



**MINUTES OF THE DESIGN REVIEW COMMITTEE**  
**August 16, 2023**

Committee Members:

Susan Peters  
Mike O'Neill  
Sandi Baracco  
Sharyn Brown

Absent: John Otto

1. **CALL TO ORDER AND ESTABLISH A QUORUM FOR THE SPECIAL MEETING-1:30 P.M**  
Chairperson Peters called the meeting to order.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
Chairperson Peters led the pledge.
3. **PUBLIC FORUM- None.**
4. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.*
  - A. Approval of Design Review Committee Minutes of July 5, 2023.

**M/S Baracco/O'Neill to Approve the Design Review Committee Minutes of July 5, 2023.**

**AYES:** Baracco, Brown, O'Neill, and Peters  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Otto  
**MOTION CARRIED**

5. **DESIGN CLEARANCE APPLICATIONS**
  - A. 287 Ursula Dr. Room Addition; Applicant: Yardley  
*RECOMMENDATION: Review plans as presented and provide applicant direction for design clearance.*

**M/S Baracco/Brown to Approve Design Clearance for 287 Ursula Dr for the room addition, as presented.**

**AYES:** Baracco, Brown, O'Neill, and Peters  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Otto

**6. ADJOURNMENT**

The meeting was adjourned at 1:46 p.m.

*Karen Darrow*

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Karen Darrow, City Clerk

Date Approved: September 6, 2023

*Michael O'Neill*

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Mike O'Neill, Vice -Chair