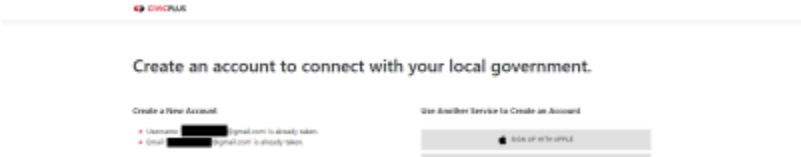


Reset Password

Step 1



the steps below to reset your password.

If when you go to create a new account it tells you that the username / email is taken the password will need to be reset. Follow

Step 2



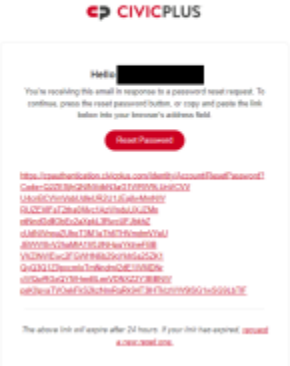
Go to the account login page and click on **Forgot Your Password?**

Step 3



Enter your email that you used when trying to create a new account and click **Submit**

Step 4



An email will be sent to you from noreply [at] civicplus.com with a link to reset your password. This link will only be active for 24 hours

Step 5

Reset password

Your password needs to be sufficiently long and unique to be secure. Your password cannot match the 4 most recent, used passwords. All passwords are compared against a list of more than half a billion passwords from previous data breaches to ensure security.


Your password must be at least 8 characters in length and contain characters from each of the following categories:

- English characters a-through z
- Non 10 digit 0 through 9

Reset

Enter the email that was used earlier and create a new password, then click **Reset**

Step 6



Reset password confirmation

Your password has been reset. Please [click here to login](#).

and sign up for notifications.