



**CITY COUNCIL MINUTES  
MONDAY, MARCH 4, 2024**

THIS MEETING WAS CONDUCTED IN-PERSON AT 33 CHURCH STREET,  
**THE PUBLIC WAS ABLE TO VIEW FROM HOME:**

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

**7:00 P.M. 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING**

Council members present:

Feist, Riordan, Sierk, Swift and Gunselman

Vicky Runquist, City Treasurer

Staff Present:

Tom DuBois, City Manager

Elizabeth Fratarcangeli, City Attorney

Karen Darrow, City Clerk

Dan LaFontaine, Public Works Director

Erin Ventura, Contract Planner

**2. PUBLIC FORUM**

Erika Simmons Coordinator with the Amador County Childcare Council encouraged the community to participate in the surveys that are being circulated online to help assess the childcare needs in Amador County.

**3. ORDINANCES & PUBLIC HEARING**

A. Waive the second reading in full and enact Ordinance No. \_\_\_\_ Amending Chapter 2.04.010 of the Sutter Creek Municipal Code regarding dates and times of City Council meetings.

**M/S Council member Riordan/Feist to Waive the second reading in full and enact Ordinance 375 Amending Chapter 2.04.010 of the Sutter Creek Municipal Code regarding dates and times of City Council meetings.**

**AYES:** Feist, Riordan, Sierk, Swift and Gunselman

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIED**

**4. ADMINISTRATIVE AGENDA**

A. Adopt Resolution 23-24-\* Approving an exemption for Tentative Parcel Map #2917

Contract Planner Erin Ventura presented. Surveyor Brett Brusatori clarified the location of easement and lot lines.

Council member Sierk asked for the purpose of the lot division.

Erin Ventura noted that there is no proposed development at this time, just a lot split.

Mike Kirkley asked how the city will maintain the existing lateral and does not believe in new division of lots that do not meet the city standards.

Erin Ventura noted that Public Works and the City Sanitation Engineer have reviewed the plans.

Council member Swift, Feist and Mayor Gunselman noted that they see it as a good in fill lot.

**M/S Council member Swift/Riordan to Adopt Resolution 23-24-22 Approving an exemption for Tentative Parcel Map #2917**

**AYES:** Feist, Riordan, Sierk, Swift and Gunselman

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**MOTION CARRIED**

B. Long Term financial forecast  
Presentation by City Manager Tom DuBois

C. Sewer Collection System Overview  
Presentation by Public Works Director Dan Lafontaine  
Council member Riordan noted that smoke testing was done three years ago and no repairs and that he does not want that to happen again.

D. Adopt Council Procedures and Protocols  
Discussion and edits suggested by Council. City Manager Tom DuBois noted that staff will make edits and bring back on Consent for adoption.

**5. MAYOR AND COUNCIL MEMBER REPORTS**

Council member Sierk reported that there was a Bike/Ped meeting last week. She participated in a discussion about safety access from Gopher Flat to Main Street and Hanford as part of phased overall plan to increase complete access from Amdor City to Sutter Creek. Waiting on an estimate from the engineer and then plan to apply to ACTC for a portion of the funds.

Council member Riordan ACTC is getting ready to finalize the regional transportation plan that contains a list of the roads based on priority.

**6. CITY ATTORNEY'S REPORT – None.**

**7. FUTURE AGENDA ITEMS**

Council member Riordan requested an update on the six-month junkyard enforcement plan and noted that there is talk about forming a volunteer tree planting effort at Miners' Bend Park.

**ADJOURNMENT**

The meeting was adjourned into closed session at 8:32 p.m

**9. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Gov. Code Section 54956.9)  
SEIU Local 1021 v. City of Sutter Creek, Pub. Emp. Rel. Bd.  
Case No. SA-CE-1244-M

**REPORT FROM CLOSED SESSION**

No reportable action.

*Claire Gunselman*

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Claire Gunselman, Mayor

*Karen Darrow*

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Karen Darrow, City Clerk

Date Approved: March 18, 2024