)						
0007	AUDITORIUM & CITY HALL	80 66012 1050		1	6.51	6.51
(Effluent Disp. Water Utilities Finance)						
Invoice Extension ---->						543.01

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 003
ID #: PY-IP
CTL.: SUT

P.O. BOX 611450

*** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50100923	84 MAIN ST	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	84 MAIN ST	01 66012 1130		1	91.01	91.01
		(General Fund Water Utilities Parks & Recreat)				
				Invoice Extension ---->		91.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50120923	GOPHER FLAT & MAIN	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	GOPHER FLAT & MAIN	01 66012 1130		1	77.75	77.75
		(General Fund Water Utilities Parks & Recreat)				
				Invoice Extension ---->		77.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50140923	SOUTHWEST RIDGE RD	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SOUTHWEST RIDGE RD	10 66012 1510		1	1221.54	1221.54
		(Sewer M&O Water Utilities Sewer Treatment)				
				Invoice Extension ---->		1221.54
				Vendor Total ----->		5277.43

700 Court St

*** VENDOR.: AMA08 (Amador Co Sheriff's Dept)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
AUG2023	AUGUST 2023 MONTHLY MOBILE DATA	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	AUGUST 2023 MONTHLY MOBILE DATA	01 62010 1060		1	335.39	335.39
		(General Fund Communications Police Dept)				
				Invoice Extension ---->		335.39
				Vendor Total ----->		335.39

P.O. BOX 258886

*** VENDOR.: AME14 (AMERICAN FIDELITY HEALTH SERVICES ADMIN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT2023	HSA OCTOBER 2023	09-23	09/19/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	HSA OCTOBER 2023	03 41040 1120		1	64.40	64.40
		(Streets/Sidewal Employee Benefi Streets/Roads)				
0002	HSA OCTOBER 2023	01 41040 1130		1	92.00	92.00
		(General Fund Employee Benefi Parks & Recreat)				
0003	HSA OCTOBER 2023	01 41040 1520		1	10.00	10.00
		(General Fund Employee Benefi Sewer Collectio)				
0004	HSA OCTOBER 2023	10 41040 1510		1	148.40	148.40
		(Sewer M&O Employee Benefi Sewer Treatment)				
0005	HSA OCTOBER 2023	10 41040 1520		1	58.40	58.40
		(Sewer M&O Employee Benefi Sewer Collectio)				
0006	HSA OCTOBER 2023	80 41040 1600		1	170.00	170.00
		(Effluent Disp. Employee Benefi Effluent)				
0007	HSA OCTOBER 2023	29 41040 1140		1	4.00	4.00
		(Swimming Pool Employee Benefi Swimming Pool)				
0008	HSA OCTOBER 2023	59 41040 1130		1	36.80	36.80
		(Building Facili Employee Benefi Parks & Recreat)				
				Invoice Extension ---->		584.00

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 004
ID #: PY-IP
CTL.: SUT

P.O. BOX 258886

*** VENDOR.: AME14 (AMERICAN FIDELITY HEALTH SERVICES ADMIN)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

Vendor Total -----> 584.00

PO BOX 9011

*** VENDOR.: AT&T2 (AT&T CALNET 3)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

20545136	COMMUNICATIONS WWTP	09-23	09/17/23	N N N	-Unknown Discount Trm	20200
----------	---------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COMMUNICATIONS WWTP	10 62010 1510		1	27.42	27.42
(Sewer M&O Communications Sewer Treatment)						

Invoice Extension ----> 27.42

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

20545139	Communications Police Dep	09-23	09/17/23	N N N	-Unknown Discount Trm	20200
----------	---------------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	Communications Police Dep	01 62010 1060		1	50.20	50.20
(General Fund Communications Police Dept)						

Invoice Extension ----> 50.20

Vendor Total -----> 77.62

P.O. Box 686

*** VENDOR.: BOR02 (Borra Custom Framing)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

1203	HARVEST DECOR	09-23	09/25/23	N N N	-Unknown Discount Trm	20200
------	---------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	HARVEST DECOR	01 55012 1150		1	410.00	410.00
(General Fund Holiday decor Marketing)						

Invoice Extension ----> 410.00

Vendor Total -----> 410.00

C/O Bickmore Risk Services
1750 Creekside Oaks Drv, #200
INVOICE-TYPE DESCRIPTION

*** VENDOR.: CEN02 (Central S.J.Valley RiskMg)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

2024-0128	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	09-23	09/15/23	N N N	A-NET30 FROM INVOICE	20200
-----------	----------------------------------------------------	-------	----------	-------	----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	01 65010 6100		1	9258.50	9258.50
(General Fund Risk Management Central Servies)						
0002	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	10 65010 6100		1	9258.50	9258.50
(Sewer M&O Risk Management Central Servies)						
0003	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	01 41050 1040		1	1538.00	1538.00
(General Fund Workers Comp. City Manager)						
0004	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	10 41050 1040		1	615.00	615.00
(Sewer M&O Workers Comp. City Manager)						
0005	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	80 41050 1040		1	615.00	615.00
(Effluent Disp. Workers Comp. City Manager)						
0006	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	03 41050 1040		1	308.00	308.00
(Streets/Sidewal Workers Comp. City Manager)						
0007	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	01 41050 1020		1	820.00	820.00
(General Fund Workers Comp. City Clerk)						
0008	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	10 41050 1020		1	335.00	335.00
(Sewer M&O Workers Comp. City Clerk)						
0009	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	07 41050 1020		1	17.00	17.00
(Cemetery Workers Comp. City Clerk)						

REPORT.: Sep 26 23 Tuesday
 RUN....: Sep 26 23 Time: 12:07
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C30926 - 12:07

PAGE: 005
 ID #: PY-IP
 CTL.: SUT

C/O Bickmore Risk Services *** VENDOR.: CEN02 (Central S.J.Valley RiskMg)

1750 Creekside Oaks Drv, #200
 INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0010	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	80 41050 1020		1	335.00	335.00
	(Effluent Disp. Workers Comp. City Clerk)					
0011	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	03 41050 1020		1	167.00	167.00
	(Streets/Sidewal Workers Comp. City Clerk)					
0012	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	01 41050 1050		1	1365.00	1365.00
	(General Fund Workers Comp. Finance)					
0013	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	03 41050 1050		1	260.00	260.00
	(Streets/Sidewal Workers Comp. Finance)					
0014	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	10 41050 1050		1	1007.00	1007.00
	(Sewer M&O Workers Comp. Finance)					
0015	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	80 41050 1050		1	650.00	650.00
	(Effluent Disp. Workers Comp. Finance)					
0016	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	59 41050 1050		1	357.00	357.00
	(Building Facili Workers Comp. Finance)					
0017	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	01 41050 1130		1	1117.00	1117.00
	(General Fund Workers Comp. Parks & Recreat)					
0018	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	29 41050 1140		1	105.00	105.00
	(Swimming Pool Workers Comp. Swimming Pool)					
0019	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	59 41050 1130		1	430.00	430.00
	(Building Facili Workers Comp. Parks & Recreat)					
0020	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	03 41050 1120		1	1281.00	1281.00
	(Streets/Sidewal Workers Comp. Streets/Roads)					
0021	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	10 41050 1510		1	2106.00	2106.00
	(Sewer M&O Workers Comp. Sewer Treatment)					
0022	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	80 41050 1600		1	3012.00	3012.00
	(Effluent Disp. Workers Comp. Effluent)					
0023	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	10 41050 1520		1	997.00	997.00
	(Sewer M&O Workers Comp. Sewer Collectio)					
0024	LIABILITY & WORKERS COMP INSURANCE 2023/24 2ND QTR	01 41050 1060		1	8401.00	8401.00
	(General Fund Workers Comp. Police Dept)					
Invoice Extension ---->						44355.00
Vendor Total ----->						44355.00

PO BOX 6463 *** VENDOR.: CIN02 (AT&T Mobility)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
29690923	CELLULAR SERVICE	09-23	09/06/23	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No		CTR	Unit(s)	Unit Cost	Amount
0001	CELLULAR SERVICE	01 62010 1060			1	94.95	94.95
	(General Fund Communications Police Dept)						
0002	CELLULAR SERVICE	01 62010 6100			1	55.66	55.66
	(General Fund Communications Central Servies)						
0003	CELLULAR SERVICE	10 62010 6100			1	55.66	55.66
	(Sewer M&O Communications Central Servies)						
0004	CELLULAR SERVICE	01 62010 1040			1	80.30	80.30
	(General Fund Communications City Manager)						
0005	CELLULAR SERVICE	03 62010 1040			1	16.06	16.06
	(Streets/Sidewal Communications City Manager)						
0006	CELLULAR SERVICE	10 62010 1040			1	32.12	32.12
	(Sewer M&O Communications City Manager)						
0007	CELLULAR SERVICE	80 62010 1040			1	32.13	32.13
	(Effluent Disp. Communications City Manager)						
						Invoice Extension ---->	366.88
						Vendor Total ----->	366.88
						=====	

PO BOX 60533 *** VENDOR.: COM16 (COMCAST BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
87730923	WWTP INTERNET	09-23	09/12/23	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	WWTP INTERNET	10	60014	1510	1	194.40	194.40
(Sewer M&O Internet Servic Sewer Treatment)							
Invoice Extension ---->						194.40	

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 006
ID #: PY-IP
CTL.: SUT

PO BOX 60533

*** VENDOR.: COM16 (COMCAST BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

Vendor Total -----> 194.40
=====

3755 Washington Blvd. *** VENDOR.: COR01 (Corbin Willits Systems, Inc.)
Suite 204

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

C309151	FINANCIAL SOFTWARE	09-23	09/15/23	N N N	A-NET30 FROM INVOICE	20200
---------	--------------------	-------	----------	-------	----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	FINANCIAL SOFTWARE	01 60013 1050		1	329.64	329.64
		(General Fund Network Svcs Co Finance)				
0002	FINANCIAL SOFTWARE	03 60013 1050		1	62.79	62.79
		(Streets/Sidewal Network Svcs Co Finance)				
0003	FINANCIAL SOFTWARE	10 60013 1050		1	243.30	243.30
		(Sewer M&O Network Svcs Co Finance)				
0004	FINANCIAL SOFTWARE	59 60013 1050		1	86.33	86.33
		(Building Facili Network Svcs Co Finance)				
0005	FINANCIAL SOFTWARE	80 60013 1050		1	62.79	62.79
		(Effluent Disp. Network Svcs Co Finance)				

Invoice Extension ----> 784.85

Vendor Total -----> 784.85
=====

2281 LAVA RIDGE CT, STE 300 *** VENDOR.: COT01 (COLE HUBER LLP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

43696	LEGAL SERVICES AUG 31, 2023	09-23	09/07/23	N N N	-Unknown Discount Trm	20200
-------	-----------------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LEGAL SERVICES AUG 31, 2023	01 61030 6130		1	146.25	146.25
		(General Fund Legal City Attorney)				
0002	LEGAL SERVICES AUG 31, 2023	10 61030 6130		1	146.25	146.25
		(Sewer M&O Legal City Attorney)				

Invoice Extension ----> 292.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

43697	LEGAL SERVICES AUG 31, 2023 VAN DER VEEN VS COSC	09-23	09/07/23	N N N	-Unknown Discount Trm	20200
-------	--------------------------------------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LEGAL SERVICES AUG 31, 2023 VAN DER VEEN VS COSC	01 61030 6130		1	707.25	707.25
		(General Fund Legal City Attorney)				
0002	LEGAL SERVICES AUG 31, 2023 VAN DER VEEN VS COSC	10 61030 6130		1	707.25	707.25
		(Sewer M&O Legal City Attorney)				

Invoice Extension ----> 1414.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

43698	LEGAL SERVICES AUG 31, 2023 SEIU 1021 VS COSC	09-23	09/07/23	N N N	-Unknown Discount Trm	20200
-------	-----------------------------------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LEGAL SERVICES AUG 31, 2023 SEIU 1021 VS COSC	01 61030 6130		1	624.00	624.00
		(General Fund Legal City Attorney)				
0002	LEGAL SERVICES AUG 31, 2023 SEIU 1021 VS COSC	10 61030 6130		1	624.00	624.00
		(Sewer M&O Legal City Attorney)				

Invoice Extension ----> 1248.00

Vendor Total -----> 2955.00
=====

823 N. Hwy. 49 - 88 *** VENDOR.: JAC04 (Jackson Glass Service Center)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

823 N. Hwy. 49 - 88 *** VENDOR.: JAC04 (Jackson Glass Service Center)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
9181	MAZETTI HOUSE WINDOW REPLACEMENT	09-23	09/19/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MAZETTI HOUSE WINDOW REPLACEMENT	59 70028 1040		1	8744.60	8744.60
		(Building Facili Improvement Bld City Manager)				
				Invoice Extension ---->		8744.60

Vendor Total -----> 8744.60
 =====

P.O. Box 1240 *** VENDOR.: LED01 (Ledger Dispatch)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
39809	PUBLIC NOTICE	09-23	09/08/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PUBLIC NOTICE	01 64011 1090		1	925.92	925.92
		(General Fund PH Notices Planning)				
0002	PUBLIC NOTICE	01 64011 1090		1	38.28	38.28
		(General Fund PH Notices Planning)				
				Invoice Extension ---->		964.20

Vendor Total -----> 964.20
 =====

3095 SUNRISE BLVD *** VENDOR.: MAA01 (MAACO COLLISION REPAIR & AUTO PAINTING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
34783	CITY OF SUTTER CREEK '20 FORD POLICE INTERCEPTOR	09-23	09/14/23	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	CITY OF SUTTER CREEK '20 FORD POLICE INTERCEPTOR	01 70040 1060		1	1700.00	1700.00
		(General Fund Machinery & Police Dept)				
				Invoice Extension ---->		1700.00

Vendor Total -----> 1700.00
 =====

PO BOX 7690 *** VENDOR.: MCM02 (MCMMASTER-CARR SUPPLY CO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
14039626	WWTP	09-23	09/11/23	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP	10 67050 1510		1	555.36	555.36
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
				Invoice Extension ---->		555.36

Vendor Total -----> 555.36
 =====

PAYMENT PROCESSING CENTER *** VENDOR.: MUT01 (MUTUAL OF OMAHA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
585814586	OCTOBER 2023 LTD/STD PREMIUMS	09-23	09/25/23	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
------	-------------	----------------	-----	---------	-----------	--------

PAYMENT PROCESSING CENTER *** VENDOR.: MUTO1 (MUTUAL OF OMAHA)

PO BOX 2147
 INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	OCTOBER 2023 LTD/STD PREMIUMS	01 41040 1060		1	243.40	243.40
		(General Fund Employee Benefi Police Dept)				
0002	OCTOBER 2023 LTD/STD PREMIUMS	01 41040 1020		1	20.76	20.76
		(General Fund Employee Benefi City Clerk)				
0003	OCTOBER 2023 LTD/STD PREMIUMS	10 41040 1020		1	8.47	8.47
		(Sewer M&O Employee Benefi City Clerk)				
0004	OCTOBER 2023 LTD/STD PREMIUMS	07 41040 1020		1	.77	.77
		(Cemetery Employee Benefi City Clerk)				
0005	OCTOBER 2023 LTD/STD PREMIUMS	80 41040 1020		1	8.47	8.47
		(Effluent Disp. Employee Benefi City Clerk)				
0006	OCTOBER 2023 LTD/STD PREMIUMS	03 41040 1120		1	32.43	32.43
		(Streets/Sidewal Employee Benefi Streets/Roads)				
0007	OCTOBER 2023 LTD/STD PREMIUMS	01 41040 1130		1	19.72	19.72
		(General Fund Employee Benefi Parks & Recreat)				
0008	OCTOBER 2023 LTD/STD PREMIUMS	01 41040 1510		1	9.18	9.18
		(General Fund Employee Benefi Sewer Treatment)				
0009	OCTOBER 2023 LTD/STD PREMIUMS	01 41040 1520		1	1.95	1.95
		(General Fund Employee Benefi Sewer Collectio)				
0010	OCTOBER 2023 LTD/STD PREMIUMS	10 41040 1510		1	44.24	44.24
		(Sewer M&O Employee Benefi Sewer Treatment)				
0011	OCTOBER 2023 LTD/STD PREMIUMS	10 41040 1520		1	25.53	25.53
		(Sewer M&O Employee Benefi Sewer Collectio)				
0012	OCTOBER 2023 LTD/STD PREMIUMS	80 41040 1600		1	48.29	48.29
		(Effluent Disp. Employee Benefi Effluent)				
0013	OCTOBER 2023 LTD/STD PREMIUMS	29 41040 1140		1	.90	.90
		(Swimming Pool Employee Benefi Swimming Pool)				
0014	OCTOBER 2023 LTD/STD PREMIUMS	59 41040 1130		1	13.89	13.89
		(Building Facili Employee Benefi Parks & Recreat)				
0015	OCTOBER 2023 LTD/STD PREMIUMS	01 41040 1050		1	6.50	6.50
		(General Fund Employee Benefi Finance)				
0016	OCTOBER 2023 LTD/STD PREMIUMS	10 41040 1050		1	5.57	5.57
		(Sewer M&O Employee Benefi Finance)				
0017	OCTOBER 2023 LTD/STD PREMIUMS	80 41040 1050		1	1.86	1.86
		(Effluent Disp. Employee Benefi Finance)				
0018	OCTOBER 2023 LTD/STD PREMIUMS	59 41040 1050		1	3.70	3.70
		(Building Facili Employee Benefi Finance)				

Invoice Extension ----> 495.63

Vendor Total -----> 495.63

PO Box 997300 *** VENDOR.: PAC01 (PG&E (Lighting District))

INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No
 29440923 CRESTVIEW ESTATES 09-23 09/14/23 N N N A-NET30 FROM INVOICE 20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	CRESTVIEW ESTATES	04 66025 1450		1	100.62	100.62
		(Crestview Lgt/D Street Lights CrestView Lgt)				

Invoice Extension ----> 100.62

INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No
 42830923 PLAZA LIGHTING 09-23 09/14/23 N N N A-NET30 FROM INVOICE 20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PLAZA LIGHTING	03 66025 1120		1	130.50	130.50
		(Streets/Sidewal Street Lights Streets/Roads)				

Invoice Extension ----> 130.50

INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No
 50170923 SIERRA WEST BUSINESS PARK 09-23 09/14/23 N N N A-NET30 FROM INVOICE 20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SIERRA WEST BUSINESS PARK	03 66025 1120		1	138.37	138.37
		(Streets/Sidewal Street Lights Streets/Roads)				

Invoice Extension ----> 138.37

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 009
ID #: PY-IP
CTL.: SUT

PO Box 997300 *** VENDOR.: PAC01 (PG&E (Lighting District))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
63050923	VALLEY VIEW/BOWERS	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	VALLEY VIEW/BOWERS	03 66025 1120		1	54.91	54.91
		(Streets/Sidewal Street Lights Streets/Roads)				
		Invoice Extension ---->				54.91

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
83880923	CHURCH ST	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	CHURCH ST	03 66025 1120		1	142.13	142.13
		(Streets/Sidewal Street Lights Streets/Roads)				
		Invoice Extension ---->				142.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
92690923	MAIN ST	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MAIN ST	03 66025 1120		1	2147.75	2147.75
		(Streets/Sidewal Street Lights Streets/Roads)				
		Invoice Extension ---->				2147.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
96690923	SUTTER CREST & MANOR ST	09-23	09/14/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SUTTER CREST & MANOR ST	03 66025 1120		1	351.47	351.47
		(Streets/Sidewal Street Lights Streets/Roads)				
		Invoice Extension ---->				351.47
		Vendor Total ----->				3065.75
						=====

535-7 SOUTH HIGHWAY 49 *** VENDOR.: PAI01 (JACKSON PAINT SPOT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
71770	STREETS-PAINT	09-23	09/14/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	STREETS-PAINT	03 52010 1120		1	667.96	667.96
		(Streets/Sidewal Gen. Supplies Streets/Roads)				
0002	STREETS-PAINT	04 52010 1120		1	6.75	6.75
		(Crestview Lgt/D Gen. Supplies Streets/Roads)				
		Invoice Extension ---->				674.71
		Vendor Total ----->				674.71
						=====

LOCKBOX #0134114 *** VENDOR.: PRE03 (PREMIERE ACCESS INSURANCE CO)

P.O. BOX 884114

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT2023	OCTOBER 2023 DENTAL PREMIUMS	09-23	09/20/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	OCTOBER 2023 DENTAL PREMIUMS	01 41040 1060		1	378.83	378.83
		(General Fund Employee Benefi Police Dept)				
0002	OCTOBER 2023 DENTAL PREMIUMS	07 41040 1400		1	8.03	8.03
		(Cemetery Employee Benefi Cemetery)				

LOCKBOX #0134114
 P.O. BOX 884114

*** VENDOR.: PRE03 (PREMIERE ACCESS INSURANCE CO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR Unit(s) Unit Cost Amount	
0003	OCTOBER 2023 DENTAL PREMIUMS				03 41040 1120 1 152.11	152.11
					(Streets/Sidewal Employee Benefi Streets/Roads)	
0004	OCTOBER 2023 DENTAL PREMIUMS				01 41040 1130 1 70.21	70.21
					(General Fund Employee Benefi Parks & Recreat)	
0005	OCTOBER 2023 DENTAL PREMIUMS				01 41040 1510 1 2.78	2.78
					(General Fund Employee Benefi Sewer Treatment)	
0006	OCTOBER 2023 DENTAL PREMIUMS				01 41040 1520 1 6.88	6.88
					(General Fund Employee Benefi Sewer Collectio)	
0007	OCTOBER 2023 DENTAL PREMIUMS				10 41040 1510 1 164.12	164.12
					(Sewer M&O Employee Benefi Sewer Treatment)	
0008	OCTOBER 2023 DENTAL PREMIUMS				10 41040 1520 1 73.79	73.79
					(Sewer M&O Employee Benefi Sewer Collectio)	
0009	OCTOBER 2023 DENTAL PREMIUMS				80 41040 1600 1 194.21	194.21
					(Effluent Disp. Employee Benefi Effluent)	
0010	OCTOBER 2023 DENTAL PREMIUMS				29 41040 1140 1 7.02	7.02
					(Swimming Pool Employee Benefi Swimming Pool)	
0011	OCTOBER 2023 DENTAL PREMIUMS				59 41040 1130 1 40.98	40.98
					(Building Facili Employee Benefi Parks & Recreat)	
0012	OCTOBER 2023 DENTAL PREMIUMS				01 41040 1050 1 58.38	58.38
					(General Fund Employee Benefi Finance)	
0013	OCTOBER 2023 DENTAL PREMIUMS				59 41040 1050 1 11.12	11.12
					(Building Facili Employee Benefi Finance)	
0014	OCTOBER 2023 DENTAL PREMIUMS				10 41040 1050 1 50.02	50.02
					(Sewer M&O Employee Benefi Finance)	
0015	OCTOBER 2023 DENTAL PREMIUMS				10 41040 1050 1 .00	.00
					(Sewer M&O Employee Benefi Finance)	
Invoice Extension ---->						1218.48
Vendor Total ----->						1218.48

P.O. BOX 77202

*** VENDOR.: PRI08 (PRINCIPAL LIFE INS. COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT2023	OCTOBER 2023 VISION PREMIUMS	09-23	09/18/23	N N N	-Unknown Discount Trm	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost Amount	
0001	OCTOBER 2023 VISION PREMIUMS				01 41040 1060 1 23.67	23.67
					(General Fund Employee Benefi Police Dept)	
0002	OCTOBER 2023 VISION PREMIUMS				01 41040 1020 1 14.20	14.20
					(General Fund Employee Benefi City Clerk)	
0003	OCTOBER 2023 VISION PREMIUMS				80 41040 1020 1 5.79	5.79
					(Effluent Disp. Employee Benefi City Clerk)	
0004	OCTOBER 2023 VISION PREMIUMS				07 41040 1020 1 .29	.29
					(Cemetery Employee Benefi City Clerk)	
0005	OCTOBER 2023 VISION PREMIUMS				07 41040 1400 1 .87	.87
					(Cemetery Employee Benefi Cemetery)	
0006	OCTOBER 2023 VISION PREMIUMS				03 41040 1120 1 22.96	22.96
					(Streets/Sidewal Employee Benefi Streets/Roads)	
0007	OCTOBER 2023 VISION PREMIUMS				01 41040 1130 1 9.74	9.74
					(General Fund Employee Benefi Parks & Recreat)	
0008	OCTOBER 2023 VISION PREMIUMS				10 41040 1510 1 .39	.39
					(Sewer M&O Employee Benefi Sewer Treatment)	
0009	OCTOBER 2023 VISION PREMIUMS				10 41040 1520 1 .90	.90
					(Sewer M&O Employee Benefi Sewer Collectio)	
0010	OCTOBER 2023 VISION PREMIUMS				10 41040 1510 1 25.70	25.70
					(Sewer M&O Employee Benefi Sewer Treatment)	
0011	OCTOBER 2023 VISION PREMIUMS				10 41040 1520 1 13.01	13.01
					(Sewer M&O Employee Benefi Sewer Collectio)	
0012	OCTOBER 2023 VISION PREMIUMS				80 41040 1600 1 22.59	22.59
					(Effluent Disp. Employee Benefi Effluent)	
0013	OCTOBER 2023 VISION PREMIUMS				29 41040 1140 1 .97	.97
					(Swimming Pool Employee Benefi Swimming Pool)	
0014	OCTOBER 2023 VISION PREMIUMS				59 41040 1130 1 1.58	1.58
					(Building Facili Employee Benefi Parks & Recreat)	
0015	OCTOBER 2023 VISION PREMIUMS				59 41040 1050 1 3.61	3.61
					(Building Facili Employee Benefi Finance)	
0016	OCTOBER 2023 VISION PREMIUMS				01 41040 1050 1 6.99	6.99
					(General Fund Employee Benefi Finance)	
0017	OCTOBER 2023 VISION PREMIUMS				03 41040 1050 1 .85	.85
					(Streets/Sidewal Employee Benefi Finance)	
0018	OCTOBER 2023 VISION PREMIUMS				80 41040 1050 1 5.02	5.02
					(Effluent Disp. Employee Benefi Finance)	
0019	OCTOBER 2023 VISION PREMIUMS				10 41040 1050 1 9.97	9.97
					(Sewer M&O Employee Benefi Finance)	
Invoice Extension ---->						169.10

.....
 P.O. BOX 77202 *** VENDOR.: PRI08 (PRINCIPAL LIFE INS. COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

Vendor Total -----> 169.10
 =====

.....
 PO Box 1144 *** VENDOR.: SAF03 (Safeguard Pest Control)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

383704	MONTEVERDE STORE PEST CONTROL	09-23	08/29/23	N N N	-Unknown Discount Trm	20200
--------	-------------------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MONTEVERDE STORE PEST CONTROL	01 67015 1720		1	86.00	86.00
						(General Fund O&M Blg/Structu MonteVerde Muse)

Invoice Extension ----> 86.00

Vendor Total -----> 86.00
 =====

.....
 P.O. BOX 7523 *** VENDOR.: SEI01 (SEIU Local 1021)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

092023	SEPTEMBER 2023 UNION DUES	09-23	09/25/23	N N N	A-NET30 FROM INVOICE	20200
--------	---------------------------	-------	----------	-------	----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SEPTEMBER 2023 UNION DUES	01 21730		1	236.61	236.61
						(General Fund P/R - S.C. Employees Assoc.)

Invoice Extension ----> 236.61

Vendor Total -----> 236.61
 =====

.....
 4131 S. Shingle Rd. #16 *** VENDOR.: SHR01 (Shred City)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

323091323	SHREDDING-CITY HALL	09-23	09/14/23	N N N	-Unknown Discount Trm	20200
-----------	---------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SHREDDING-CITY HALL	01 52010 1060		1	312.50	312.50
						(General Fund Gen. Supplies Police Dept)
0002	SHREDDING-CITY HALL	01 52010 1050		1	131.25	131.25
						(General Fund Gen. Supplies Finance)
0003	SHREDDING-CITY HALL	03 52010 1050		1	25.00	25.00
						(Streets/Sidewal Gen. Supplies Finance)
0004	SHREDDING-CITY HALL	59 52010 1050		1	34.38	34.38
						(Building Facili Gen. Supplies Finance)
0005	SHREDDING-CITY HALL	10 52010 1050		1	96.87	96.87
						(Sewer M&O Gen. Supplies Finance)
0006	SHREDDING-CITY HALL	80 52010 1050		1	25.00	25.00
						(Effluent Disp. Gen. Supplies Finance)

Invoice Extension ----> 625.00

Vendor Total -----> 625.00
 =====

.....
 11751 SWEET PEA WAY *** VENDOR.: SIE23 (SIERRA SEPTIC SERVICES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

3375	GRAVITY BOX RENTAL	09-23	09/01/23	N N N	-Unknown Discount Trm	20200
------	--------------------	-------	----------	-------	-----------------------	-------

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
------	-------------	----------------	-----	---------	-----------	--------

REPORT.: Sep 26 23 Tuesday
RUN...: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 012
ID #: PY-IP
CTL.: SUT

11751 SWEET PEA WAY *** VENDOR.: SIE23 (SIERRA SEPTIC SERVICES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	GRAVITY BOX RENTAL			10 67060 1510	1	3800.00	3800.00
				(Sewer M&O Sludge Sewer Treatment)			
					Invoice Extension ---->		3800.00
					Vendor Total ----->		3800.00

PO BOX 35146 *** VENDOR.: THA02 (THATCHER COMPANY - LB1106)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
50112089	Supplies - Chem Sewer Tre	09-23	09/08/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	Supplies - Chem Sewer Tre			10 52015 1510	1	4063.18	4063.18
				(Sewer M&O Supplies - Chem Sewer Treatment)			
					Invoice Extension ---->		4063.18
					Vendor Total ----->		4063.18

Attn: Accounts Receivable *** VENDOR.: ULI01 (Uline)
P.O. Box 88741

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
168365957	JANITORIAL SUPPLIES	09-23	09/13/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	JANITORIAL SUPPLIES			01 67020 1130	1	1250.12	1250.12
				(General Fund Janitorial Parks & Recreat)			
					Invoice Extension ---->		1250.12
					Vendor Total ----->		1250.12

P.O. BOX 251 *** VENDOR.: WEB01 (Weber, Ghio & Assoc, Inc.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12258	SUTTER CREEK GENERAL CITY ENGINEERING	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	SUTTER CREEK GENERAL CITY ENGINEERING			01 61025 1115	1	1215.28	1215.28
				(General Fund Engineering Engineering)			
					Invoice Extension ---->		1215.28

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12259	GUTHRIE - PM 2895	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	GUTHRIE - PM 2895			01 55065 1115 150	1	179.75	179.75
				(General Fund E&P Reimb Engr. Engineering)			
					Invoice Extension ---->		179.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12260	PG&E EP	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 013
ID #: PY-IP
CTL.: SUT

P.O. BOX 251

*** VENDOR.: WEB01 (Weber, Ghio & Assoc, Inc.)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description					
0001	PG&E EP		01	61028 1115	1	89.00
			(General Fund Plan Chk & Insp Engineering)			
					Invoice Extension ---->	89.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12261	GARDELLA - 440 HWY 49	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	GARDELLA - 440 HWY 49	01 55065 1115 136 (General Fund E&P Reimb Engr. Engineering)			1	217.50	217.50
Invoice Extension ---->						217.50	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12262	PSH APARTMENTS	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	PSH APARTMENTS			01 55065 1115 126 (General Fund E&P Reimb Engr. Engineering)	1	1688.00	1688.00
					Invoice Extension ---->		1688.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12263	BUILDING DEPARTMENT SERVICES	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	BUILDING DEPARTMENT SERVICES			01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1	3835.74	3835.74
					Invoice Extension ---->		3835.74

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12264	ANDERSON - 266 CALIFORNIA DR	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	ANDERSON - 266 CALIFORNIA DR			01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1	145.66	145.66
					Invoice Extension ---->		145.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No		
12265	JACKSON RANCHERIA - 92 RIDGE RD	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200		
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount	
0001	JACKSON RANCHERIA - 92 RIDGE RD	01	61028	1100	141	1	72.50	72.50
		(General Fund Plan Chk & Insp Building DEPT)						
0002	JACKSON RANCHERIA - 92 RIDGE RD	01	61028	1100		1	146.97	146.97
		(General Fund Plan Chk & Insp Building DEPT)						
		Invoice Extension ---->						219.47

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12266	TREVASKIS - 200 JUDY DR	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	TREVASKIS - 200 JUDY DR			01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1	438.93	438.93
					Invoice Extension ---->		438.93

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12267	CIUFO - 121 ALLEN RANCH RD	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200

P.O. BOX 251

*** VENDOR.: WEB01 (Weber, Ghio & Assoc, Inc.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	CIUFO - 121 ALLEN RANCH RD			01 61028 1100	1	145.66	145.66
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		145.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12268	JACKSON RANCHERIA - 80 RIDGE RD	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	JACKSON RANCHERIA - 80 RIDGE RD	01	61028	1100	1	362.50	362.50
		(General Fund Plan Chk & Insp Building DEPT)					
					Invoice Extension ---->		362.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12269	CABEZAS - 134 CREEK VIEW CT	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	CABEZAS - 134 CREEK VIEW CT	01	61028	1100	1	146.31	146.31
		(General Fund Plan Chk & Insp Building DEPT)					
		Invoice Extension ---->					146.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12270	WILSON - 251 OAKVIEW CT BATH REMODEL	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	WILSON - 251 OAKVIEW CT			01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1	329.53	329.53
					Invoice Extension ---->		329.53

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12271	WILSON - 251 OAKVIEW CT SOLAR	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	WILSON - 251 OAKVIEW CT SOLAR			01 61028 1100	1	183.22	183.22
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		183.22

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12272	RYAN - 385 SILKSWORTH	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	RYAN - 385 SILKSWORTH	01	61028	1100	1	36.25	36.25
		(General Fund Plan Chk & Insp Building DEPT)					
					Invoice Extension ---->		36.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12273	DEDDGE - 389 SILKSWORTH	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	DEDDGE - 389 SILKSWORTH			01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1	36.25	36.25
					Invoice Extension ---->		36.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12274	FANOPOULOUS - 340 GOPHER FLAT	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 015
ID #: PY-IP
CTL.: SUT

P.O. BOX 251

*** VENDOR.: WEB01 (Weber, Ghio & Assoc, Inc.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	FANOPOULOUS - 340 GOPHER FLAT			01 61028 1100	1	146.31	146.31
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		146.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12275	GRAVETTE - 282 URSULA DR	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	GRAVETTE - 282 URSULA DR			01 61028 1100	1	145.66	145.66
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		145.66

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12276	HUNKINS - 75 DAVID DR	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	HUNKINS - 75 DAVID DR			01 61028 1100	1	146.31	146.31
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		146.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12277	ATKINS - 264 SUTTER CREST WEST	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	ATKINS - 264 SUTTER CREST WEST			01 61028 1100	1	146.97	146.97
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		146.97

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12278	MATHIS - 87 DENNIS ST	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	MATHIS - 87 DENNIS ST			01 61028 1100	1	217.50	217.50
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		217.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12279	KENT - 237 MANOR CT	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	KENT - 237 MANOR CT			01 61028 1100	1	1279.62	1279.62
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		1279.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12280	MILLER - 120 PATRICIA LN	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	MILLER - 120 PATRICIA LN			01 61028 1100	1	146.31	146.31
				(General Fund Plan Chk & Insp Building DEPT)			
					Invoice Extension ---->		146.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12281	MARTIN - 300 CALIFORNIA DR	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount

REPORT.: Sep 26 23 Tuesday
RUN....: Sep 26 23 Time: 12:07
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30926 - 12:07

PAGE: 016
ID #: PY-IP
CTL.: SUT

P.O. BOX 251

*** VENDOR.: WEB01 (Weber, Ghio & Assoc, Inc.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	MARTIN - 300 CALIFORNIA DR				01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1 145.00 145.00
					Invoice Extension ---->	145.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12282	ELLIS - 187 RIDECREST CT	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	ELLIS - 187 RIDECREST CT				01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1 145.00 145.00
					Invoice Extension ---->	145.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12283	DEDGE - 389 SILKWORTH LN	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	DEDGE - 389 SILKWORTH LN				01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1 181.25 181.25
					Invoice Extension ---->	181.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12284	SUTTER CREEK BRYSON PARK UPGRADE	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	SUTTER CREEK BRYSON PARK UPGRADE				01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1 379.00 379.00
					Invoice Extension ---->	379.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12285	SUTTER CREEK 2022-23 STORM DAMAGE - GOLD STRIKE	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	SUTTER CREEK 2022-23 STORM DAMAGE - GOLD STRIKE CT				20 70029 1115 (FEMA Infrastructure Engineering)	1 2063.06 2063.06
					Invoice Extension ---->	2063.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12286	SUTTER CREEK 2022-23 STORM DAMAGE - EUREKA ROAD	09-23	09/12/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	SUTTER CREEK 2022-23 STORM DAMAGE - EUREKA ROAD				01 61028 1100 (General Fund Plan Chk & Insp Building DEPT)	1 222.50 222.50
					Invoice Extension ---->	222.50
					Vendor Total ----->	14633.54

PO BOX 77096

*** VENDOR.: WEL06 (WELLS FARGO FINANCIAL LEASING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
26570324	COPIER LEASE	09-23	09/04/23	N N N	-Unknown Discount Trm	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	COPIER LEASE				01 52010 1050 (General Fund Gen. Supplies Finance)	1 133.69 133.69

REPORT.: Sep 26 23 Tuesday
 RUN....: Sep 26 23 Time: 12:07
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C30926 - 12:07

PAGE: 017
 ID #: PY-IP
 CTL.: SUT

PO BOX 77096

*** VENDOR.: WEL06 (WELLS FARGO FINANCIAL LEASING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0002	COPIER LEASE	03 52010 1050		1	25.47	25.47
		(Streets/Sidewal Gen. Supplies Finance)				
0003	COPIER LEASE	10 52010 1050		1	98.68	98.68
		(Sewer M&O Gen. Supplies Finance)				
0004	COPIER LEASE	59 52010 1050		1	35.02	35.02
		(Building Facili Gen. Supplies Finance)				
0005	COPIER LEASE	80 52010 1050		1	25.46	25.46
		(Effluent Disp. Gen. Supplies Finance)				
					Invoice Extension ---->	318.32
					Vendor Total ----->	318.32
						=====
					** Total Invoices ---->	98053.60
					** Total Checks ---->	.00

					*** Total Purchases --->	98053.60
						=====

REPORT.: Oct 10 23 Tuesday
 RUN....: Oct 10 23 Time: 16:13
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C31010 - 16:13

PAGE: 001
 ID #: PY-IP
 CTL.: SUT

P.O. Box 5077 *** VENDOR.: ACC03 (ACC BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
232539850	INTERNET CITY HALL	10-23	09/27/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	INTERNET CITY HALL	01 60014 6100		1	373.11	373.11
		(General Fund Internet Servic Central Services)				
0002	INTERNET CITY HALL	10 60014 6100		1	373.11	373.11
		(Sewer M&O Internet Servic Central Services)				
Invoice Extension ---->						746.22
Vendor Total ----->						746.22

208 MASON STREET *** VENDOR.: ALP01 (ALPHA ANALYTICAL LABORATORIES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
STMTSEP23	SEPTEMBER 2023 STATEMENT	10-23	09/30/23	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	SEPTEMBER 2023 STATEMENT	10	52020	1510	1	490.00	490.00
		(Sewer M&O Supplies - Lab Sewer Treatment)					
		Invoice Extension ---->					490.00
		Vendor Total ----->					490.00

ATTN: FLEX ACCT ADMIN *** VENDOR.: AME13 (AMERICAN FIDELITY ASSURANCE COMPANY)
 PO BOX 219309

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
2199438A	FLEX PREMIUM-OCT 2023	10-23	10/08/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	FLEX PREMIUM-OCT 2023	01 41040 1020		1	49.00	49.00
		(General Fund Employee Benefi City Clerk)				
0002	FLEX PREMIUM-OCT 2023	07 41040 1020		1	1.00	1.00
		(Cemetery Employee Benefi City Clerk)				
0003	FLEX PREMIUM-OCT 2023	10 41040 1020		1	20.00	20.00
		(Sewer M&O Employee Benefi City Clerk)				
0004	FLEX PREMIUM-OCT 2023	80 41040 1020		1	20.00	20.00
		(Effluent Disp. Employee Benefi City Clerk)				
0005	FLEX PREMIUM-OCT 2023	03 41040 1020		1	10.00	10.00
		(Streets/Sidewal Employee Benefi City Clerk)				
Invoice Extension ---->						100.00
Vendor Total ----->						100.00
						=====

P.O. BOX 268805 *** VENDOR.: AME15 (AMERICAN FIDELITY ASSURANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
D641654	INSURANCE PREMIUMS OCTOBER 2023	10-23	10/08/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	INSURANCE PREMIUMS OCTOBER 2023	01 41040 1060		1	245.29	245.29
		(General Fund Employee Benefi Police Dept)				
0002	INSURANCE PREMIUMS OCTOBER 2023	01 41040 1020		1	104.84	104.84
		(General Fund Employee Benefi City Clerk)				
0003	INSURANCE PREMIUMS OCTOBER 2023	07 41040 1020		1	3.64	3.64
		(Cemetery Employee Benefi City Clerk)				
0004	INSURANCE PREMIUMS OCTOBER 2023	80 41040 1020		1	42.79	42.79
		(Effluent Disp. Employee Benefi City Clerk)				
0005	INSURANCE PREMIUMS OCTOBER 2023	03 41040 1120		1	121.28	121.28
		(Streets/Sidewal Employee Benefi Streets/Roads)				
0006	INSURANCE PREMIUMS OCTOBER 2023	01 41040 1130		1	87.70	87.70
		(General Fund Employee Benefi Parks & Recreat)				

REPORT.: Oct 10 23 Tuesday
RUN....: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 002
ID #: PY-IP
CTL.: SUT

P.O. BOX 268805 *** VENDOR.: AME15 (AMERICAN FIDELITY ASSURANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
0007	INSURANCE PREMIUMS OCTOBER 2023			01 41040 1510	1 12.03	12.03
				(General Fund Employee Benefi Sewer Treatment)		
0008	INSURANCE PREMIUMS OCTOBER 2023			01 41040 1520	1 3.00	3.00
				(General Fund Employee Benefi Sewer Collectio)		
0009	INSURANCE PREMIUMS OCTOBER 2023			10 41040 1510	1 194.09	194.09
				(Sewer M&O Employee Benefi Sewer Treatment)		
0010	INSURANCE PREMIUMS OCTOBER 2023			10 41040 1520	1 88.48	88.48
				(Sewer M&O Employee Benefi Sewer Collectio)		
0011	INSURANCE PREMIUMS OCTOBER 2023			80 41040 1600	1 80.45	80.45
				(Effluent Disp. Employee Benefi Effluent)		
0012	INSURANCE PREMIUMS OCTOBER 2023			29 41040 1140	1 13.02	13.02
				(Swimming Pool Employee Benefi Swimming Pool)		
0013	INSURANCE PREMIUMS OCTOBER 2023			59 41040 1130	1 34.58	34.58
				(Building Facili Employee Benefi Parks & Recreat)		
0014	INSURANCE PREMIUMS OCTOBER 2023			01 41040 1050	1 114.12	114.12
				(General Fund Employee Benefi Finance)		
0015	INSURANCE PREMIUMS OCTOBER 2023			59 41040 1050	1 65.21	65.21
				(Building Facili Employee Benefi Finance)		
0016	INSURANCE PREMIUMS OCTOBER 2023			80 41040 1050	1 32.61	32.61
				(Effluent Disp. Employee Benefi Finance)		
0017	INSURANCE PREMIUMS OCTOBER 2023			10 41040 1050	1 97.81	97.81
				(Sewer M&O Employee Benefi Finance)		
Invoice Extension ---->						1340.94
Vendor Total ----->						1340.94

80 FULLEN ST *** VENDOR.: BOI02 (Heidi A Boitano)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
10012023	Lease-Prkg lot Marketing	10-23	10/01/23	N N N	A-NET30 FROM INVOICE	20200
0001	Lease-Prkg lot Marketing			01 68012 1150	1 2915.46	2915.46
				(General Fund Lease-Prkg lot Marketing)		
Invoice Extension ---->						2915.46
Vendor Total ----->						2915.46

2525 NATOMAS PARK DRIVE *** VENDOR.: CAL30 (CALIFORNIA BUILDING STANDARDS COMMISSION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
3RDQTR23	SB1473 FEES COLLECTED 3RD QTR 2023	10-23	10/09/23	N N N	-Unknown Discount Trm	20200
0001	SB1473 FEES COLLECTED 3RD QTR 2023			01 34139	1 95.00	95.00
				(General Fund Building Permit Fees)		
Invoice Extension ---->						95.00
Vendor Total ----->						95.00

175 SUTTER HILL RD *** VENDOR.: CAM05 (CAMPBELL CONSTRUCTION GEN. ENGINEERING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
I-013444	35G LONG ARM RENTAL	10-23	09/26/23	N N N	-Unknown Discount Trm	20200
0001	35G LONG ARM RENTAL			10 67015 1510	1 408.29	408.29
				(Sewer M&O O&M Blg/Structu Sewer Treatment)		

REPORT.: Oct 10 23 Tuesday
RUN....: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 003
ID #: PY-IP
CTL.: SUT

175 SUTTER HILL RD *** VENDOR.: CAM05 (CAMPBELL CONSTRUCTION GEN. ENGINEERING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0002	35G LONG ARM RENTAL			80 52010 1600	1	1224.88	1224.88
				(Effluent Disp. Gen. Supplies Effluent)			
					Invoice Extension ---->		1633.17
					Vendor Total ----->		1633.17

559 MAIN STREET *** VENDOR.: CAR07 (CARBON COPY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
623163	COPIER MAINTENANCE	10-23	09/29/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	COPIER MAINTENANCE			01 53020 6100	1	34.37	34.37
				(General Fund Equipmt Maint. Central Servies)			
0002	COPIER MAINTENANCE			10 53020 6100	1	34.37	34.37
				(Sewer M&O Equipmt Maint. Central Servies)			
					Invoice Extension ---->		68.74
					Vendor Total ----->		68.74

DIV OF ADMIN SERV/ACCT OFFICE *** VENDOR.: DEP01 (Dept. of Conservation)
715 P STREET,MS 1801

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
3RDQTR23	STRONG MOTION FEES COLLECTED JUL-SEP 2023	10-23	10/08/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	STRONG MOTION FEES COLLECTED JUL-SEP 2023			01 34139	1	222.90	222.90
				(General Fund Building Permit Fees)			
					Invoice Extension ---->		222.90
					Vendor Total ----->		222.90

P.O. BOX 12 *** VENDOR.: GUS02 (CHRISTINE GUSTAFSON, INNLIGHT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
SC3QTR23	CITY OF SC WEBSITE MAINTENANCE AUG/SEP/OCT 2023	10-23	10/01/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	CITY OF SC WEBSITE MAINTENANCE AUG/SEP/OCT 2023			01 60014 6100	1	300.00	300.00
				(General Fund Internet Servic Central Servies)			
0002	CITY OF SC WEBSITE MAINTENANCE AUG/SEP/OCT 2023			10 60014 6100	1	300.00	300.00
				(Sewer M&O Internet Servic Central Servies)			
					Invoice Extension ---->		600.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
VSC3QTR23	VISIT SUTTER CREEK WEBSITE MAIN AUG/SEP/OCT 2023	10-23	10/01/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	VISIT SUTTER CREEK WEBSITE MAIN AUG/SEP/OCT 2023			01 60014 1150	1	600.00	600.00
				(General Fund Internet Servic Marketing)			
					Invoice Extension ---->		600.00
					Vendor Total ----->		1200.00

REPORT.: Oct 10 23 Tuesday
RUN....: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 004
ID #: PY-IP
CTL.: SUT

100 Academy Dr *** VENDOR.: JAC01 (Brusatori Enterprises Inc)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
33887	PD VEHICLE REPAIRS	10-23	09/20/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PD VEHICLE REPAIRS	01 67009 1060		1	6008.33	6008.33
		(General Fund Vehicle Maintna Police Dept)				
				Invoice Extension ---->		6008.33
				Vendor Total ----->		6008.33

P.O. BOX 4328 *** VENDOR.: KEE01 (KEENAN & ASSOCIATES/PACE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
092023	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	10-23	09/20/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	01 41040 1060		1	3036.89	3036.89
		(General Fund Employee Benefi Police Dept)				
0002	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	03 41040 1120		1	627.63	627.63
		(Streets/Sidewal Employee Benefi Streets/Roads)				
0003	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	01 41040 1130		1	428.65	428.65
		(General Fund Employee Benefi Parks & Recreat)				
0004	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	01 41040 1510		1	43.48	43.48
		(General Fund Employee Benefi Sewer Treatment)				
0005	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	01 41040 1520		1	92.55	92.55
		(General Fund Employee Benefi Sewer Collectio)				
0006	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	10 41040 1510		1	1638.00	1638.00
		(Sewer M&O Employee Benefi Sewer Treatment)				
0007	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	10 41040 1520		1	572.10	572.10
		(Sewer M&O Employee Benefi Sewer Collectio)				
0008	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	80 41040 1600		1	1660.36	1660.36
		(Effluent Disp. Employee Benefi Effluent)				
0009	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	29 41040 1140		1	80.50	80.50
		(Swimming Pool Employee Benefi Swimming Pool)				
0010	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	59 41040 1130		1	142.88	142.88
		(Building Facili Employee Benefi Parks & Recreat)				
0011	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	01 41040 1050		1	433.59	433.59
		(General Fund Employee Benefi Finance)				
0012	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	03 41040 1050		1	86.72	86.72
		(Streets/Sidewal Employee Benefi Finance)				
0013	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	80 41040 1050		1	433.59	433.59
		(Effluent Disp. Employee Benefi Finance)				
0014	OCTOBER 2023 HEALTH INSURANCE PREMIUMS	10 41040 1050		1	780.44	780.44
		(Sewer M&O Employee Benefi Finance)				
				Invoice Extension ---->		10057.38
				Vendor Total ----->		10057.38

P.O. Box 1240 *** VENDOR.: LED01 (Ledger Dispatch)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
40060	PUBLIC NOTICE	10-23	09/23/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PUBLIC NOTICE	01 64011 1090 136		1	46.20	46.20
		(General Fund PH Notices Planning)				
0002	PUBLIC NOTICE	01 64011 1090 126		1	79.80	79.80
		(General Fund PH Notices Planning)				
				Invoice Extension ---->		126.00
				Vendor Total ----->		126.00

PO BOX 530970 *** VENDOR.: LOW01 (LOWE'S BUSINESS ACCOUNT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
--------------	-------------	--------	------	----	------------------	----------------

REPORT.: Oct 10 23 Tuesday
 RUN....: Oct 10 23 Time: 16:13
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C31010 - 16:13

PAGE: 005
 ID #: PY-IP
 CTL.: SUT

PO BOX 530970 *** VENDOR.: LOW01 (LOWE'S BUSINESS ACCOUNT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMT0923	SEPTEMBER 2023 STATMENT	10-23	09/17/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SEPTEMBER 2023 STATMENT	01 53015 1130		1	170.19	170.19
		(General Fund Repair/Maint Parks & Recreat)				
0002	SEPTEMBER 2023 STATMENT	59 53015 1130		1	649.12	649.12
		(Building Facili Repair/Maint Parks & Recreat)				
0003	SEPTEMBER 2023 STATMENT	03 55060 1120		1	448.13	448.13
		(Streets/Sidewal Patching Streets/Roads)				
0004	SEPTEMBER 2023 STATMENT	80 53015 1600		1	223.10	223.10
		(Effluent Disp. Repair/Maint Effluent)				
0005	SEPTEMBER 2023 STATMENT	10 67050 1510		1	63.11	63.11
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
0006	SEPTEMBER 2023 STATMENT	01 55090 1130		1	10.21	10.21
		(General Fund Restrooms Parks & Recreat)				
0007	SEPTEMBER 2023 STATMENT	01 53015 1060		1	95.63	95.63
		(General Fund Repair/Maint Police Dept)				
0008	SEPTEMBER 2023 STATMENT	01 69070 1510		1	20.00	20.00
		(General Fund PayChex & Bank Sewer Treatment)				
0009	SEPTEMBER 2023 STATMENT	01 69070 1130		1	20.00	20.00
		(General Fund PayChex & Bank Parks & Recreat)				
Invoice Extension ---->						1699.49
Vendor Total ----->						1699.49

PO BOX 7690 *** VENDOR.: MCM02 (MCMASTER-CARR SUPPLY CO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
14914673	WWTP	10-23	09/26/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP	10 67050 1510		1	968.24	968.24
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
Invoice Extension ---->						968.24
Vendor Total ----->						968.24

8139 SUNSET AVE #173 *** VENDOR.: MEY01 (JOHN M MEYER, PH.D)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
09052023	PRE-EMPLOYMENT PSYCH EVALUATION-CASIAS	10-23	09/05/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PRE-EMPLOYMENT PSYCH EVALUATION-CASIAS	01 55001 1060		1	300.00	300.00
		(General Fund Special Depart Police Dept)				
Invoice Extension ---->						300.00
Vendor Total ----->						300.00

P.O. Box 4432 *** VENDOR.: MOT12 (Mission IT Solutions)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1680	IT SERVICES-FINANCE KEYBD,RIMS	10-23	09/30/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	IT SERVICES-FINANCE KEYBD,RIMS	01 60013 1060		1	150.00	150.00
		(General Fund Network Svcs Co Police Dept)				
0002	IT SERVICES-FINANCE KEYBD,RIMS	01 60013 1050		1	225.00	225.00
		(General Fund Network Svcs Co Finance)				
Invoice Extension ---->						375.00

REPORT.: Oct 10 23 Tuesday
RUN....: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 006
ID #: PY-IP
CTL.: SUT

P.O. Box 4432

*** VENDOR.: MOT12 (Mission IT Solutions)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE			TERM-DESCRIPTION	G/L ACCOUNT No
1731	MONTHLY IT SERVICES	10-23	10/01/23	N	N	N	-Unknown Discount Trm	20200
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount	
0001	MONTHLY IT SERVICES	01	60013 1060		1	150.00	150.00	
	(General Fund Network Svcs Co Police Dept)							
0002	MONTHLY IT SERVICES	01	60013 6100		1	976.15	976.15	
	(General Fund Network Svcs Co Central Servies)							
0003	MONTHLY IT SERVICES	10	60013 6100		1	976.15	976.15	
	(Sewer M&O Network Svcs Co Central Services)							

Invoice Extension ---->							2102.30	
Vendor Total ----->							2477.30	
							=====	

FILE 56893

*** VENDOR.: NAP01 (NAPA AUTO PARTS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
STMT0923	SEPTEMBER 2023 STATEMENT	10-23	10/11/23	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	SEPTEMBER 2023 STATEMENT	10	67009 1510		1	27.21	27.21
		(Sewer M&O Vehicle Maintna Sewer Treatment)					
0002	SEPTEMBER 2023 STATEMENT	01	67009 1130		1	8.61	8.61
		(General Fund Vehicle Maintna Parks & Recreat)					
		Invoice Extension ---->					35.82
		Vendor Total ----->					35.82

PO Box 997300

*** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
02200923	MONTEVERDE STORE	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	MONTEVERDE STORE	17	66014	1720	1	24.90	24.90
					(M.V.Store Trust PG&E Utilities MonteVerde Muse)		
					Invoice Extension ---->		24.90
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
12900923	WWTP OUTSIDE LIGHTS	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	WWTP OUTSIDE LIGHTS	10	66014	1510	1	9.80	9.80
					(Sewer M&O PG&E Utilities Sewer Treatment)		
					Invoice Extension ---->		9.80

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION		G/L ACCOUNT No
14660923 FLAG POLE		10-23	09/27/23	N N N	A-NET30 FROM INVOICE		20200
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	FLAG POLE	03	66014 1120		1	32.74	32.74
(Streets/Sidewal PG&E Utilities Streets/Roads)							
Invoice Extension ---->							32.74

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
16050923 LIFT STATION		10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount

REPORT.: Oct 10 23 Tuesday
RUN...: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 007
ID #: PY-IP
CTL.: SUT

PO Box 997300

*** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	LIFT STATION	10	66014 1510	1	92.04	92.04
(Sewer M&O PG&E Utilities Sewer Treatment)						
Invoice Extension ---->						92.04

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
28690923	GATEWAY PARK	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	GATEWAY PARK	03	66014 1120	1	11.92	11.92
(Streets/Sidewal PG&E Utilities Streets/Roads)						
Invoice Extension ---->						11.92

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
42950923	ADMIN BUILDING	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	ADMIN BUILDING	01	66014 1040	1	4.06	4.06
(General Fund PG&E Utilities City Manager)						
0002	ADMIN BUILDING	03	66014 1040	1	.81	.81
(Streets/Sidewal PG&E Utilities City Manager)						
0003	ADMIN BUILDING	10	66014 1040	1	1.62	1.62
(Sewer M&O PG&E Utilities City Manager)						
0004	ADMIN BUILDING	80	66014 1040	1	1.62	1.62
(Effluent Disp. PG&E Utilities City Manager)						
0005	ADMIN BUILDING	01	66014 1020	1	3.98	3.98
(General Fund PG&E Utilities City Clerk)						
0006	ADMIN BUILDING	03	66014 1020	1	.81	.81
(Streets/Sidewal PG&E Utilities City Clerk)						
0007	ADMIN BUILDING	07	66014 1020	1	.08	.08
(Cemetery PG&E Utilities City Clerk)						
0008	ADMIN BUILDING	10	66014 1020	1	1.63	1.63
(Sewer M&O PG&E Utilities City Clerk)						
0009	ADMIN BUILDING	80	66014 1020	1	1.63	1.63
(Effluent Disp. PG&E Utilities City Clerk)						
Invoice Extension ---->						16.24

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
44590923	AUDITORIUM & CITY HALL	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	AUDITORIUM & CITY HALL	59	66014 1130	1	2305.92	2305.92
(Building Facili PG&E Utilities Parks & Recreat)						
0002	AUDITORIUM & CITY HALL	01	66014 1060	1	494.13	494.13
(General Fund PG&E Utilities Police Dept)						
0003	AUDITORIUM & CITY HALL	01	66014 1050	1	207.53	207.53
(General Fund PG&E Utilities Finance)						
0004	AUDITORIUM & CITY HALL	03	66014 1050	1	39.53	39.53
(Streets/Sidewal PG&E Utilities Finance)						
0005	AUDITORIUM & CITY HALL	59	66014 1050	1	54.35	54.35
(Building Facili PG&E Utilities Finance)						
0006	AUDITORIUM & CITY HALL	10	66014 1050	1	153.18	153.18
(Sewer M&O PG&E Utilities Finance)						
0007	AUDITORIUM & CITY HALL	80	66014 1050	1	39.53	39.53
(Effluent Disp. PG&E Utilities Finance)						
Invoice Extension ---->						3294.17

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
45850923	HWY 104/BOWERS DR	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	HWY 104/BOWERS DR	03	66014 1120	1	77.03	77.03
(Streets/Sidewal PG&E Utilities Streets/Roads)						
Invoice Extension ---->						77.03

PO Box 997300

*** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
56240923	COMMUNITY BUILDING GAS	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COMMUNITY BUILDING GAS	59 66014 1130		1	33.52	33.52
		(Building Facili PG&E Utilities Parks & Recreat)				
				Invoice Extension ---->		33.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
66480923	WWTP	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP	10 66014 1510		1	1809.77	1809.77
		(Sewer M&O PG&E Utilities Sewer Treatment)				
				Invoice Extension ---->		1809.77

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
77120923	WWTP OFFICE	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP OFFICE	10 66014 1510		1	260.20	260.20
		(Sewer M&O PG&E Utilities Sewer Treatment)				
				Invoice Extension ---->		260.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
78130923	PUBLIC RESTROOMS	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PUBLIC RESTROOMS	01 66014 1130		1	90.71	90.71
		(General Fund PG&E Utilities Parks & Recreat)				
				Invoice Extension ---->		90.71

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
82130923	COMMUNITY BLDG	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COMMUNITY BLDG	59 66014 1130		1	1152.99	1152.99
		(Building Facili PG&E Utilities Parks & Recreat)				
				Invoice Extension ---->		1152.99

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
82990923	LITTLE LEAGUE PARK	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LITTLE LEAGUE PARK	01 66014 1130		1	86.69	86.69
		(General Fund PG&E Utilities Parks & Recreat)				
				Invoice Extension ---->		86.69

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
95900923	HISTORICAL GRAMMAR SCHOOL	10-23	09/27/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	HISTORICAL GRAMMAR SCHOOL	59 66014 1130		1	432.76	432.76
		(Building Facili PG&E Utilities Parks & Recreat)				
				Invoice Extension ---->		432.76

Vendor Total -----> 7425.48
 =====

REPORT.: Oct 10 23 Tuesday
RUN...: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 009
ID #: PY-IP
CTL.: SUT

1900 TERRACINA DR *** VENDOR.: QUA02 (AQUALITY WATER MANAGEMENT, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
020071196	WWTP CONTRACT SERVICES	10-23	09/29/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP CONTRACT SERVICES	10 61057 1510		1	2750.00	2750.00
	(Sewer M&O Contracts-Other Sewer Treatment)					
	Invoice Extension ---->					2750.00
	Vendor Total ----->					2750.00

PO BOX 597 *** VENDOR.: SIG01 (SIGNAL SERVICE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
375519	HISTORIC GRAMMAR SCHOOL BURGLAR ALRM 10/1 TO 12/10-23	09/16/23		N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	HISTORIC GRAMMAR SCHOOL BURGLAR ALRM 10/1 TO 12/31	59 67015 1130		1	240.00	240.00
	(Building Facili O&M Blg/Structu Parks & Recreat)					
	Invoice Extension ---->					240.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
376151	HISTORIC GRAMMAR SCHOOL BURGLAR ALARM REPAIR	10-23	09/22/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	HISTORIC GRAMMAR SCHOOL BURGLAR ALARM REPAIR	59 67015 1130		1	144.24	144.24
	(Building Facili O&M Blg/Structu Parks & Recreat)					
	Invoice Extension ---->					144.24
	Vendor Total ----->					384.24

PO Box 944212 *** VENDOR.: STA05 (STATE WATER RES CNTRL BRD)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STONE2023	WWTP OPERATOR CERTIFICATE RENEWAL-COREY STONE	10-23	10/10/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP OPERATOR CERTIFICATE RENEWAL-COREY STONE	10 55095 1510		1	150.00	150.00
	(Sewer M&O Taxes/Fees/Lics Sewer Treatment)					
	Invoice Extension ---->					150.00
	Vendor Total ----->					150.00

P.O. BOX 2209 *** VENDOR.: TEX01 (TEXAS LIFE INSURANCE COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT2023	OCTOBER 2023 LIFE INSURANCE	10-23	09/19/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	OCTOBER 2023 LIFE INSURANCE	01 41040 1020		1	72.40	72.40
	(General Fund Employee Benefi City Clerk)					
0002	OCTOBER 2023 LIFE INSURANCE	10 41040 1020		1	29.55	29.55
	(Sewer M&O Employee Benefi City Clerk)					
0003	OCTOBER 2023 LIFE INSURANCE	07 41040 1020		1	1.48	1.48
	(Cemetery Employee Benefi City Clerk)					
0004	OCTOBER 2023 LIFE INSURANCE	03 41040 1020		1	14.78	14.78
	(Streets/Sidewal Employee Benefi City Clerk)					
0005	OCTOBER 2023 LIFE INSURANCE	80 41040 1020		1	29.54	29.54
	(Effluent Disp. Employee Benefi City Clerk)					
	Invoice Extension ---->					147.75

REPORT.: Oct 10 23 Tuesday
RUN....: Oct 10 23 Time: 16:13
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C31010 - 16:13

PAGE: 010
ID #: PY-IP
CTL.: SUT

P.O. BOX 2209 *** VENDOR.: TEX01 (TEXAS LIFE INSURANCE COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
					Vendor Total ----->	147.75

PO BOX 35146 *** VENDOR.: THA02 (THATCHER COMPANY - LB1106)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
50112336	Supplies - Chem Sewer Tre	10-23	09/22/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	Supplies - Chem Sewer Tre			10 52015 1510	1	6570.76	6570.76
				(Sewer M&O Supplies - Chem Sewer Treatment)			
					Invoice Extension ---->		6570.76

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
50112494	Supplies - Chem Sewer Tre	10-23	10/05/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	Supplies - Chem Sewer Tre			10 52015 1510	1	6924.56	6924.56
				(Sewer M&O Supplies - Chem Sewer Treatment)			
					Invoice Extension ---->		6924.56
					Vendor Total ----->		13495.32

29778 NETWORK PLACE *** VENDOR.: TIR01 (TireHub, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
24686545	TIRES FOR PD VEHICLE-MISSED INVOICE FROM 12/2021	10-23	09/26/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	TIRES FOR PD VEHICLE-MISSED INVOICE FROM 12/2021			01 67009 1060	1	381.44	381.44
				(General Fund Vehicle Maintna Police Dept)			
					Invoice Extension ---->		381.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
30875923	TIRES FOR PD VEHICLE-MISSED INVOICE FROM 11/2022	10-23	09/26/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	TIRES FOR PD VEHICLE-MISSED INVOICE FROM 11/2022			01 67009 1060	1	943.89	943.89
				(General Fund Vehicle Maintna Police Dept)			
					Invoice Extension ---->		943.89
					Vendor Total ----->		1325.33

P.O. BOX 209047 *** VENDOR.: TRA04 (TRANSUNION RISK & ALTERNATIVE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
6598SEP23	PD PERSON SEARCH	10-23	10/01/23	N N N	-Unknown Discount Trm	20200	
Line	Description			G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	PD PERSON SEARCH			01 52010 1060	1	75.00	75.00
				(General Fund Gen. Supplies Police Dept)			
					Invoice Extension ---->		75.00
					Vendor Total ----->		75.00

REPORT.: Oct 10 23 Tuesday
 RUN....: Oct 10 23 Time: 16:13
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C31010 - 16:13

PAGE: 011
 ID #: PY-IP
 CTL.: SUT

.....
 100 N STATE HWY 49 *** VENDOR.: UPC01 (UPCOUNTRY POOL CENTER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMT1023	POOL CHEMICALS	10-23	10/01/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	POOL CHEMICALS	29 52015 1140		1	55.48	55.48
(Swimming Pool Supplies - Chem Swimming Pool)						
Invoice Extension ---->						55.48
Vendor Total ----->						55.48

.....
 2295 Bella Vista Drive *** VENDOR.: VIO01 (VIOLICH/SORACCO)

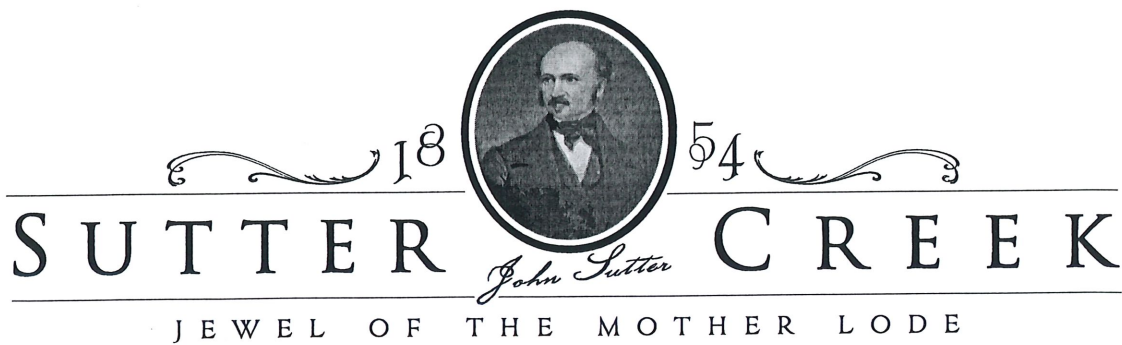
INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT23LOT	Lease-Prkg lot Marketing	10-23	10/01/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	Lease-Prkg lot Marketing	01 68012 1150		1	575.00	575.00
(General Fund Lease-Prkg lot Marketing)						
Invoice Extension ---->						575.00
Vendor Total ----->						575.00

.....
 206 Peek Street *** VENDOR.: WEA01 (Weatherby, Reynolds, Fritson)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
40141	Engineering	10-23	09/01/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP ENGINEERING	10 61025 1510		1	810.00	810.00
(Sewer M&O Engineering Sewer Treatment)						
0002	SSMP ENGINEERING	10 61025 1520		1	810.00	810.00
(Sewer M&O Engineering Sewer Collectio)						
0003	WWTP UPGRADE	89 71025 7110		1	337.50	337.50
(CIP Rate Study/Prop WWTP Grant)						
0004	SP-BOWERS & VALLEY VIEW	10 55065 1115 126		1	270.00	270.00
(Sewer M&O E&P Reimb Engr. Engineering)						
0005	TM-40 BROAD ST	10 55065 1115 150		1	202.50	202.50
(Sewer M&O E&P Reimb Engr. Engineering)						
0006	SUTTER OAKS MAIN REPLACEMENT	10 61025 1520		1	6075.00	6075.00
(Sewer M&O Engineering Sewer Collectio)						
Invoice Extension ---->						8505.00
Vendor Total ----->						8505.00
** Total Invoices ----->						65373.59
** Total Checks ----->						.00
*** Total Purchases --->						65373.59



TO: Sandy Spelliscy, City Manager
FROM: Matt Ospital, PE City Engineer *MSO*
SUBJECT: Project Status Update
DATE: October 12, 2023

Sandy, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted.
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City's Account Technician, Jodi Arroyos.
3. **Gold Strike Court Storm Drain Replacement Project** – Construction is completed and working with Contractor to close out project.
4. **Gopher Flat Realignment** – Currently on hold awaiting direction from City.
5. **Street Rehabilitation Project** – Currently working with City staff on Oro Madre overlay project and identifying locations for chip seal rehabilitation work.

Planning Consultant Report

Sutter Creek Projects as 10/12/2023:

City Projects

Housing Element Update

The final draft has been returned to the City. Staff is working on reviewing it and preparing it for City Council adoption. It will be reviewed by the Planning Commission in November and then the City Council.

Citywide Initial Study/Negative Declaration

The IS/ND for the Zoning Ordinance Update and Circulation Element was accepted by the CC in Sept.

Applicant Projects

DANCO

DRC 9/20
PC 11/13

Broad Meadows Estate

The applicant has resubmitted the project. Staff is preparing to circulate the environmental document.

175 Sutter Hill Road- Conditional Use Permit

Staff has received an application for a CUP to install a cell tower. The item was continued.

12201 Eureka- Site Plan

Staff is working with the applicant on completing the required environmental review on the project. Once the appropriate steps have been determined, processing will continue.

440 Highway 49- Site Plan

A Site Plan application was approved by the PC on 10/10

From: Gabby McGraw <gabbymcgraw@att.net>
Sent: Wednesday, September 27, 2023 8:43:37 AM
To: Sandra Spelliscy <sspelliscy@cityofsuttercreek.org>
Subject: Parking and Safety of Oro Madre Way

Dear Sandra,

After a brief conversation with Sutter Creek PD regarding parking issues Monday - Thursday in front of our home, it was suggested that I reach out to you. We live at 151 Oro Madre Way, directly across from the lower baseball field. We have lived here for 3 years and we understand that the people who occupied this home before us experienced the same issues. While we are aware that we do live by a high-school and expect traffic due to sports, however August - October have proven to be problematic with the soccer parents who park haphazardly on our street, block my driveway and lack the courtesy for the conditions of the road and the people who actually live on this street.

As I am sure you are aware, Oro Madre is known as one of the worst streets in the county. We have potholes that are continuously 'filled' and within weeks, the holes are apparent again. Even the city employees agree that this is not effective for long. I witnessed a motorcycle hitting a pothole and crashing about 2 months ago in front of my house. Thankfully he was OK but it was unsettling to see this happen due to the state of the street. I am often hearing people peeling out as they drive over the potholes and kicking up gravel.

The street is extra narrow right in front of our house and often times it's difficult for people to get through because of the parking on both sides which also entails people not parking on the side as much as they can to give room for other traffic. It really seems as though the parking should be limited to one side as this would alleviate some of this congestion. Delivery drivers have stated that they avoid this area due to the congestion in the afternoons and my fear is that should their be an emergency, the fire department would have a very hard time getting through this area.

Sometimes just backing out of my driveway feels unsafe as there are so many cars so close to my driveway. I should preface that I have a tiny car but attempting to pull a long bed truck out of our driveways is problematic and requires some serious skill and maneuvering.

This has become so frustrating and I wanted to see what the status is on having our crumbling street repaired as well as figuring out a safe solution for the parking issues. I welcome your response and appreciate your time in reading my frustrations. I have also attached a few photos for reference.

Sincerely,

Gabby McGraw
916-606-7330









From: Kimmers <kim6699@att.net>

Sent: Wednesday, October 11, 2023 2:10 PM

To: Sandra Spelliscy <sspelliscy@cityofsuttercreek.org>

Subject: Drainage Issues for Public Works / Questions about Utility Easement

Hi Sandra,

I am writing in regards to my property located at 194 Highland Drive Sutter Creek. The picture of the roadway is Mountain View Dr. I have cut all the brush back off the road by hand as it was scraping cars as they went by and no one could park there. It also borders the south side of my place. The curb is in disrepair and water drains down hill into my yard. How much of this is a utility easement issue or a city issue?

The other 2 pictures are a drainage pipe from Foothill Dr across to Highland Drive. It also borders my property on the North side. As you can see it's in disrepair. All the water is draining under homes on Ruby St and taking a lot of soil with it.

Please identify the person or department that can address these issues. I sincerely wish to keep our neighborhood in good working condition as well as my own property.

I look forward to hearing from someone and thank you for your time.

Sincerely,

Kim Slusser

209.273.9214



