



**PLANNING COMMISSION MINUTES
MONDAY, AUGUST 14, 2023
6:00 P.M.**

- 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING**
Chairman Kirkley Administered the Oath of Office to new Planning Commissioners Athena Padilla-Gordon and Lisa Ryan and called the meeting to order at 6:00 p.m.

Commissioners Present:
Baggett Padilla-Gordon, Ryan and Kirkley
Absent: Macon
Staff Present:
Karen Darrow and Erin Ventura

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
Chairman Kirkley led the Pledge of Allegiance

- 3. PUBLIC FORUM- None**

- 4. CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of Commission or the Public.*

A. Planning Commission Minutes of July 10, 2023.

Recommendation: Approval of Minutes.

M/S Baggett/Padilla-Gordon to approve the Minutes of July 10, 2023, as presented.

AYES: Baggett, Padilla-Gordon and Kirkley

NOES: None

ABSTAIN: Ryan

ABSENT: Macon

MOTION CARRIED

B. Sign Permit Application: 76 Main St.: Applicant: Sean Fanopoulos

Recommendation: Approval of sign application as submitted

C. Sign Permit Application: 43 Boston Alley.: Applicant: Alanis Lee

Recommendation: Approval of sign application as submitted

D. Sign Permit Application: 3 Randolph St.: Applicant: Gary Miller

Recommendation: Approval of sign application as submitted

M/S Baggett/Padilla-Gordon to approve Consent Item 4B, 4C, and 4D, as presented.

AYES: Baggett, Padilla-Gordon, Ryan and Kirkley

NOES: None

ABSTAIN: None
ABSENT: Macon
MOTION CARRIED

5. PUBLIC HEARINGS

A. Conditional Use Permit- 190 Fogarty

1. Conduct a public hearing and receive public input, and;
2. Find that the project is Categorical Exempt under 15301 (Existing Facilities) CEQA Guidelines; and
3. Adopt Resolution 23-24-* Approving a Conditional Use Permit, for the operation of a childcare facility, based on the recommended Findings and subject to the recommended Conditions of Approval.

Chairman Kirkley opened the Public Hearing at 6:13 p.m.
Russell Robinson spoke in support of approval.
Chairman Kirkley closed the Public Hearing at 6:19 p.m.

M/S Baggett/Ryan to Adopt Resolution 23-24-02 Approving a Conditional Use Permit, for the operation of a childcare facility, based on the recommended Findings and subject to the recommended Conditions of Approval, as presented.

AYES: Baggett, Padilla-Gordon, Ryan and Kirkley
NOES: None
ABSTAIN: None
ABSENT: Macon
MOTION CARRIED

B. Conditional Use Permit- 175 Sutter Hill Rd.

1. Conduct a public hearing and receive public input, and
2. Find that the project is Categorical Exempt under 15303 (New Construction or Conversion of Small Structures) CEQA Guidelines; and
3. Adopt Resolution 23-24-* Approving a Conditional Use Permit for the installation of a telecommunications facility, based on the recommended Findings and subject to the recommended Conditions of Approval.

Chairman Kirkley opened the Public Hearing at 6:26 p.m.

Gail Schifsky of Sutter Creek noted her concern regarding the mine tailings on the site, the elevation and questioned why this project does not need to go through the DRC process since it is in the historic district.

Chairman Kirkley noted his concerns as follows:

- the screening that is surrounding the site could easily go away and will leave the tower in full view, --
- the site is at the edge of the historic district,
- should be a "tree" version
- has the potential to be problematic because of the tailings.

The applicant noted that it is still in the environmental review process and noted that they plan to do the abatement as required. He requested that the Public Hearing be continued, and he will come back with a pine model.

The Commission approved the continuance of the Public Hearing so that the applicant could return with a rendering of a pine tower model.

C. Draft Initial Study/Negative Declaration (IS/MND) for the Zoning Ordinance Amendment and Updated Circulation Plan

1. Conduct a public hearing and receive input, and;
2. Review the Zoning Ordinance Amendment and Circulation Element Update, Draft Initial Study and Negative Declaration

Chairman Kirkley opened the Public Hearing at 6:58 p.m. there was no comment, and the hearing was closed.

Chairman Kirkley noted that the map included should be consistent with the zoning and asked for clarification if tonight was just another opportunity for the public to comment and that the Council would be receiving it for approval.

Erin Ventura, Planning Consultant noted that the public comment period ends on September 5th and that there are no comments to date and she anticipates this going to City Council for approval on September 18th.

She also noted that the Variance that was noticed and not included on this agenda is to allow livestock on a 20-acre parcel and will be noticed again and brought back to the next meeting.

6. ADMINISTRATIVE AGENDA- None.

ADJOURNMENT

The meeting was adjourned at 7:07 p.m.

Karen Darrow

Karen Darrow, City Clerk

Michael Kirkley

Michael Kirkley, Chairman

Date Approved: September 11, 2023