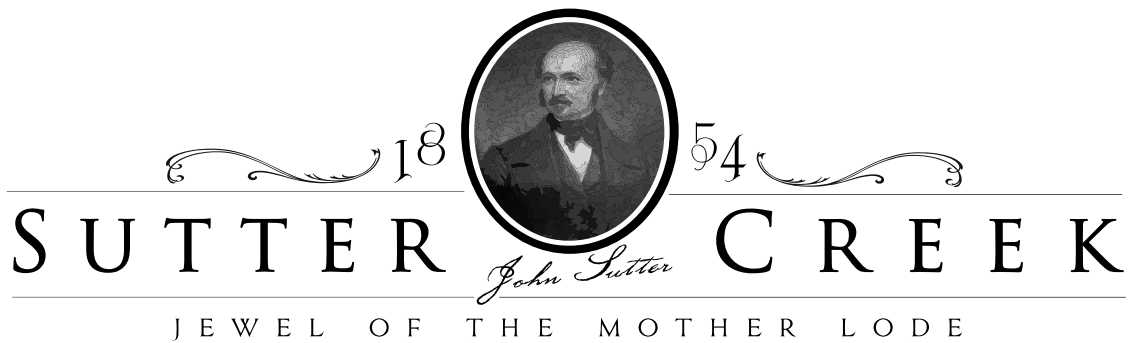


**MEETING OF THE DESIGN REVIEW COMMITTEE  
WEDNESDAY, SEPTEMBER 6, 2023**

**1:30 P.M.**

**City Hall Conference Room  
18 Main Street  
Sutter Creek, CA 95685**

- 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING-1:30 P.M**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 3. PUBLIC FORUM** – *Any person may address the Committee regarding matters not on the agenda and within their purview.*
- 4. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.*
  - \* A. Approval of Design Review Committee Minutes of August 16, 2023.
- 5. DESIGN CLEARANCE APPLICATIONS:**
  - \* A. 113 Badger Rd. Roof Replacement; Applicant: Nelson  
*RECOMMENDATION: Review plans as presented and provide applicant direction for design clearance.*
- 6. ADJOURNMENT**
  - \* *Attachments*



**MINUTES OF THE DESIGN REVIEW COMMITTEE**  
**August 16, 2023**

**Committee Members:**

Susan Peters  
Mike O'Neill  
Sandi Baracco  
Sharyn Brown

Absent: John Otto

- 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR THE SPECIAL MEETING-1:30 P.M**  
Chairperson Peters called the meeting to order.
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**  
Chairperson Peters led the pledge.
- 3. PUBLIC FORUM- None.**
- 4. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.*
  - A. Approval of Design Review Committee Minutes of July 5, 2023.

**M/S Baracco/O'Neill to Approve the Design Review Committee Minutes of July 5, 2023.**

**AYES:** Baracco, Brown, O'Neill, and Peters  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Otto  
**MOTION CARRIED**

- 5. DESIGN CLEARANCE APPLICATIONS**
  - A. 287 Ursula Dr. Room Addition; Applicant: Yardley  
*RECOMMENDATION: Review plans as presented and provide applicant direction for design clearance.*

**M/S Baracco/Brown to Approve Design Clearance for 287 Ursula Dr for the room addition, as presented.**

**AYES:** Baracco, Brown, O'Neill, and Peters  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Otto

**6. ADJOURNMENT**

The meeting was adjourned at 1:46 p.m.

---

Karen Darrow, City Clerk

---

Susan Peters, Chairperson

Date Approved:

## City of Sutter Creek

18 Main Street

Sutter Creek, CA 95685

209-267-5647

www.cityofsuttercreek.org

RECEIVED

AUG 30 2023

Submit completed application and three (3) sets of plans at:

City Hall, 18 Main St., Sutter Creek

PERMIT #:

DATE RECEIVED: City of Sutter Creek

## APPLICATION FOR PERMIT

Page 1 of 2

**Project Applicant:** All Sierra RoofProject Address: 113 Badger StAPN: 018-152-035Is this located in the Historic District? ☒ Yes ☐ No  
If yes, please see checklist for Design Review.**Property Owner:**

☒ Name: Gary Nelson  
 Mailing Address: 113 Badger St  
 City: Sutter Creek State: CA

Phone: 209-256-2181

Email: \_\_\_\_\_

Zip: 95685

Is this person the project contact? If not, please specify who the contact person is.

Name: Tim Threshold - All Sierra Roof Email: allroofevolutions.net  
 Mailing Address: PO Box 831 Jackson CA 95642

**Licensed Contractor:**

Name: All Sierra Roof  
 Mailing Address: PO Box 831  
 City: Jackson State: CA  
 State License # & Class: C39-732300 4/30/25  
 City Business License #: ALL0007 Exp. Date: 7/16/23

Phone: 209-768-4496Email: allroofevolutions.netZip: 95642

## PROJECT INFORMATION

**Project Type:**New Construction: ☐Alteration: ☐Commercial ☐Addition: ☐Demolition: ☐Residential ☒Tenant Improvement: ☐Other: Roof

Fire Sprinkler?

Yes ☐No ☒

R-1

**Area Determination:**1st Floor: X sf

2nd Floor: \_\_\_\_\_ sf

Total: \_\_\_\_\_ sf

Garage: \_\_\_\_\_ sf

Patio/Porch: \_\_\_\_\_ sf

Deck/Balcony: \_\_\_\_\_ sf

**Job Description:**Tear-off roof replace with Monksware (Dark Gray Shingles)

The applicant shall provide an estimated permit value at time of application.

Permit valuations shall include total value of work, including materials and labor.

Valuations shall be based on FAIR MARKET VALUE for labor and materials, even if performing the work yourself.

Final building permit valuation shall be set by the building official.

VALUATION:\$ 8000.00

# APPLICATION FOR PERMIT

Page 2 of 2

Applicant is: (circle one)

Property Owner

Contractor

Architect/Engineer

Other:

By my signature, I certify to each of the following statements: I have read this application and the information I have provided is correct. I agree to comply with all applicable City and County ordinances, rules, regulations, and State laws relating to building construction and purposes with any and all conditions of this permit. I authorize representatives of the City of Sutter Creek to enter the above-mentioned property for inspection purposes.

Signature: Robert T. Thorswell Print Name: Robert T. Thorswell Date: 8/24/23  
All Sierra Roof

## LICENSED CONTRACTORS DECLARATION

I hereby affirm that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. I have secured permission from the property owner to obtain this permit.

Date: 8/29/23 Contractor: Robert T. Thorswell License Class: C39 License No.: 732300

## OWNER BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractor's License Law for the following reason (Sec. 7031.5 Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractor's License Law (Chapter 9, (commencing with Section 7000), of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

- ☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractor's License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or through his or her own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale).
- ☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractor's License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractor's License Law.).
- ☐ I am exempt under Sec. \_\_\_\_\_, B. & P. C. for this reason \_\_\_\_\_

Date: N/A Owner: \_\_\_\_\_

## WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for Workers' Compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

☐ I have and will maintain Workers' Compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My Workers' Compensation insurance carrier and policy number are:

Carrier: Contractor Indemnity Group Policy No.: 460085080118

(This section need not be completed if the permit is for one hundred dollars (\$100) or less).

☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws of California, and agree that if I should become subject to the Workers' Compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Date: 8/29/23 Applicant: Robert T. Thorswell

**WARNING: Failure to secure Workers' Compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest and attorney's fees.**

## DEPOSIT PERMITS

**Deposit applications may have a refund or additional fees due after the Final Inspection. Fees must be paid before the Certificate of Occupancy can be issued. Balances less than \$5.00 will not be refunded. I hereby acknowledge that any remaining deposit will be returned to:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Owner ☐ Contractor ☐ Agent ☐ \_\_\_\_\_ Date: \_\_\_\_\_

## CERTIFICATE OF OCCUPANCY

☐ Pick up at City of Sutter Creek 18 Main St.

☐ Mail to listed person and address:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## CONSTRUCTION LENDING AGENCY

**I hereby affirm that there is a construction lending agency for the performance of the work for which the permit is issued (Sec. 3097, Civ. C.).**

Lender's Name: \_\_\_\_\_ Lender's Address: \_\_\_\_\_

## HAZARDOUS MATERIALS DECLARATION

1) Does/will your business handle store or transport hazardous materials? Yes ☐ No ☐

2) Is/will your business be located within 1,000 feet of a school (Grades K-12)? Yes ☐ No ☐



**City of Sutter Creek  
Design Review Application**

**For Residential Projects  
Within the Historic District**

Please complete the "Existing & Proposed" Columns. Please submit your plans in print ready pdf to be printed as 11 x 17. Please show: elevations, site plan, spot grades, and include elevations at the corners of buildings and also include any existing historic features.

**DATE:** 8/29/23

**TO:** DESIGN REVIEW COMMITTEE

**FROM:** All Sierra Roof **REVIEWED and SUBMITTED BY:** \_\_\_\_\_

**Project Address:** 113 Badger St. Sutter Creek

#	Design Standard Reference	Design Criteria Requirements:		Existing:	Proposed:	Has design criteria been met? Y/N?	Recommendations, if any to meet Design Criteria:
1.		Zoning					
2.		District:	Historic				
3.		Lot Size:	N/A				
4.		Set Back requirements:					
5.		Front	25'				
6.		Side	5'				
7.		Rear	10'				
8.	2.2; 3.5	Siting:					
9.		Lot coverage					
10.	3.0; 3.3.1; 3.3.5;	Are there existing historic features?					
11.		Structure Type					
12.		Max building height	35'				

**City of Sutter Creek  
Design Review Application**

**For Residential Projects  
Within the Historic District**

	Design Standard Reference	Design Criteria Requirements:		Existing:	Proposed:	Has design criteria been met? Y/N?	Recommendations, if any to meet Design Criteria:
		Historical Style	National, shotgun, Victorian, or craftsman				
13.	3.3;3.5						
14.	3.5; 3.5.6; 3.5.11	Roof pitch	In new construction, reflect historic style	3/12	3/12		
15.	3.5; 3.5.6; 3.5.11	Roofing material	Historic style	Corrugated	Asphalt Shingles		
16.	3.5; 3.5.2; 3.5.11	Exterior Finish and color scheme		metal	gray Montrose		
17.	3.5; 3.5.3; 3.5.11	Siding	Matching historic style				
18.	3.5; 3.5.3; 3.5.11	Doors	Consistent in shape and scale with building's style.				
19.	3.5; 3.5.4; 3.5.11	Windows					
20.	3.5; 3.5.7; 3.5.11	Porches	Match the home in historic character				

**City of Sutter Creek  
Design Review Application**

**For Residential Projects  
Within the Historic District**

	Design Standard Reference	Design Criteria Requirements:		Existing:	Proposed:	Has design criteria been met? Y/N?	Recommendations, if any to meet Design Criteria:
		Lighting	Match architecturally				
21.	3.5; 3.5.8						
22.	3.5.9	Existing fencing or rock walls?					
23.	3.5; 3.5.9; 3.5.10	Mechanical Equipment and Service Areas					
24.	3.2; 3.3	Does the structure blend as proposed? Compatibility Objectives?					

Other Comments:

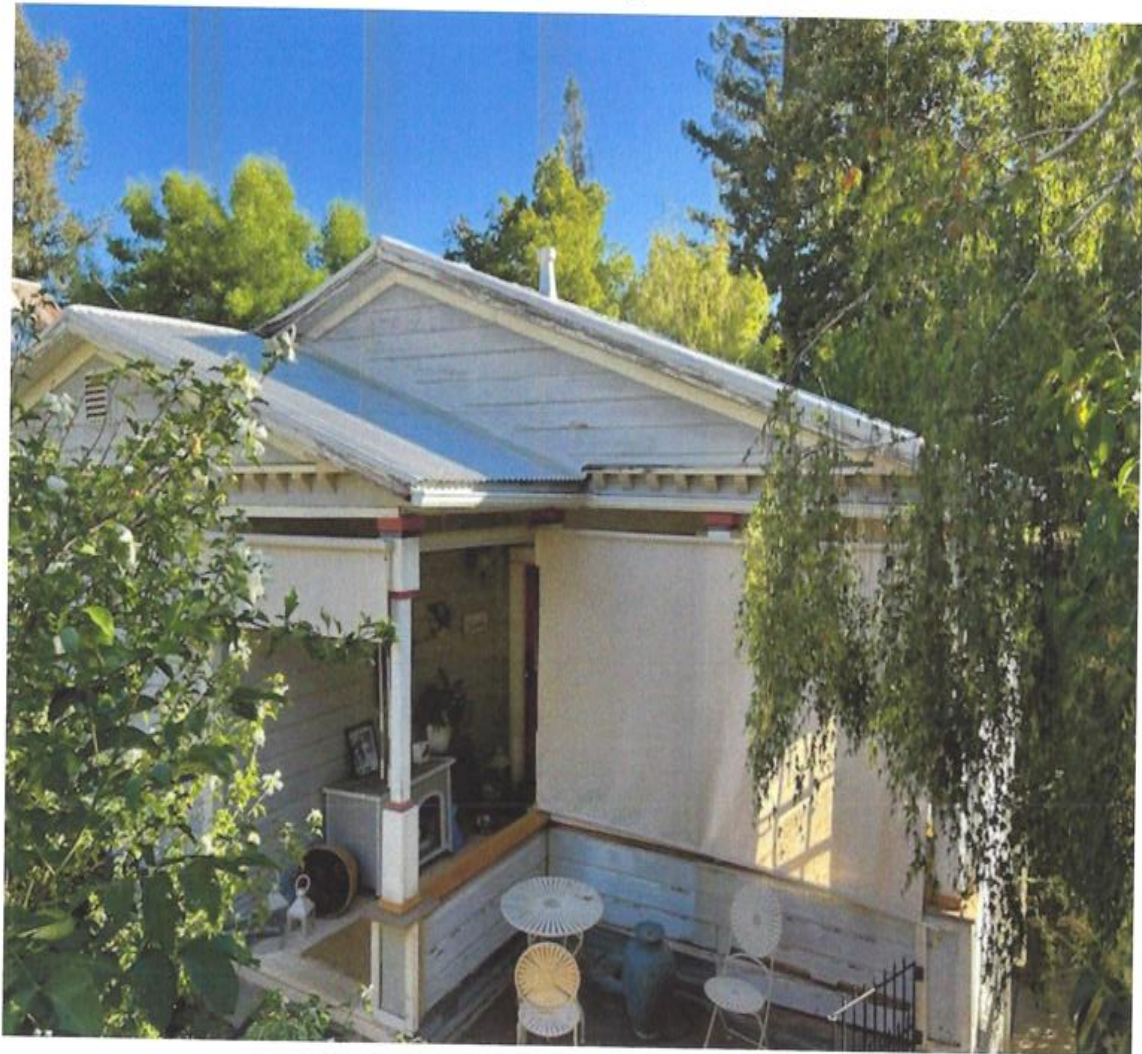


113 Badger Rd.

APN 018-152-035

Existing

Existing House



Proposed

Mountainside - Owens Corning

